



RFP FOR CONSTRUCTION MANAGEMENT SERVICES FOR BEAR VALLEY ROAD OVERHEAD AT BNSF RAILROAD PROJECT, PROJECT BM21-034

OCTOBER 8, 2020

ADDENDUM #2

The attached constitutes additional information and serves to clarify questions and issues. This will be considered to be part of the City of Victorville "RFP for Construction Management Services for Bear Valley Road Overhead at BNSF Railroad Project", Project BM21-034.

Should you have any questions, please contact Bruce Miller, Buyer, at (760) 955-5085, Fax (760) 269-0045, or email: bmiller@victorvilleca.gov

STATEMENTS:

- The DBE goal, as shown in the RFP Document, has been changed **from 5% to 11%**:
 - Section E – Federal Contracts Requirements, paragraph 2, DBE, should now be 11%.
 - Exhibit 10-I Notice to Proposers DBE Information, first statement should now be 11%.

QUESTIONS AND ANSWERS:

1. Q. 10-H4 is just is a more detailed version of the 10-H2. Does the City need both?
The goal is for Consultants to submit complete and accurate Cost Proposals ready to be reviewed by the Independent Office of Audits and Investigations (IOAI). Please refer to Exhibit 10A for a list of financial documents that would constitute a complete cost proposal package.

All firms, prime consultants and sub-consultants, to be compensated under this agreement must execute and submit a cost proposal form. Prime consultants must use Exhibit 10-H1 which would summarize all sub-consultant's costs under section "m".

In addition, all sub-consultants listed under the prime's Exhibit 10H (section "m") must provide their own 10-H form. The cost proposal format to be submitted by sub-consultants depends on the method of payment specified in the RFP. The City wishes to compensate for geotechnical and material testing on a cost per unit of work basis. Thus, geotechnical and material testing cost proposals must be detailed in form 10-H3. All other sub-consultants must use Exhibit 10-H1.

The City will not require the submittal of Exhibit 10-H4 at this time. Such form would be requested from consultant if required by the IOAI office during the Financial Document Review process during the contract negotiation phase.

The cost proposal for the constructability review must be submitted on Exhibit 10-H1. No additional documentation is needed to accompany this submittal as this contract will not be federally funded.

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ADDENDUM #2 (continued)

Please DO NOT include any cost proposals in electronic submittals as consultant selection shall not be a criterion for consultants rating.

2. Q. 10-H3 is meant for Geotechnical and Materials testing firms. Please confirm whether the 10-H3 is only for materials testing?
Please see response to item 1.
3. Q. Will the Materials testing subs be required to fill out the other cost forms or just 10-H3?
Please see response to item 1.
4. Q. Do the forms require we signature "originals", or can we use electronic signatures?
Due to the current pandemic the City will be accepting electronic signatures.
5. Q. Please specify which forms subconsultants are required to sign?
Please refer to Table 1 which summarizes City signature requirements on proposal documents.
6. Q. Section 1. Proposal Submittal states "Consultant shall limit proposals to a total of 100 typed pages which includes items 1 thru 11 under the "Proposal Format and Required Contents"."
Please refer to the Table 1 which summarizes City signature requirements on proposal documents.
7. Q. Do the 100 pages include tab divider pages? Will the City consider removing Item 11, Federal Forms from the 100 page limit considering that the number of pages vary from each proposer's team depending on number of firms and outreach efforts?
Please refer to the table 1 which summarizes proposal contents to be considered in the 100 page limit.
8. Q. Will DBE participation under the Constructability Review contract count towards the 11% DBE goal?
The DBE goal of 11% is a federal requirement applicable to the Construction Management contract only. There is no DBE goal for the constructability review contract as it will be funded with local funds. Therefore, any DBE participation under the constructability review contract will not count towards attaining the 11% goal on the Construction Management contract.

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ADDENDUM #2 (continued)

Table 1 – Signature Requirement & Page Count Considerations

<i>Proposal Content</i>	Require Signature		Page Count
	Consultant	Sub-Consultant	
<u>Proposal</u>			
Project Cover Sheet	N/A	N/A	No
Table of Contents	N/A	N/A	No
Cover letter	√	N/A	Yes
Project Understanding	N/A	N/A	Yes
Organization chart	N/A	N/A	Yes
Schedule and deadlines	N/A	N/A	Yes
Work Plan	N/A	N/A	Yes
Staffing Plan	N/A	N/A	Yes
Staff Resumes	N/A	N/A	Yes
Relevant Firm's Qualifications/Experience	N/A	N/A	Yes
Other: tab dividers	N/A	N/A	No
<u>Required City Forms</u>			
Submission Certification	√	N/A	No
Proposer Identification	N/A	N/A	No
Worker's Compensation Certification	√	N/A	No
Non-Collusion Declaration	√	N/A	No
Debarment and Suspension Certification	√	N/A	No
Exceptions Forms	N/A	N/A	No
Customer References	N/A	N/A	No
Acknowledgement of Addenda	√	N/A	No
<u>Required Federal Forms</u>			
Exhibit 10-O1: Consultant Proposal DBE Commitment	√	N/A	No
Exhibit 15-H DBE Information – Good Faith Efforts	N/A	N/A	No
Exhibit 10-Q Disclosure of Lobbying Activities	√	√	No
Disclosure of Potential Conflicts of Interest Form for A&E	√	√	No
<u>Sealed Cost Proposal Envelope</u>			
Exhibit 10-H: Cost Proposals (2)	√	√	N/A
Exhibit 10-A: A&E Consultant Audit Request Letter and Checklist	N/A	N/A	N/A
Exhibit 10-K: Consultant Certification of Contract Cost & Financial Management System	√	√	N/A

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ADDENDUM #2 (continued)

ATTACHMENTS:

- The Agenda and Sign-In Sheets from the non-mandatory Pre-Proposal Meeting held October 6, 2020.

BIDDER ACKNOWLEDGEMENT:

Please confirm receipt of this Addendum #2, BM21-034, by attaching this signed acknowledgment to your bid proposal. ***Failure to acknowledge receipt of this addendum may result in your proposal being rejected as non-responsive.*** The undersigned acknowledges receipt of ADDENDUM #1:

Receipt acknowledged and conditions agreed to this _____ day of _____ 2020.

Bidder: _____

By: _____

CITY APPROVAL:



Brian Gengler, City Engineer

PRE-PROPOSAL MEETING SIGN IN SHEET

Tuesday, October 6, 2020
2:30 pm PST
City Hall, IT Technology Room

PROJECT NAME: CONSTRUCTION MGMT FOR BVR OVER BNSF

PROJECT #: BM21-034

This meeting is non-mandatory

COMPANY NAME & REPRESENTATIVE	ADDRESS	PHONE #	FAX #	E-MAIL
City of Victorville – Stephan Longoria Project Manager /Senior Civil Engineer	14343 Civic Dr. Victorville, CA 92392	(760) 243-1946	(760) 955-5159	slongoria@victorvilleca.gov
City of Victorville – Ximena Zambrano Associate Engineer	14343 Civic Dr. Victorville, CA 92392	(760) 955-5157	(760) 955-5159	xzambrano@victorvilleca.gov
City of Victorville – Linda St. Louis Engineering Specialist	14343 Civic Dr. Victorville, CA 92392	(760) 955-5157	(760) 955-5159	lstlouis@victorvilleca.gov
City of Victorville – Tony Camargo Technology Coordinator	14343 Civic Dr. Victorville, CA 92392	(760) 955-5114	(760) 269-0003	tcamargo@victorvilleca.gov
City of Victorville – Bruce Miller Buyer	14343 Civic Dr. Victorville, CA 92392	(760) 955-5085	(760) 269-0045	bmiller@victorvilleca.gov
EXP – Anh Case, PE, CMM VP, Director of Construction Mgmt, So. Calif.	451 E. Vanderbilt Way, Ste. 375, San Bernardino, CA 92408	(714) 423-8171		anh.case@exp.com
PSOMAS – Jorge Uberhuaga PE, QSD/P Resident Engineer/Structures Representative	5 Hutton Center Dr., Suite 300, Santa Ana, CA 92707	(858) 531-2135		jorge.uberhuaga@psomas.com
Southstar Engineering & Consulting, Inc. – Amr Abuelhassan, MS, PE, QSD, Executive VP/CFO	1957 Chicago Ave., Unit C-2, Riverside, CA 92507	(909) 262-7858	(909) 342-3148	amra@southstareng.com
Parsons – Serge Sinevod	3200 E. Guasti Rd., Ontario, CA 91761	(760) 607-7796		Serge.sinevod@parsons.com

PRE-PROPOSAL MEETING SIGN IN SHEET

Tuesday, October 6, 2020
 2:30 pm PST
 City Hall, IT Technology Room

PROJECT NAME: CONSTRUCTION MGMT FOR BVR OVER BNSF

PROJECT #: BM21-034 *This meeting is non-mandatory*

COMPANY NAME & REPRESENTATIVE	ADDRESS	PHONE #	FAX #	E-MAIL
Parsons – Roy Fisher	1801 California Ave., Corona, CA 92881	(626) 676-2666		Roy.fisher@parsons.com
Parsons – Ernie Figueroa	3200 E. Guasti Rd., Ontario, CA 91761	(909) 782-0460		Ernie.figueroa@parsons.com
Parsons - Phillip White	2121 N. California Blvd., Ste 500, Walnut Creek, CA 94596	(925) 784-6645		Phillip.white@parsons.com

Virtual Pre-Proposal Meeting
AGENDA

**CONSTRUCTION MANAGEMENT SERVICES FOR BEAR VALLEY ROAD
OVERHEAD AT BNSF RAILROAD PROJECT
PROJECT BM21-034**

October 6, 2020 2:30 p.m. Virtual, via Webex

1. Welcome - this meeting is being recorded for quality assurance
2. City staff introductions
3. Proposal-Related notes:
 - a. Documents required are noted on Submission Certification
 - b. Documents must have original signatures
 - c. One (1) bound original and one (1) electronic copy, pdf format, on a flash drive
 - d. Addendum statement: "Failure to acknowledge receipt of this addendum may result in your proposal being rejected as non-responsive."
 - e. Two contracts to be awarded from this solicitation:
 - a. Constructability review
 - b. Construction Management: (Federally Funded)
 1. Construction Management
 2. Resident Engineer
 3. Inspections
 4. Construction QA Surveying
 5. Materials testing/Source Inspection/Geotechnical Services
 - f. Method of Payment
 - a. Cost-Plus-Fixed Fee
 - b. Cost Per Unit of Work: Geotechnical / Material Testing
 - g. DBE requirements
 - h. Cost Proposals
4. Applicable tasks, such as surveying, require state prevailing wages. Senate Bill 854 applies – all consultants and subconsultants must be registered with DIR to bid on or work on any public works project.
5. The City requires copies of the certified payrolls and copies of the acknowledgements provided by DIR that payrolls were uploaded. Original payrolls must be made available if requested by DIR or by a Public Records Request.
6. Following award, provide within 10 business days:
 - a. Insurance certificates
 - b. Two original wet-signed Consultant/Professional Services Agreements
7. Questions are due, in writing, by **FRIDAY, OCTOBER 9, 2020** at 12:00 p.m. PST
8. Sealed bids are due by **THURSDAY, OCTOBER 22, 2020** at 2:30 p.m. PST. Mailed or delivered to City Hall, 14343 Civic Drive, 2nd Floor, Victorville, CA 92392 Attn: Bruce Miller. Emailed or faxed bids **will not** be accepted.

This agenda will be included in the forthcoming Addendum.