



# City of Victorville

## Development Department

Planning ♦ Building ♦ Code Enforcement ♦ Business License ♦ Animal Control

14343 Civic Drive  
PO Box 5001  
Victorville, CA 92393-5001  
(760) 955-5100  
Fax (760) 269-0072  
planreview@victorvilleca.gov

### Tract Sales Office and Tract Model Home Complex Plan Submittal Requirements

Developer: \_\_\_\_\_

Address: \_\_\_\_\_

Tract No.: \_\_\_\_\_ Lot No.: \_\_\_\_\_

***Prior to submittal to the Building Division, applicant must obtain approval from the Planning Division for the following:***

- Stock plans and landscaping
- Model home complex and landscaping

**Complete sets of plans, including the items listed below, shall be submitted to the Building Division:**

- Fully Dimensioned plot plan with orientation and APN
- Fully dimensioned floor plan
- Typical wall construction
- HVAC mechanical plans
- Electrical wiring diagram (load calculations, disconnect service, wire size)
- Fixed furniture layout
- Window and door sizes and locations
- Location and construction details for all miscellaneous structures (portable restrooms, patios, trap fencing, flags, ponds, foundations, etc.)
- Indicate on plans how site complies with all accessibility standards including: Paths of travel, door widths, clearance at doors, restrooms, and all other regulations that apply.
- Landscaping which complies with Water Conservation Ordinance 2114

**ALL PLANS AND DOCUMENTS SUBMITTED SHALL BE SIGNED  
(signature of architect and/or engineer of record, contractor, or owner)**