

VICTORVILLE COMMUNITY SERVICES DEPARTMENT
COMMUNITY SERVICES ADVISORY COMMITTEE
ACTION MINUTES – February 18, 2020

1. CALL TO ORDER The special meeting of the Community Services Advisory Committee was called to order by Committee Member Golden at 4:00 p.m. in Conference Room D at City Hall, 14343 Civic Drive, Victorville.
2. ROLL CALL
PRESENT: Committee Members Golden, Pyle and Smith.
ABSENT: Committee Member Jessup.
STAFF: Director Davidson, Manager Lynch, Manager Armstrong and Recording Secretary St. Louis.
3. APPROVAL OF MINUTES It was moved by Committee Member Pyle to approve the minutes for the meeting on February 18, 2020, seconded by Committee Member Smith; motion carried with Committee Member Jessup absent (3/0/0).
4. WRITTEN COMMUNICATIONS None
5. AGENDA ITEMS
 - A. Library Master Plan: Discussion ensued amongst the members on the request for proposal (RFP) process. Staff advised that the RFP was sent to 43 potential bidders and 5 bids were received. Godfrey Associates, Inc. was unanimously ranked number 1 amongst the bids received. Staff advised that an additional appropriation would be requested from City Council for the contract approval. It was moved by Committee Member Smith to approve the consultant for the Library Master Plan, seconded by Committee Member Pyle; motion carried with Committee Member Jessup absent (3/0/0).
 - B. Fine Free Library: Discussion ensued about how libraries are trending toward no late fees. It was moved by Committee Member Smith to approve the Fine Free Library policy, seconded by Committee Member Pyle; motion carried with Committee Member Jessup absent (3/0/0).
 - C. Recreation Scholarship Program: Discussion ensued about the scholarship program. The program will be for Victorville residents only; the City is seeking donations and sponsorships; the target launch date is fall 2020.
6. Public Comment: None.
7. NEXT MEETING DATE March 16, 2020.
8. ADJOURNMENT It was moved by Committee Member Pyle to adjourn the meeting, seconded by Committee Member Smith; motion carried (3/0/0). The meeting was adjourned at 4:35 p.m.



Committee Member Signature

12.31.20

Date of Approval