



# REQUEST FOR PERMIT EXTENSION

**PERMITTEE INFORMATION**

Permittee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**PERMIT INFORMATION**

Permit Type:     Construction/Excavation     Encroachment     Utility     Temporary Traffic Control

Permit No.: \_\_\_\_\_ Project Name: \_\_\_\_\_

Location of Work: \_\_\_\_\_

I, the above-named Permittee, am requesting that the Engineering Division of Public Works extend the aforementioned Permit for a period, not to exceed     30-days     60-days     90-days     180-days     1-year because I was unable to complete the permitted work under the original conditions and timeline of the Permit due to the following;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Should an extension of the Permit be granted, it is understood that all previous standards, plans, agreements, and acknowledges shall remain in full force and effect.

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Print Permittee Name

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

City of Victorville  
**REQUEST FOR PERMIT TO WORK IN CITY RIGHT-OF-WAY**  
Development Engineering Department

**\*\*TO BE COMPLETED BY CITY STAFF ONLY\*\***

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

**Action:**

Approved:       Yes       No

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approval Length:    30-days    60-days    90-days    180-days    1-year    Other:\_\_\_\_\_

Denied:       Yes       No

Denied By: \_\_\_\_\_

Date Denied: \_\_\_\_\_

Reason Denied: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Notification to Permittee:**

Method:       Phone       Email       Letter       Fax

Staff Name: \_\_\_\_\_

Date: \_\_\_\_\_