



Conference Room A
14343 Civic Drive
Victorville, CA
www.victorvilleca.gov

Community Services Advisory Committee

Regular Meeting Minutes
Monday, August 18, 2025

4:00 p.m. Regular Meeting

Call to Order: The regular meeting of the Community Services Advisory Committee was called to order by Chair Smith at 4:02 p.m.

Roll Call

Present: Chair Smith, Vice Chair McDonald, Member Mehrhof

Absent: Member Temple, Member Amaral

Public Comments

No Public Comment

1. Approval of Minutes

Regular Meeting Minutes of May 19, 2025

Motion to approve minutes by Member Mehrhof, Seconded: Member Smith

Motion passed 3-0, Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof

Absent: Member Temple, Member Amaral

2. Cancellation of October 20, 2025 Regular Meeting

Motion to approve minutes by Member Mehrhof, Seconded: Vice Chair McDonald,

Motion passed 3-0, Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof

Absent: Member Temple, Member Amaral

3. Approve Special Meeting for November 17, 2025

Motion to approve minutes by Vice Chair McDonald, Seconded: Chair Smith

Motion passed 3-0, Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof

Absent: Member Temple, Member Amaral

4. Approve Annual Meeting Dates for 2026

Motion to approve minutes by Member Mehrhof, Seconded: Vice Chair McDonald

Motion passed 3-0, Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof

Absent: Member Temple, Member Amaral

5. Community Services Fiscal Year 2025-26 Budget Highlights

Department, Donna Meester Reported a narrative overview of Community Services budget; personnel staff and total expenses 17,304,668.51, segmented in four categories personnel, operations and maintenance, nonoperation, and capital. The support from measure P is 3.5 million tax dollars. Details of budget is available on city website.

6. Community Services Fiscal Year 2025-26 Projects & Program Reports

Library, Arnold Castro: Reported Summer Reading Program Highlights including monetary support from the Friends of the Library, Grand Opening for New Library, personnel update, moving dates, new evening programming.

Parks, Ed Sohm: Reported personnel update, completed park's projects including donated materials, park incidents and maintenance, parking lot resurfacing, and supported Measure P projects.

Recreation, Liset Lagunas: Reported registration statistics for summer kids camp, concerts in the park, free lunch program, Outdoor Adventure Program, personnel updates, upcoming expansion of preschool, fall/winter special events.

Facilities, Eddie Gleason: Refer to attached written handout.

Department, Donna Meester: Reported on marketing of special events, and coordination of efforts with the schools.

7. Committee Member Park Adoption Reports:

Chair Smith: Commended the improvements with Center Street Park and Hook Park lighting, it lights up the entire park.

Member Mehrhof: Nothing to report everything looks good and will turn in report soon.

Adjournment

Chair Smith adjourned the meeting at 4:53 p.m.