

	<h1>City of Victorville</h1>	14343 Civic Drive PO Box 5001 Victorville, CA 92392 (760) 955-5072 Fax (760) 269-0046 businesslicense@victorvilleca.gov
	<h2>Development Department</h2> <p style="font-size: small;">Planning ♦ Building ♦ Code Enforcement ♦ Business License</p>	
<h3>Out-of-City Vehicle(s) for Hire Business License Requirements</h3> <h4>Taxi's, NEMT's</h4>		

BUSINESS REQUIREMENTS:

- ❑ **BUSINESS LICENSE (BSL) ONLINE APPLICATION:** Anyone conducting business within Victorville city limits **must** obtain a Business License. Please log on to your Citizen's Access Portal Account and apply online. Once all approvals and required documents have been received, your Business License will be issued. **BSL FEE \$480.97.**
- ❑ **DRIVER/VEHICLE LIST (ATTACH TO ONLINE APPLICATION):** Please provide the name(s) of all drivers/vehicles employed by the business.
- ❑ **LIVE SCAN:** If you are conducting business as a Vehicle(s) for Hire (including Taxi's, NEMT's), Live Scan/Fingerprinting is required and a Driver's Permit must be issued. After submittal of your online business license application, the Police Department will contact you regarding their requirements.
- ❑ **PHOTOS (ORIGINALS MUST BE SENT VIA US MAIL OR DROPPED OFF IN PERSON TO CITY HALL):** Please provide two (2) professional passport (2' x 2') size photographs for each listed driver.
- ❑ **CPR CARDS (ATTACH TO ONLINE APPLICATION):** Please provide a copy of each drivers' CPR card (NEMTs only).
- ❑ **DRUG TEST (ATTACH TO ONLINE APPLICATION):** Please provide a copy of a drug test for each listed driver from a licensed physical or laboratory that within thirty (30) days, applicant tested negative for controlled substances.
- ❑ **VEHICLE REGISTRATION (ATTACH TO ONLINE APPLICATION):** Please provide a copy of the vehicle registration for each listed vehicle.
- ❑ **VEHICLE INSPECTION (ATTACH TO ONLINE APPLICATION):** Please provide the completed original vehicle inspection form and a copy of the A.S.E. Technician's Certificate for each listed vehicle.
- ❑ **VEHICLE INSURANCE (ATTACH TO ONLINE APPLICATION):** Please provide a copy of the declaration of insurance.
- ❑ **BUSINESS INSURANCE (ATTACH TO ONLINE APPLICATION):** Please provide a copy of insurance.
- ❑ **CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY:** Once all the necessary documents for the Business License have been approved and fees paid, the applicant will be referred to the City Clerk's Office regarding the Certificate of Public Convenience and Necessity prior to issuance of the Business License.
- ❑ **STATE LICENSE / CERTIFICATION (ATTACH TO ONLINE APPLICATION):** If your occupation requires you to have a State license / certification, a copy of your State License / Certification is required. For more information, contact the State of California Department of Consumer Affairs at (800) 952-5210 or at <http://www.dca.ca.gov/licensee/index.shtml>. Please be aware that your state license may be under a different State Department; contact your specific department for more information.