



Conference Room A
14343 Civic Drive
Victorville, CA
www.victorvilleca.gov

COMMUNITY SERVICES ADVISORY COMMITTEE

**Regular Meeting Agenda
Monday, May 19, 2025**

4:00 p.m. Regular Session

The Community Services Advisory Committee holds its business meetings in public in accordance with the requirements of the Ralph M. Brown Act, its established policies and procedures, and its adopted parliamentary authority. The Community Services Advisory Committee strives to carry out its meetings in an atmosphere of professionalism with full participation by members of the body and the public. As such, the Presiding Officer is empowered to govern meetings to foster the efficient and fair administration of City business.

The Community Services Advisory Committee welcomes and encourages public participation and invites the community to attend in person. Public comments will be no longer than three (3) minutes per community member. Should a speaker conclude their comments prior to the expiration of three (3) minutes, the speaker waives the right to speak for any remaining amount of time. If you cannot attend in person, you may submit comments electronically to csadmin@victorvilleca.gov before 2:00 p.m. the day of the meeting to be distributed to the Committee. If your comment does not apply to a specific Agenda Item, please write General Public Comment in the subject line.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the office of the City Clerk at (760) 243-1969 no later than 72 hours prior to the meeting.

Call to Order

Roll Call

Introduction to Public Comments

Public Comments

NEW BUSINESS

1. Approval of Minutes

Recommendation:

That the Community Services Advisory Committee approve the minutes of the Regular CSAC Meeting held on February 24, 2025.

2. Selection of a new Chair and Vice Chair

Recommendation:

That the Community Services Advisory Committee select a Chair and Vice Chair for the 2025 term.

OTHER BUSINESS

3. Committee Member Reports

4. City Staff Reports (Verbal)

1. Fiscal Year 2025-26 Budget
2. Fiscal Year 2025-26 Projects
3. Fiscal Year 2025-26 Programs

Adjournment



Item Number: 1

Community Services Advisory Committee

New Business

Meeting of: May 19, 2025

Submitted By:

Donna Meester, Community Services Director

Subject:

Minutes of the February 24, 2025, Regular Community Services Advisory Committee meeting.

Recommendation:

That the Community Services Advisory Committee approve the minutes of the Regular CSAC Meeting held on February 24, 2025

Fiscal Impact:

There is no fiscal impact associated with this action.

Attachments:

A. Minutes of the February 24, 2025 Regular CSAC Meeting

Attachment A



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Community Services Advisory Committee

Regular Meeting Minutes
Monday, February 24, 2025

4:00 p.m. Regular Meeting

Call to Order: The regular meeting of the Community Services Advisory Committee was called to order by Vice-chair Smith at 4:02 p.m.

Roll Call

Present: Vice Chair Smith, Committee Members Mehrhof, and Amaral Shanel McDonold, and Temple

Also Present: Community Services Director Meester, Administrative Secretary Ponce

1. Approval of Minutes

Minutes of the October 28, 2024, Special CSAC Meeting

Recommendation:

That the Community Services Advisory Committee approve the minutes of the Special CSAC Meeting held on October 28, 2024.

Motion was made to approve staff recommendations

Moved: Vice Chair Smith

Seconded: Member Amaral

Motion passed 5-0

Ayes: Vice Chair Smith, Committee Members Mehrhof, Amaral, Temple, and Shanel McDonald

Public Comments

Vice Chair Smith provided an opening statement inviting public comments.

The following people spoke:

None

NEW BUSINESS

2. Adopt A Park Program

Recommendation: That the Community Services Advisory Committee select the Parks they would like to adopt, thereby monitoring conditions of said parks.

Motion was made by Vice Chair Smith for each member to make their selections

Member Shanel McDonald:	Mesa Linda, Sunset Ridge
Member Mehrhof:	Eagle Ranch, Center Street
Member Temple:	Doris Davies
Member Amaral:	Liberty, Hollyvale
Vice Chair Smith:	Brentwood, Hook

Motion was made to approve Member Selections

Moved: Vice Chair Smith
Seconded: Member Amaral

Motion passed 5-0

Ayes: Vice Chair Smith, Committee Members Mehrhof, Amaral, Shanel McDonald, and Temple

OTHER BUSINESS

3. Next fiscal year ideas/concerns for projects and potential city driven projects.

Recommendation:

That the Community Services Advisory committee provide staff with potential parks projects.

Committee members discussed the following potential parks projects:

- An all-weather track at Hook Park with similar features to Victoria Gardens Park
- More pools
- More parks
- More skate parks
- Displaying art to the public
- Cell phone charging stations in locked boxes
- Activities for teens
- Provide teen life skills classes.

4. Staff Reports/Comments (City Staff)

Opening discussion and department overview given by Director of Community Services Donna Meester.

Library Update – Presented by City Librarian Arnold Castro: Dr. Seuss Day will be celebrated on February 28, 2025. The City has received a Zip Book grant, allowing patrons to request books to be shipped directly to them. These books will be added to the library’s collection upon their return. The new library is scheduled for a soft opening in January 2026, with a grand opening tentatively planned for March 2026.

Recreation Update – Presented by Recreation Manager Liset Lagunas: Discussions are currently underway to design a dedicated teen space at Hook. The Recreation Department is pursuing nationwide accreditation for its preschool program. Additionally, there are plans to expand community outreach events throughout the year.

Facilities Update – Presented by Facilities Manager Eddie Gleason: Ongoing projects include the installation of new red bay doors at Fire Station 313 and the opening of Animal Control at the former Goodwill School site, which now features over 100 kennels, new HVAC, flooring, and roofing. The full remodel of Greentree Library remains on schedule for completion in December 2025, with tours available daily after 3:30 p.m.

Lighting has been installed at Hook soccer fields. The City has received a \$3.3 million Proposition 68 grant for the Eva Dell Park renovation, which will include a splash pad, ADA-accessible playground, new LED lighting, a walking loop connecting to Sixth Street, and a dog park. Eagle Ranch Park will soon receive a new restroom, and Center Street Park will feature a new shaded picnic area, and park lighting will be converted to LED. Facilities will also be installing new restrooms at the Golf Course Driving Range and repairing \$70,000 worth of vandalism-related damage to the underground conduit at Westwind’s ballfield.

Other initiatives include the Citywide camera installation project at Hook Community Center, the addition of a new roof to the public restrooms at Avalon Park, and the replacement of twelve scoreboards with digital, remote access generously donated by the B.E.A.R.S.

Parks Update – Presented by Community Services Director, Donna Meester: Planned projects include a new dog park at Eva Dell Park, installation of fencing around the Center Street splash pad, a new ballfield at Hook Park, and the addition of heavy-duty trash receptacles across all parks. Two parking lots will be slurry sealed, and the Golf Course will receive new equipment.

Adjournment

Vice Chair Smith adjourned the meeting at 5:02 p.m.



Item Number: 2

Community Services Advisory Committee

New Business

Meeting of: May 19, 2025

Submitted By:

Donna Meester, Community Services Director

Subject:

Selection of a new Chair and Vice Chair

Recommendation:

That the Community Services Advisory Committee nominate and select a new Chair and Vice Chair for the upcoming term.

Fiscal Impact:

There is no fiscal impact associated with this action.

Discussion:

The term of the current Chair and Vice Chair of the Community Services Advisory Committee is coming to an end, and it is essential to select new leadership to ensure the continued effective operation of the committee. The Chair and Vice Chair play a crucial role in guiding meetings, facilitating discussions, and representing the committee in interactions with the public. Selecting new officers will provide fresh leadership, promote continuity in committee activities, and ensure that the committee remains aligned with its goals and responsibilities. The election of new officers is required to maintain the committee's structure and facilitate the completion of upcoming initiatives.

Attachments: None