



City of Victorville

Development Department

Planning ♦ Building ♦ Code Enforcement ♦ Business License

Out-of-City Solicitors/Peddlers Business License Requirements

14343 Civic Drive
PO Box 5001
Victorville, CA 92392

(760) 955-5072
Fax (760) 269-0046
businesslicense@
victorvilleca.gov

BUSINESS REQUIREMENTS:

- BUSINESS LICENSE (BSL) ONLINE APPLICATION:** Anyone conducting business within Victorville city limits **must** obtain a Business License. Please log on to your Citizen's Access Portal Account and apply online. Once all approvals and required documents have been received, your Business License will be issued. **BSL FEE \$448.55.**
- SOLICITOR/PEDDLER LIST (ATTACH TO ONLINE APPLICATION):** Please provide the name(s) of all solicitors/peddlers employed by the business.
- LIVE SCAN:** If you are conducting business as Solicitors/Peddlers a Live Scan/Fingerprinting is required and a Solicitor Permit must be issued. After submittal of your online business license application, the Police Department will contact you regarding their requirements.
- PHOTOS (ORIGINALS MUST BE SENT VIA US MAIL OR DROPPED OFF IN PERSON TO CITY HALL):** Please provide two (2) professional passport (2' x 2') size photographs for each listed solicitor/peddler.
- VEHICLE REGISTRATION (ATTACH TO ONLINE APPLICATION):** Please provide a copy of the vehicle registration for each listed vehicle.
- VEHICLE INSURANCE (ATTACH TO ONLINE APPLICATION):** Please provide a copy of the declaration of insurance.

OTHER REQUIREMENTS IF APPLICABLE: (attach all applicable documents to the "Attachment" section located at the end of the online application form to avoid delays in processing your application)

- STATE LICENSE / CERTIFICATION:** If your occupation requires you to have a State license / certification. For more information, contact the State of California Department of Consumer Affairs at (800) 952-5210 or at <http://www.dca.ca.gov/licensee/index.shtml>. Please be aware that your state license may be under a different State Department; contact your specific department for more information.
- HEALTH PERMIT:** If your business is involved in the handling of food, or if your business has a pool, spa or jacuzzi for public use, a copy of your Health Permit is required. For more information, contact the San Bernardino County Health Department at (800) 442-2283, 15900 Smoketree Street, Hesperia, Ca 92345, or at www.sbcounty.gov/dph/dehs/Depts/EnvironmentalHealth/BusinessServices/applications.aspx.