

MEETING OF THE
COMMUNITY SERVICES ADVISORY COMMITTEE
CITY OF VICTORVILLE

DECEMBER 16, 2019
4:00 P.M. – 5:00 P.M.
CONFERENCE ROOM D
VICTORVILLE CITY HALL
14343 CIVIC DRIVE
VICTORVILLE, CA 92392

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITY ACT, ANYONE WHO REQUIRES REASONABLE ACCOMMODATIONS TO PARTICIPATE IN A MEETING MAY REQUEST ASSISTANCE AND/OR RECEIVE THE AGENDA IN AN ALTERNATIVE FORM BY CONTACTING THE VICTORVILLE CITY CLERK'S OFFICE (760) 955-5026 NO LATER THAN 72 HOURS PRIOR TO THE MEETING

CALL TO ORDER

ROLL CALL

AGENDA ITEMS

1. Review and Approval of Minutes from 11/18/19
2. Update on Library Master Plan
3. Update on Civil Rights Memorial Contest
4. Discussion on CPRS Conference
5. Grant Discussion
6. Committee Member Reports / Comments
7. Staff Reports / Comments
8. Next Meeting Date – To be Discussed; Next meeting scheduled for 1/20/19

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VICTORVILLE COMMUNITY SERVICES DEPARTMENT
COMMUNITY SERVICES ADVISORY COMMITTEE
ACTION MINUTES – NOVEMBER 18, 2019

1. CALL TO ORDER The regular meeting of the Community Services Advisory Committee was called to order by Committee Member Golden at 4:19 p.m. in Conference Room D at City Hall, 14343 Civic Drive, Victorville.
2. ROLL CALL PRESENT: Committee Members Golden, Pyle and Smith.
 ABSENT: None.
 STAFF: Director Davidson, Manager Armstrong, Manager Lynch, Librarian Carter, Specialist Ballou,
 Secretary Doornbos and Recording Secretary Nelson.
3. COMMUNICATIONS FROM THE AUDIENCE None
4. APPROVAL OF MINUTES It was moved by Chair Golden to approve the minutes for the meeting on March 18, 2019, seconded by Committee Member Smith; motion carried (3/0/0)
5. WRITTEN COMMUNICATIONS None
6. AGENDA ITEMS
 - A. Introductions, Overview of Policies and Procedures, and Selection of a new Co-Chair: Staff and members of the group introduced one another. Director Davidson presented an overview of the policies and procedures and the committee is able to make changes to meeting time and dates or ruled to make the committee more accessible. The committee members believed the times and dates were good and no changes were needed. Due to the resignation of former Co-chair Rubio, the committee had to select a new co-chair. Discussion ensued amongst the members on who was the best candidate for the co-chair position. Committee Member Smith was nominated by Chair Golden, seconded by Committee Member Pyle; motion carried (3/0/0).
 - B. Park and Recreation Master Plan Update: Director Davidson gave an updated that the contract had been approved and the process was moving forward. The group was made aware of future public meetings that will be required in the month of January and all group members were available for the dates.

Audience member Harriman spoke to the need of a dog park within the park system. He advised to look into the dog park in Lake Havasu, Az.
 - C. Draft Scope of Service for the 2019 Library Master Plan; Staff advised that the scope of the Library Master Plan was reworked to allow for less architecture basis and more general level of service for the community. Committee Member Pyle had a few inquires where Manager Lynch and Librarian Carter discussed the revised scope of work; motioned for approval by Committee Member Pyle, seconded by Committee Member Smith; motion carried (3/0/0)
 - D. Little Library Update: Manager Lynch advised that the Little Library was installed at Hook Community Center and the project was a success so far and being used. Discussion ensued on the idea of the project and how little libraries are popping up all over communities across the United States.
 - E. Civil Rights Memorial Essay Contest: Discussion ensued about the winner of the essay contest. Chair Golden advised of explaining more of the definition of “Civil Rights” to the schools. Discussion ensued about how to get more participation from students as only one class submitted essays. One idea was to select the top 3 essays from each school within the City’s limits.
 - F. CPRS Membership Discussion: Discussion ensued about the CPRS conference and membership for committee members. All members would like to be signed up for a membership but have to check if they will be able to make the conference.
7. COMMITTEE MEMBER REPORTS/COMMENTS: None.
8. STAFF REPORTS/COMMENTS: Manager Lynch advised that it is event season. Manager Armstrong advised of upcoming events for Water Conservation and Environmental Programs. Director Davidson advised of the two applications the Community Services Department submitted for the Prop 68 grant.
9. NEXT MEETING DATE: May 20, 2019.
10. ADJOURNMENT: It was moved by Committee Member Golden to adjourn the meeting, seconded by Committee Member Pyle; motion carried (3/0/0). The meeting was adjourned at 5:39 p.m.

Committee Member Signature

Date of Approval

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