

City of Victorville



Second Substantial Amendment 20-03

Action Plan

Fiscal Year 2019-2020

Prepared by:

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City of Victorville

2019-2020 Action Plan Substantial Amendment 2020-3

AP-05 Executive Summary – 91.200 (c), 91.220(b)

1. Introduction

The City of Victorville is proposing a Substantial Amendment to its Fiscal Year 2019-2020 Annual Action Plan, covering period July 1, 2019 through June 30, 2020.

Through the March 27, 2020 passage of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, the bill provides \$5 billion in Community Development Block Grant funds to be used to prevent, prepare for, and respond to the Coronavirus (COVID-19).

First Round

As an entitlement community, the City of Victorville (“City”) is receiving \$810,528 in the first \$2 billion installment of Community Development Block Grant - Coronavirus (CDBG-CV) funds from the Department of Housing and Urban Development. To expedite the disbursement of the City’s 2020 CDBG-CV funds, via Title 24 Code of Federal Regulations (CFR) 5.110, the CARES Act authorized HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in Title 24 CFR 91.105I(2) and (k), Title 24 CFR 91.115I(2) and (i) and Title 24 CFR 91.40.

Second Round

The second installment of \$1 billion was required by the Act to be allocated to States and insular areas. HUD accomplished distribution of these funds on May 11, 2020, which constituted the second round of CDBG-CV funds. The City of Victorville did not fall under the qualifying categories and did not receive funds during the second round.

Third Round

Finally, the remaining \$2 billion in CDBG-CV funds are required to be allocated to states and local governments. For the third-round installment of CDBG-CV funds for Entitlement jurisdictions, the City of Victorville is receiving \$717,254. To expedite the disbursement of the City’s 2020 CDBG-CV funds, via Title 24 Code of Federal Regulations (CFR) 5.110, the CARES Act authorized HUD to grant waivers to the public comment and citizen participation period requirements found in Title 24 CFR 91.105I(2) and (k), Title 24 CFR 91.115I(2) and (i) and Title 24 CFR 91.40.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

CDBG-CV is funding available for eligible activities that serve low-moderate income communities, low-moderate income clientele and/or Urgent Needs. These activities must either be new, or an expansion of current activities. They cannot replace existing activities or replace other funding for existing activities or services.

The City of Victorville has identified the following activities to be funded with CDBG-CV funds:

CDBG-CV Community Outreach Programs

Direct, front-line service programs to respond to community need arising from COVID-19. Eligible services are those that are new or a quantifiable increase in the level of service precipitated by COVID19.

As permitted in the CARES Act, HUD has elected to waive the federal caps in public services for services that are in response to COVID-19 impacts. Subrecipients will be required to document that the services funded through CDBG-CV are in response to COVID-19.

CDBG-CV First Round

Services may include, but are not limited to:

- Emergency rental, utility, and mortgage assistance programs to prevent homelessness from COVID-19 related job or income loss;
- Food pantry operations;
- Senior services and meal delivery to homebound elders;
- Meal delivery to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities;
- Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.;
- Domestic violence case management and relocation services;
- Provide testing, diagnosis or other medical services at a fixed or mobile location;
- Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities;
- Purchase of specialty equipment, supplies, or materials necessary to deliver a public service during an infectious disease pandemic;
- Financial counseling to people impacted by COVID-19;
- Mental health counseling to people impacted by COVID-19.

CDBG-CV Third Round

Services may include, but are not limited to:

- Emergency rental, utility, and mortgage assistance programs to prevent homelessness from COVID-19 related job or income loss;
- Food pantry operations;
- Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.;
- Provide testing, diagnosis or other medical services at a fixed or mobile location.

CDBG-CV Business Outreach Programs

Programs designed to minimize and avoid job loss caused by business closures related to social distancing by providing short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons are eligible. Additionally, programs providing technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises that provide medical, food delivery, cleaning, and other services to support home health and quarantine are also eligible.

CDBG-CV Homeless Disaster Response

The City may use CDBG-CV grant funds to cover or reimburse costs incurred by the City or incurred by a non-profit on behalf of the City regardless of the date on which such costs were incurred, when those costs comply with CDBG requirements, to prevent, prepare for, and respond to the coronavirus in the homeless community and its associated service providers.

For those cost incurred by non-profits on behalf of the City of Victorville, reimbursement is limited to the following activities:

- Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.;
- Provide testing, diagnosis or other medical services at a fixed or mobile location;
- Purchase of specialty equipment, supplies, or materials necessary to deliver a public service during an infectious disease pandemic.

3. Evaluation of past performance

No change to this section.

4. Summary of Citizen Participation Process and consultation process

As part of the Action Plan preparation and adoption process, citizens of the City of Victorville are afforded an opportunity to provide input on housing and community development needs; issues and problems affecting very-low and low income persons; to learn about various programs available and the expected amount of assistance provided; to assist in the development of local project proposals by giving input to project selections and funding distributions; and to participate in the implementation of funded activities.

In response to the COVID-19 pandemic and with determination of good cause, HUD waived regulatory provisions requiring minimum 30-day public noticing and public comment periods for Consolidated Plan, Action Plan and Citizen Participation Plan amendments, and required a public noticing and public comment period minimum of not less than 5 days, which can be processed concurrently.

On May 5, 2020, the City Council of the City of Victorville took action, within a duly noticed meeting, by amending the 2017-2021 Consolidated Plan and Citizen Participation Plan to accommodate the HUD waiver regulatory provisions.

CDBG-CV First Round

In accordance with the City of Victorville Citizen Participation Plan, the following notice and hearing was conducted to substantially amend the 2019-2020 Annual Action Plan:

- A public notice was published in the May 14, 2020, edition of the Daily Press;
- The public notice and proposed amendment to the 2019-2020 Annual Action Plan was posted on the City's website on May 14, 2020 for public review at: <https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs-425>;
- The five day review period extended from May 14, 2020 to May 18, 2020; and
- A public hearing of the Victorville City Council was conducted on May 19, 2020.

Public notices were printed in English and Spanish. Additionally, statements regarding the availability of special accommodations for non-English speaking persons and those with disabilities were printed on all written materials pertaining to the Substantial Amendments.

CDBG-CV Third Round

In accordance with the City of Victorville Citizen Participation Plan, the following notice and hearing was conducted to substantially amend the 2019-2020 Annual Action Plan:

- A public notice was published in the April 9, 2021, edition of the Daily Press;
- The public notice and proposed amendment to the 2019-2020 Annual Action Plan was posted on the City's website on April 9, 2021 for public review at: <https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs-425>;
- A public hearing via Zoom of the Victorville City Council will be conducted on April 20, 2021 which can be accessed at: <https://www.victorvilleca.gov/government/agendas>.

Public notices were printed in English and Spanish. Additionally, statements regarding the availability of special accommodations for non-English speaking persons and those with disabilities were printed on all written materials pertaining to the Substantial Amendments.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

First round

No comments were received during the May 14, 2020 comment period.

Third round

(Insert comments from April 20, 2021 hearing)

6. Summary of comments or views not accepted and the reasons for not accepting them

First round

No comments were received during the May 19, 2020 council meeting.

Third round

(Insert comments from ***April 20, 2021*** hearing)

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Victorville has been allocated \$810,528 and \$717,254 in Community Development Block Grant funds (CDBG-CV) to prevent, prepare for, and respond to the coronavirus (COVID-19) public health crisis through the enactment of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this public health crisis. The 2019-2020 Action Plan Substantial Amendment 2020-2 and 2020-3 accounts for additional CDBG-CV funds and coronavirus related activities.

Anticipated Resources

The underlined section below indicates the new resource funding available. All other resources were allocated in the original Action Plan approval and will not be re-appropriated as part of this substantial amendment.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Community Development Block Grant	Federal	Public Service Construction Administration	\$1,343,801	\$0.00	\$1,928.45	\$1,345,729	\$0.00	Entitlement Allocation
HOME Investment Partnership Program	Federal	Housing Administration	\$462,505	\$0.00	\$0.00	\$462,505	\$0.00	HOME Consortium allocation
<u>Community Development Block Grant – CV First round</u>	<u>Federal</u>	<u>Public Service Economic Development Administration</u>	<u>\$810,528</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$810,528</u>	<u>\$0.00</u>	<u>The City will use CDBG-CV funds to prevent, prepare for and respond to the coronavirus pandemic</u>
<u>Community Development Block Grant – CV Third round</u>	<u>Federal</u>	<u>Public Service Economic Development Administration</u>	<u>\$717,254</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$717,254</u>	<u>\$0.00</u>	<u>The City will use CDBG-CV funds to prevent, prepare for and respond to the coronavirus pandemic</u>

Projects

AP-35 Projects – 91.220(d)

The projects listed below are the proposed projects in response to the coronavirus pandemic. These programs will be funded through CDBG-CV funds.

CDBG-CV Round One Projects

#	Project Name	First Round	Third Round	Funding Totals
1	CDBG-CV Community Outreach Programs	\$121,579	\$415,529	\$537,108
2	CDBG-CV Business Outreach Programs	\$445,791	\$30,000	\$475,791
3	CDBG-CV Homeless Disaster Response	\$162,106	\$200,000	\$362,106
4	CDBG-CV Administration	\$81,052	\$71,725	\$152,777
	Total	\$810,528	\$717,254	\$1,527,782

AP-38 Project Summary

1	Project Name	CDBG-CV Community Outreach Programs
	Target Area	City-wide
	Goals Supported	Provide suitable living environment for residents
	Needs Addressed	Support Coronavirus (COVID-19) and other Infectious disease responses
	Funding	CDBG-CV – First round - \$121,579 CDBG-CV – Third round - \$415,529
	Description	Direct, front-line service programs to respond to community need arising from COVID-19. Eligible services are those that are new or a quantifiable increase in the level of service precipitated by COVID19
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Low income individuals and families. Number estimates will be calculated based on forthcoming recipient applications.
	Eligible Recipients	Non-Profit Organizations and City
	Funding Type	Grant (non-matching)
	Funding Amount per Recipient	First round - Maximum Grant Amount: \$10,000 Third round – Minimum Grant Amount - \$10,000
	Location Description	City-wide (Services to be provided to Victorville residents)
	Eligible Activities	<p>First round: Services may include, but are not limited to:</p> <ul style="list-style-type: none"> • Emergency rental, utility, and mortgage assistance programs to prevent homelessness from COVID-19 related job or income loss; • Food pantry operations; • Senior services and meal delivery to homebound elders; • Meal delivery to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities; • Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.; • Domestic violence case management and relocation services for people impacted by Covid-19;

		<ul style="list-style-type: none"> • Provide testing, diagnosis or other medical services at a fixed or mobile location; • Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities; • Purchase of specialty equipment, supplies, or materials necessary to deliver a public service during an infectious disease pandemic; • Financial counseling to people impacted by COVID-19; • Mental health counseling to people impacted by COVID-19. <p>Third round:</p> <ul style="list-style-type: none"> • Emergency rental, utility, and mortgage assistance programs to prevent homelessness from COVID-19 related job or income loss; • Food pantry operations; • Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.; • Provide testing, diagnosis or other medical services at a fixed or mobile location; • Purchase of specialty equipment, supplies, or materials necessary to deliver a public service during an infectious disease pandemic.
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The \$121,579 of CDBG-CV First Round funding reserved for Community Outreach Programs was allocated to the following programs listed below through a competitive grant application process.

Organization Name	Amount
aCore Solution	\$9,000
Assistance League of Victor Valley – Operation School Bell	\$8,000
Assistance League of Victor Valley – Outreach Program	\$10,000
Family Assistance Program	\$10,000
God's Hand Extended	\$8,300
High Desert Second Chance	\$8,279
Inland Empire United Way	\$10,000
Rock'n Our Disabilities Foundation	\$10,000
St. John of God Health Care Services	\$9,000
St. John of God Health Care Services	\$10,000

Symba Center	\$10,000
Victor Valley Community Services Council	\$9,000
Women of Noble Character	\$10,000

Of the \$415,529 of CDBG-CV Third Round funds reserved for Community Outreach Programs, \$324,819 has been reserved for the eligible programs listed below. The following programs went through a competitive grant application process. The balance of \$90,710 will be allocated through a forthcoming competitive grant application process as well.

Organization Name	Amount
Assistance League of Victor Valley	\$10,000
Community Health Action Network	\$33,884
High Desert Second Chance – Food bank	\$50,000
High Desert Second Chance – Rental and mortgage assistance	\$100,000
Rock'n Our Disabilities	\$12,335
St. John of God Health Care Services – Food distribution	\$10,000
St. John of God Health Care Services – Utility assistance	\$33,600
Victor Valley Family Resource Center	\$65,000
Women of Nobel Character	\$10,000

2	Project Name	CDBG-CV Business Outreach Programs
	Target Area	CDBG Target Area Census Tracts
	Goals Supported	Expand economic opportunities
	Needs Addressed	Support Coronavirus (COVID-19) and other Infectious disease responses to sustain and expand economic activity
	Funding	CDBG-CV – First round - \$445,791 CDBG-CV – Third round - \$30,000
	Description	As approved by HUD, these programs would be providing technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises that provide medical, food delivery, cleaning, and other services to support home health and quarantine are eligible. (Awaiting final guidance from HUD)
	Target Date	12/31/2021
	Estimate the number and type of families (businesses) that will benefit from the proposed activities	First round - 29 small businesses Third round – 20 small businesses
	Eligible Recipients	Businesses within Victorville CDBG Target Area Census Tracts, as approved by HUD.
	Funding Type	Grant or Forgivable Loan
	Funding Amount per Recipient	Maximum \$15,000
	Location Description	CDBG Target Area Census Tracts

	Eligible Activities	Programs designed to minimize and avoid job loss caused by business closures related to social distancing by providing short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons are eligible.
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3	Project Name	CDBG-CV Homeless Disaster Response
	Target Area	City-wide
	Goals Supported	Provide suitable living environments for residents
	Needs Addressed	Support Coronavirus (COVID-19) and other Infectious disease responses
	Funding	CDBG-CV – First round - \$162,106 CDBG-CV – Third round - \$200,000
	Description	The programs focus on the homeless population to prevent, prepare for and respond to the coronavirus.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	500 low income individuals and families
	Eligible Recipients	City or non-profit organizations
	Funding Type	Grant to reimburse program cost and \$10,000 minimum funding to non-profit.
	Location Description	City-wide
	 Eligible Activities	First round: Activities include but are not limited to: <ul style="list-style-type: none"> • Increase access to hygiene and sanitation services for those living in unsheltered areas to prevent the spread of the coronavirus; • Housing navigation and case management services to homeless persons or persons at imminent risk of homelessness from COVID-19 related job or income loss; • Purchase of specialty equipment, supplies, or materials necessary to deliver a public service to the homeless population during an infectious disease pandemic; • Retrofits or improvements to shelter facilities to expand habitable overflow spaces and enable greater distancing of clients housed in congregate settings; • Additions or expansions to shelter facilities.

		<p>Third round: Activities include but are not limited to:</p> <ul style="list-style-type: none"> • Services for homeless persons or persons at imminent risk of homelessness who may be impacted by COVID-19, such as housing/shelter, navigation and case management, hygiene/sanitation provisions, etc.; • Provide testing, diagnosis or other medical services at a fixed or mobile location; • Purchase of specialty equipment, supplies, or materials necessary to deliver a public service during an infectious disease pandemic.
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Due to other available funding sources, such as FEMA reimbursements, the majority of the City’s First Round funding reserved for Homeless Disaster Response has not been deployed to the community as of April 2021. The City intends to conduct a competitive application grant process to deploy these remaining First Round funds to non-profit organizations servicing those that have become homeless or are at risks of becoming homeless.

The \$200,000 in CDBG-CV Third Round funding for Homeless Disaster Response is planned to serve the homeless population at the City’s Interim Homeless Shelter at the Westwinds Sports Center. This facility was activated for the first time in November 2020 to provide services to the homeless population that have been impacted by to the pandemic. The Third Round funding will be used specifically at the shelter to prevent the spread of the coronavirus and respond to the behavioral health and economic impacts caused by the pandemic.

4	Project Name	CDBG-CV Administration
	Target Area	City-wide
	Goals Supported	Program Administration
	Needs Addressed	Support Coronavirus (COVID-19) and other Infectious disease responses.
	Funding	CDBG-CV – First round - \$81,052 CDBG-CV – Third round - \$71,725
	Description	General administration and Planning of the CDBG-CV grant.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide
	Planned Activities	Activity will be administered by the City of Victorville’s Development Department.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Addressing the emergency shelter and transitional housing needs of homeless persons

Round one

In response to the COVID-19 public health crisis the City of Victorville proposes using \$162,106 in CDBG-CV funds through the CARES Act to provide assistance to aid homeless individuals in the area with isolation/quarantine lodging, services, needs and supplies. Additionally, \$121,579 in CDBG-CV funding is proposed to be allocated towards non-profit community outreach programs, which would also be available to address the needs of homeless person.

Round three

In response to the COVID-19 public health crisis the City of Victorville proposes using \$200,000 in CDBG-CV funds through the CARES Act to provide assistance to aid homeless individuals in the area with isolation/quarantine lodging, services, needs and supplies. Additionally, \$415,529 in CDBG-CV funding is proposed to be allocated towards non-profit community outreach programs, which would also be available to address the needs of homeless person.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

Round one

The City of Victorville will prevent and respond to the coronavirus (COVID-19) public health crisis by providing \$162,106 in CDBG-CV funds to serve the homeless population, specifically to prevent the spread of the coronavirus by providing Personal Protective Equipment (PPE) to shelter employees and volunteers, and setting up sanitation/wash stations throughout the city for use by individuals that do not have stable housing. Additionally, \$121,579 in CDBG-CV funding is proposed to be allocated towards non-profit community outreach programs, which would also be available to address the needs of target population such as low and very-low income persons as well as homeless individuals.

Round three

The City of Victorville will prevent and respond to the coronavirus (COVID-19) public health crisis by providing \$200,000 in CDBG-CV funds to serve the homeless population, specifically to prevent the spread of the coronavirus and respond to the behavioral health and economic impacts caused by the pandemic. Additionally, \$415,529 in CDBG-CV funding is proposed to be allocated towards non-profit community outreach programs, which would also be available to address the needs of target population such as low and very-low income persons as well as homeless individuals.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Round one

A special allocation of Community Development Block Grant Funds (CDBG-CV) to prevent, prepare for, and respond to the coronavirus (COVID-19) was authorized by the Coronavirus Aid, Relief and Economic Security (CARES Act), Public Law 116-116, was enacted on March 27, 2020, to respond to the growing effects of the public health crisis and provide \$810,528 in additional CDBG funding to the City of Victorville to be accounted for in the City's last HUD approved Annual Action Plan, which was the 2019 Annual Action Plan.

Round three

The City of Victorville will receive an additional \$717,254 in Coronavirus Aid, Relief and Economic Security Act (CARES Act) funds to be accounted for in the City's 2019 Amended Annual Action Plan.