



## JOB DESCRIPTION

### Maintenance Worker - Parks/ LMAD's

**Date Prepared:** July, 2022

**SUMMARY:** Under general supervision, performs a variety of unskilled and semi-skilled tasks in the repair and maintenance of a variety of City parks, LMAD's and other properties; performs other related duties, as required.

**ESSENTIAL FUNCTIONS:** -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to the following:*

- Maintain and repair tools and small equipment.
- Perform parts runs, as necessary.
- Maintain maintenance records.
- Attend various meetings including employee safety meetings, training sessions, and others, as assigned.
- Participate in City special event setup and teardown, as needed.
- Paint buildings, benches, picnic tables, and other park structures.
- Remove graffiti from buildings, benches, picnic tables, park structures and LMAD's.
- Perform the cleaning and maintenance of parks, facilities and LMAD's
- Prepare and maintain ball fields.
- Mix and perform weed, pesticide, and fertilizer applications.
- Inspect playgrounds and make necessary repairs.
- Set, monitor and make recommendations to adjust watering schedules.
- Participate in the maintenance and repair of electrical, plumbing, irrigation systems and equipment, and maintain timers.
- Mow lawns, trim and edge around walkways, planters, shrubs and trees.
- Prune or remove bushes and trees using hand tools and power equipment.
- Utilize equipment such as tractors, loaders, aerators, riding mowers, boom lifts, trenchers, stump grinders, chippers and various other power and hand tools to complete assigned tasks.
- Hand weed planters as necessary.
- All other duties, as assigned.

#### MINIMUM QUALIFICATIONS:

##### Education, Training and Experience Guidelines:

High school diploma OR GED equivalent; AND one year of landscape or grounds maintenance and repair operations/field experience, which may also include irrigation systems and repair operations; OR an equivalent combination of education, training and experience.

##### Knowledge of:

- Applicable state and federal codes, ordinances, laws, rules, and regulations.
- Construction maintenance and repair practices and methods.
- Irrigation systems maintenance and repair.
- Basic power and hand tools.
- Employee safety practices
- Herbicides and pesticide application procedures.

- Physical needs of turf, plants and trees, including removal methods.
- Safe and efficient operation methods for motorized construction and maintenance equipment and vehicle.

**Skill in:**

- Providing efficient customer service and communicating clearly and objectively both verbally and in writing.
- Organizing with the ability to prioritize work and exercise independent judgment, wisdom, common sense, and initiative.
- Thoroughly carrying out oral and written instructions.
- Using patience, tact, diplomacy, and courtesy in dealing with the public and employees.
- Using initiative, discretion, and judgment within established procedure guidelines and rules.
- Defining problems, establishing facts, and drawing valid conclusions.
- Managing situations requiring diplomacy, fairness, firmness, and sound judgment.
- Operating power and hand tools and motorized equipment and vehicles.
- Maintaining basic written records.
- Time management.
- Attention to detail.
- Operating a personal computer and various software applications.
- Establishing and maintaining effective working relationships with those contacted in the course of work, including City and government officials, community groups, and the general public.
- Applying safe work practices.

**LICENSE AND CERTIFICATION REQUIREMENTS:**

- Must possess a minimum of a valid California Class “C” driver’s license upon hire and maintain throughout the length of employment with the City of Victorville.
- May be required to possess a valid California Class “A” or “B” Commercial driver’s license with endorsements OR ability to obtain a class “A” or “B” commercial driver’s License within 9 months upon request and maintain throughout the length of employment.

**DESIRED LICENSES/CERTIFICATIONS:**

- Qualified Applicators Certification.
- Playground Safety Inspection Certification.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT:**

Work is performed in both an indoor and outdoor environment. Exposure to dangerous machinery, extreme weather conditions, excessive noise, and wildlife. May be required to climb ladders; work in trenches and in confined spaces. May be required to stand and/or walk, stoop, and bend for long periods of time. Must be able to lift and carry items weighing up to 100 pounds. Exposure to wide temperature variations, noise, vibrations, fumes, grease, machinery and its moving parts, odors, and dust. Physical demands require bending, stooping, and frequently lifting moderately heavy to heavy objects. Incumbent must be able to see and hear in the normal range with or without correction and communicate verbally and in written form with great facility and must be able to be understood. Incumbent will be required to respond to emergencies after regular working hours and on weekends; must be willing to work an irregular schedule, which will include weekends, holidays, and/or varying shifts.

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Personnel Officer

\_\_\_\_\_  
Date