

REGULAR MEETING OF THE
COMMUNITY SERVICES ADVISORY COMMITTEE
CITY OF VICTORVILLE

DECEMBER 21, 2020

4:00-5:00 P.M.

ZOOM: <https://victorvilleca-gov.zoom.us/j/96184411331>

Meeting ID: 961 8441 1331

Dial-In: 1(669)900-9128

TELECONFERENCE NOTICE

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Homelessness Solutions Task Force, City Staff, and the public to participate and conduct the meeting by teleconference.

TO PROVIDE PUBLIC COMMENT DURING THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING PLEASE DIAL **(669)900-9128** AND ENTER ACCESS CODE: **961 8441 1331** OR JOIN VIA ZOOM BY COPYING THE FOLLOWING LINK INTO YOUR BROWSER:
<https://victorvilleca-gov.zoom.us/j/96184411331>

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITY ACT, ANYONE WHO REQUIRES REASONABLE ACCOMMODATIONS TO PARTICIPATE IN A MEETING MAY REQUEST ASSISTANCE AND/OR RECEIVE THE AGENDA IN AN ALTERNATIVE FORM BY CONTACTING THE VICTORVILLE CITY CLERK'S OFFICE (760) 955-5026 NO LATER THAN 72 HOURS PRIOR TO THE MEETING

CALL TO ORDER

ROLL CALL

AGENDA ITEMS

1. Committee Chair & Vice Chair Selection
2. Meeting Time
3. Review and approval of Minutes from 2/18/2020 & 10/19/2020
4. Park and Recreation Master Plan Discussion
5. Committee Member Reports/Comments
6. Staff Reports/Comments

PUBLIC COMMENT

ADJOURNMENT

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VICTORVILLE COMMUNITY SERVICES DEPARTMENT
COMMUNITY SERVICES ADVISORY COMMITTEE
ACTION MINUTES – February 18, 2020

1. CALL TO ORDER The special meeting of the Community Services Advisory Committee was called to order by Committee Member Golden at 4:00 p.m. in Conference Room D at City Hall, 14343 Civic Drive, Victorville.
2. ROLL CALL
PRESENT: Committee Members Golden, Pyle and Smith.
ABSENT: Committee Member Jessup.
STAFF: Director Davidson, Manager Lynch, Manager Armstrong and Recording Secretary St. Louis.
3. APPROVAL OF MINUTES It was moved by Committee Member Pyle to approve the minutes for the meeting on February 18, 2020, seconded by Committee Member Smith; motion carried with Committee Member Jessup absent (3/0/0).
4. WRITTEN COMMUNICATIONS None
5. AGENDA ITEMS
 - A. Library Master Plan: Discussion ensued amongst the members on the request for proposal (RFP) process. Staff advised that the RFP was sent to 43 potential bidders and 5 bids were received. Godfrey Associates, Inc. was unanimously ranked number 1 amongst the bids received. Staff advised that an additional appropriation would be requested from City Council for the contract approval. It was moved by Committee Member Smith to approve the consultant for the Library Master Plan, seconded by Committee Member Pyle; motion carried with Committee Member Jessup absent (3/0/0).
 - B. Fine Free Library: Discussion ensued about how libraries are trending toward no late fees. It was moved by Committee Member Smith to approve the Fine Free Library policy, seconded by Committee Member Pyle; motion carried with Committee Member Jessup absent (3/0/0).
 - C. Recreation Scholarship Program: Discussion ensued about the scholarship program. The program will be for Victorville residents only; the City is seeking donations and sponsorships; the target launch date is fall 2020.
6. Public Comment: None.
7. NEXT MEETING DATE March 16, 2020.
8. ADJOURNMENT It was moved by Committee Member Pyle to adjourn the meeting, seconded by Committee Member Smith; motion carried (3/0/0). The meeting was adjourned at 4:35 p.m.

Committee Member Signature

Date of Approval

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VICTORVILLE COMMUNITY SERVICES DEPARTMENT
COMMUNITY SERVICES ADVISORY COMMITTEE
ACTION MINUTES – October 19, 2020

1. CALL TO ORDER The regular meeting of the Community Services Advisory Committee was called to order by Chair Pyle at 5:08 p.m. via Zoom.
2. ROLL CALL PRESENT: Committee Members Pyle, Lewis, Hernandez, and Smith.

 STAFF: Manager Salgado, Manager Armstrong, Librarian Carter, and Recording Secretary Nelson.
3. REVIEW AND APPROVAL OF MINUTES 9/21/2020 Chair Pyle moved to approve the meeting minutes; the motion was seconded by Member Smith. Recording Secretary Nelson conducted a roll call vote:
 Chair Pyle: Yes.
 Vice Chair: Yes.
 Committee Member Lewis: Yes
 Committee Member Hernandez: Yes.
4. SKATE PARK UPDATE: Given by Manager Salgado; will potentially do a 1-year Celebration
5. BICYCLE GIVEAWAY UPDATE
6. COMMITTEE MEMBER REPORTS/COMMENTS: Chair Pyle- See on the November agenda; park & Rec Strategic Plan within the Master Plan- Discussion Pg. 82
 -Does not want to change the document, just do an implementation plan
8. STAFF REPORTS/COMMENTS: Librarian Carter spoke on passport services; Jobnow-Vetnow to assist Veterans. Manager Salgado talked about the Halloween drive thru Trunk of Treat; virtual Halloween costume contest; Halloween Boo Box fun games & scavenger; and Civil rights Essay winner to go to the November council meeting. Manager Armstrong talked about the Free Dump Day event held at the former Victor Jr. High, and had over 400 vehicles; next Free Dump Day is tentative for November 18th; Community Cleanup Day has 150 people registered and is set for October 24th, teams will be small and will be held outside, and a bill insert was sent out in September. Secretary Nelson gave an update on Water Conservation Classes.
PUBLIC COMMENT None.

NEXT MEETING DATE November 16, 2020.

ADJOURNMENT Chair Pyle to adjourn the meeting at 5:35 p.m.

Chair Signature

Date of Approval

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COMMUNITY SERVICES ADVISORY COMMITTEE STAFF REPORT

DATE: December 21, 2020

AGENDA NO.3

SUBJECT: IMPLEMENTATION OF THE PARK AND REC MASTER PLAN DISCUSSION

RECOMMENDATION: THIS ITEM IS FOR DISCUSSION PURPOSES ONLY. NO ACTION IS REQUIRED.

SUMMARY:

Per the Community Services Advisory Committee (“CSAC”) request at the October 19th, 2020 meeting, it was decided to discuss implementation of the Park and Recreation Master Plan (“Master Plan”) after it was adopted by the City Council. The City Council adopted the Master Plan at their regular meeting on December 15, 2020.

The Master Plan listed:

- 1) Goals
- 2) Objectives
- 3) Action Steps
 - a) Capital Cost Estimate
 - b) Operational Budget Impact
 - c) Timeframe to Complete

Staff is available for questions.