

MEMORANDUM



DATE: July 16, 2025
TO: Distribution List
FROM: Robyn Hernandez
Planning Department

SUBJECT: ACTIONS TAKEN AT THE MAY 7, 2025 REGULAR MEETING OF THE ZONING ADMINISTRATOR

The following is a brief resume of the Zoning Administrator actions taken at the above meeting. Present at the meeting were: Zoning Administrator Alex Jaurequi, Planning Secretary Robyn Hernandez, and three audience members. Please contact the Development Department if you have any questions or need additional information.

Meeting Opened: 10:00 a.m.

Call to Order

PUBLIC HEARINGS

1. **ADMN25-00057 – Roberto Arana, Phantom Filmwerkz SVL**
Environmental – Environmental Exemption

Project – A Minor Conditional Use Permit with an Environmental Exemption to allow for a window tint shop within an existing multi-tenant warehouse development located in the Industrial Park (IPD) zoning district.

Location – 12454 Industrial Center Drive, Unit 104

Recommendation – Staff recommends that the Zoning Administrator take the following actions:

1. **Environmental Assessment** – Find the project categorically exempt per CEQA Section 15301 – Existing Facilities; and
2. **Minor Conditional Use Permit** – Approve Case No. ADMN25-00057 subject to the recommended Conditions of Approval.

Approved as conditioned in accordance with Section 16-3.02.050(a-e) of the Victorville Municipal Code.

PUBLIC COMMENTS

Speakers: None

ADJOURNMENT

Meeting was adjourned at **10:02 a.m.**