



Prepared by

City of Victorville
Development Department
Planning Division



City of Victorville
14343 Civic Drive
P.O. Box 5001
Victorville, CA 92393-5001

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Victorville's FY 2018-2019 Consolidated Annual Performance Evaluation Report (CAPER) describes the progress made towards achieving the housing and community development goals identified in the City's Five-year Consolidated Plan (ConPlan) (2017-2021) and the 2018-2019 Annual Action Plan. These plans guide the funding priorities for Victorville's federal grant programs, which include the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME). The grant programs are administered by the City's Development Department.

Each year, at the recommendation of the Community Planning and Development (CPD) Grants review committee, the Victorville City Council allocates funding to eligible activities that provide vital resources for activities in the area of greatest need as identified in the Victorville Consolidated Plan (ConPlan). For FY 18-19 the City received a total allocation of \$1,322,839 in CDBG and \$495,352 in HOME funds. The areas of greatest need are highlighted by the following categories that were identified in the ConPlan:

- Supportive services for the homeless and at risk;
- Human services;
- Need to increase economic development and employment opportunities;
- Housing programs; and
- Accessibility and Mobility

The 2018-2019 fiscal year is the second year in the ConPlan. The City of Victorville recognizes the important role of non-profit organizations in addition to City administered programs in achieving the ConPlan goals and providing vital services to Victorville residents. A total of thirteen non-profit organization received CDBG and HOME funds to serve Victorville residents that seek their services. Additionally, responding to homelessness and its effect on the community continues to be a key policy priority in Victorville during this ConPlan cycle so additional resources and manpower have been allocated to this concern.

Major accomplishments achieved during FY 2018-2019 are highlighted in the following section. Each set of annual goals in the 2018-2019 Action Plan are guided by and measured against the progress toward the goals set in the five year ConPlan. The specific activities funded during 2018-

2019 were identified as funding priorities to address the five areas of greatest need and demonstrated impact in the community. During the 2018-2019 program year the City and its grantees met or exceeded their proposed goals with a description of each program or project and its accomplishments described throughout the report.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 17-21 Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected 18-19 Program Year	Actual – Program Year	Percent Complete
Decent and affordable housing for consortia residents	Affordable Housing	CDBG: \$196,000	Homeowner Housing Rehabilitated	Household Housing Unit	80	30	37.50%	13	15	100.00%
Expand Economic Opportunities	Non-Housing Community Development	CDBG: \$0.00	Jobs created/retained	Jobs	5	0	0.00%	0	0	0.00%
Fair Housing Services_AFH	Assessment of Fair Housing	CDBG: \$22,200	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20	135	100.00%	100	163	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 17-21 Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected 18-19 Program Year	Actual – Program Year	Percent Complete
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$247,696	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	55,596				55,596 Target area residents	100.00%
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$551,500	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	9925	0	0.00%	3000	55,596 Target area residents and 52 households	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 17-21 Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected 18-19 Program Year	Actual – Program Year	Percent Complete
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$33,300	Homeless Person Overnight Shelter	Persons Assisted	0	575		175	235	100.00%
	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$83,040.00	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		90	241	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 17-21 Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected 18-19 Program Year	Actual – Program Year	Percent Complete
Provide suitable living environments for residents	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$165,126	Other	Other	0	0		20	6,460 Public Service Activities	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City made significant progress in addressing the priority needs, goals and objectives outlined in the 2018-2019 Action Plan. During the year, CDBG and HOME funds were allocated to activities that provided benefit primarily to low and moderate income individuals and households in the City.

To address housing goals identified in the plan, the City allocated funds for rehabilitation of single-family homes through the Senior Home Repair Program (HOME funds), Curb Appeal Program (CDBG) and Code Compliance Program (CDBG). The programs are designed to assist low and moderate income homeowners, correct code violations, and make repairs to their homes in order to preserve their homes and the City's housing stock.

To address goals related to services for special needs populations, the City allocated \$198,426 in CDBG funds for services related to homelessness, homeless prevention, youth services, fair housing activities, senior citizen centers and after school programs.



Victorville Senior Citizens Club Kitchen Remodel - Before



Victorville Senior Citizens Club Kitchen Remodel – After



Victorville Senior Citizens Club Kitchen Remodel - Before



Victorville Senior Citizens Club Kitchen Remodel – After

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	2,959
Black or African American	2,028
Asian	45
American Indian or American Native	55
Native Hawaiian or Other Pacific Islander	26
Other	1,347
Total	6,460
Hispanic	2,995
Not Hispanic	3,465

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

As reflected in the table above, the City's programs served a diverse population of individuals and families in FY 18-19. While several programs focused on serving specific underserved populations, all programs are prohibited from discriminating against any protected class when determining eligibility for programs. All the persons assisted with CDBG and HOME funds had an income at or below 80% of the area median income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available
CDBG	public - federal	1,335,290.00
HOME	Public – federal	495,352.00
CDBG Reallocated	Public – federal	12,451.02

Table 3 - Resources Made Available

Narrative

The City of Victorville was allocated \$1,335,290 in FY 18-19 CDBG funds and \$320,773 in HOME funds. The City also had \$12,451.02 in reallocated funds from activities in previous fiscal years that did not fully expend their awarded amount.

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Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

While the City of Victorville has had its HOME matching requirements waived for FY 18-19, projects completed during the year leveraged other resources to bridge the gap between the amount of CDBG funds allocated by the City of Victorville and the actual cost of the project/program. These resources were generated by means of grants from Federal, State, and local governments, private foundations, capital development funds, general funds, private donations of funds or services, and other various funding sources. CDBG subrecipients include the following:

C.A.S.A. - United Way, San Bernardino County Children and Family Services, San Bernardino County Superior Court, San Manuel Band of Indians and fundraising events.

Family Assistance Program – California Office of Emergency Services and Department of Education.

High Desert Homeless Services - Federal and State grants, public donations, United Way, fundraisers and thrift store proceeds.

High Desert Transitional Living Connection - Donations

Inland Fair Housing and Mediation Board - Federal and State grants.

Legal Aid Society - State Bar of California and Inland Counties Legal Services.

Millionaire Mind Kids – 3M Vibrancy grant, San Manuel Band of Mission Indians, Stater Bros. Charity Foundation, Victorville Motors, Wells Fargo, and Organization of Black Aviation Professionals.

Moses House Ministries and Rose of Sharon Pregnancy Resource Center - Federal grants, First 5 San Bernardino, Inland Empire United Way.

San Bernardino Sexual Assault Services - California Governor's Office of ER, San Bernardino County Department of Behavioral Health and Kaiser Foundation.

St. John of God Health Care Services and Victor Valley Community Services Council - St. Joseph

Health Community Partnership Fund, Desert Communities United Way, Emergency Food and Shelter Program.

Victor Valley Domestic Violence - CalWorks, St. Joseph Health Care, Federal and State grants.

Victor Valley Family Resource Center – Essential Services for at risk youth grant.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	20	61
Number of households supported through the acquisition of existing units	0	0
Total	20	61

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's rehabilitation programs met its housing rehabilitation goals. The Senior Home Repair Program assisted seventeen (15) households, the Code Compliance Program assisted five (5) households and the Curb Appeal Program assisted four (4) households. Homes assisted were brought up to housing standards and address health and safety issues. Additionally, 37 households were assisted under Victor Valley Community Services Council repair program.

The Senior Home Repair Program grant program was established in 1997 and has been the City's most popular and successful program. The program's target population are low income senior citizens and disabled homeowners. This program is funded yearly but we cannot keep up with the demand for participation. Currently there is a waiting list with 93 Victorville homeowners waiting for the opportunity to participate.

Discuss how these outcomes will impact future annual action plans.

The Curb Appeal Program and Code Compliance Program were created in FY 16-17 at the request of the Victorville City Council, as they saw the need to offer rehabilitation programs in order to assist low and moderate income households maintain safe, affordable, habitable housing. The success of these programs has demonstrated a high need for them and will continue to be funded in the future. For 2019-2020 the program was revamped and merged into one program. The new program will have a whole house approach and address health and safety issues as well as curb appeal items.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6,211	15
Low-income	249	0
Moderate-income	0	0
Total	0	15

Table 6 – Number of Households Served

Narrative Information

All of the households assisted with CDBG and HOME funds had an income that was deemed low and extremely low. Programs requiring information on income by family size included all the housing rehabilitation programs, as well as the public service programs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Victorville has routinely been ranked near the top for homeless population in San Bernardino County. According to the 2019 San Bernardino County Point in Time Count, Victorville had 333 homeless; 154 people living in a shelter or transitional housing and 179 unsheltered individuals.

The City is working hard to assist the ever-growing homeless population by partnering with other County agencies and non-profit organizations to formulate ideas and programs that will provide supportive services to the homeless and assist with finding permanent housing.

In January 2019, the City assisted in the coordination of the Point in Time Count (PITC) that was facilitated by the County of San Bernardino's Office of Homeless Services. City staff sought volunteers, assisted with the disbursement of maps and materials needed for the count and participated in the PITC. During the PITC, if a volunteer encountered a homeless unsheltered individual that was ready to make the transition and get help, the San Bernardino County Sheriff's HOPE staff was available to assess their individual needs and connect them with shelter and supportive services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City allocated \$43,240.00 in CDBG public service funds to provide emergency and transitional housing to 665 people. This included homeless, veterans and victims of domestic violence. The City provided CDBG funds to the following programs:

- \$33,300 to High Desert Homeless Services to provide emergency shelter to homeless individuals and families. Services include but are not limited to shelter, food, clothing, life skill classes, resume writing, job search skills and financial workshops in order to become independent and find permanent housing. They served 235 people.
- \$22,200 to Victor Valley Domestic Violence to provide emergency shelter and transitional housing to victims of domestic violence and their children. Services include emergency shelter, transitional housing after completion of a 90 day program, life skill classes, parenting classes, anger management and peer support classes. They served 189 people.
- \$9,940 to High Desert Homeless Services to provide services at the Victor Valley Community Warming Shelter. The shelter was open from November to March when the weather was 40 degrees and below. The homeless clients were provided an overnight bed. During the winter season 241 individuals were served.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

To address homeless prevention, \$25,530 in CDBG was used to help families and individuals remain housed through utility assistance and legal advice. These services were provided to 528 persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In March 2018 the San Bernardino County Housing Authority purchased a 61 unit vacant hotel in Victorville . The hotel is being converted into 24 one bedroom and seven studio units. Only two persons will be allowed for each one-bedroom, along with pets. Each apartment will include furniture, a stove, microwave and refrigerator.

The complex is based on a Housing First model, which connects homeless individuals to permanent housing without the preconditions to entry. Supportive services are offered to maximize housing stability and prevent individuals from becoming homeless again. The complex is set to complete construction by the end of September 2019.

In June 2019, the City hired a Homeless Solutions Coordinator. The position was created to assist the City in focusing their efforts, develop solutions and identify funding to address the homeless population.

Additionally, the City created a Homeless task force which was approved by the City Council in February 2019 which consist of community leaders, faith based organizations, and homeless providers. The Homelessness Solutions Task Force is a committee formed to plan, advocate, support and collaborate with those effected by homelessness or those who serve the homeless community. The objectives of the Task Force are to:

- (1) Identify Strategic Goals for the City and estimate resources needed to accomplish these goals with such goals are being compiled into an Strategic Action Plan;
- (2) Identify funding to implement programs to benefit the homeless community;

- (3) Identify partnerships with the County, City and other community groups that can be leveraged to achieve the goals of preventing homelessness in the City of Victorville; and
- (4) Develop policy recommendations and processes to measure the effectiveness of new and existing policies and programs designed to prevent homelessness.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of San Bernardino County (HASBC) currently administers the voucher rental assistance program for the City of Victorville. In 2018, 818 Housing Choice vouchers were issued.

All public housing in Victorville are on scattered sites, and owned and/or managed by the San Bernardino County Housing Authority. Currently, there are no public housing units in the City, with 168 authority owned units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority actively encourages residents to be involved with the organization through their Resident Advisory Board (RAB). RAB is instrumental in helping review and discuss critical issues that affect residents and program participants. On an ongoing basis, Housing Authority staff work closely with RAB members to discuss potential policy changes, get feedback on messaging and communicating with residents, recruit participants for hearings and special events and much more. Board members include participants from the Term Limited Lease Assistance Program, Project Based Voucher Program, Veterans Affairs Supportive Housing, and the Tenant Based Voucher Program.

Since 2002, 245 families have become homeowners through the Housing Authority's Homeownership Assistance Program. Similar to housing assistance in other affordable housing programs, the Homeownership Assistance Program provides mortgage assistance for up to 15 years for working families and up to 30 years for disabled families if the homeowners meet income requirements.

The City offers down payment assistance through its Mortgage Assistance Program which is currently funded with CalHome program income. Although funds are limited, the City encourages participating lenders to use the program in order to assist very low, low and moderate income people in purchasing their first home. With the rising cost in housing, the program is needed more than ever.

Actions taken to provide assistance to troubled PHAs

The San Bernardino County Housing Authority (HACSB) has not been deemed as a troubled PHA. In 2018, the Housing Authority received two awards from the National Association of Counties, an organization that honors innovative and effective county government programs that enhance services for residents. The awards were for the following:

Community and Economic Development Category:

Transitioning Out of the Traditional Public Housing Business

In 2013, the U.S. Department of Housing and Urban Development introduced the Rental Assistance Demonstration (RAD) program. RAD allows housing authorities to convert their public housing to Section 8 project based vouchers and leverage the property's equity to rehabilitate and maintain them. During the last few years, the HACSB has used the RAD program to transition its public housing portfolio to the Section 8 project based program.

County Administration and Management Category:

Successful Transfer of the Upland Housing Authority's Affordable Housing Programs

In an effort to protect housing assistance for approximately 722 families, HACSB partnered with the Upland Housing Authority and requested permission from HUD to transfer Upland's Housing Authority's Housing Choice Voucher and Public Housing programs to HACSB. The successful transfer preserved the much needed affordable housing in our county, protected families receiving assistance, enhanced services and resources to the families, and supported regional efforts to provide affordable housing to families in need.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Victorville does not have any barriers to affordable housing as no tax policies or growth limitations are in effect that would deter affordable housing.

Land use controls and zoning ordinances in the City of Victorville are not designed to deter or prevent affordable housing, on the contrary, density bonuses and other financial incentives are provided to developments that include affordable housing as a means to prevent barriers to such housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A major obstacle for the City of Victorville in meeting underserved needs is the lack of adequate financial resources to meet the growing needs of low and moderate income persons. With the formation of the Apple Valley/Victorville Consortium, the City will continue to expand its housing programs to meet the growing need for affordable housing. In addition, the City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, the potential homeless, the youth, seniors, female-headed families, victims of domestic violence, and the disabled. The City is also proactively seeking additional resources to meet the underserved needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Victorville continues to maintain policies and procedures to increase access to housing without LBP hazards. Funding is not provided until it is determined properties are free of LBP hazards. Types of properties covered include housing receiving federal assistance for rehabilitation of single family homes, multi-family complexes, senior citizen clubs and rehabilitation centers.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City utilizes CDBG grant funds to assist social service agencies providing services to families in the community. For FY 18-19, the City approved funds for a variety of programs that primarily assist low and moderate income persons and groups with special needs. Some of these programs included mentoring for foster youth, fair housing services, legal aid services, utility assistance and case management for families with children under five years of age, after school programs for low income children and food assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In order to overcome gaps in institutional structures and enhance coordination, Development staff actively collaborated with outside agencies through various groups which include the Interagency Council on Homelessness board and the Office of Homeless Services.

In order to support and enhance the existing institutional structure, the City of Victorville collaborated with nonprofit agencies receiving CDBG funding through the 2018-2019 Action Plan to ensure that the needs of low and moderate income residents were met as visualized within the Consolidated Plan.

Other efforts include networking with neighboring jurisdictions and advocating for elimination of duplicate services among service agencies. This was a concern brought up several times during the planning process of the ConPlan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Last year the City of Victorville was elected to the Interagency Council on the Homelessness (ICH) Board. The ICH is a policy making body for the Homeless Provider Network. ICH works with the Office of Homeless Services to ensure that the recommendations listed in the County's 10 year Strategy to End Homelessness are implemented and realized.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2017 the Apple Valley/Victorville HOME Consortium completed the Assessment to Fair Housing (AFH) Plan. The goals identified in the Plan included:

- Improve the housing condition and access to social services within the Consortia's R/ECAP (Racially or Ethnically Concentrated Areas of Poverty)
- Increase Access to Opportunity Areas for low income Hispanics located in the Consortia.
- Continue to provide fair housing services within the consortia with an emphasis on reducing the number of fair housing complaints based on disability.
- Continue to provide fair housing services within the consortia with an emphasis on reducing the number of fair housing complaints based on disability.
- Improve the housing condition and access to social services within the Consortia's R/ECAP (Racially or Ethnically Concentrated Areas of Poverty).

The City of Victorville collaborates with Inland Fair Housing and Mediation Board (IFHMB) to provide fair housing and landlord/tenant mediation to residents in Victorville. Throughout the year, IFHMB holds workshops on various topics including fair housing, disability issues, housing rights and responsibilities.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's Development Department has the prime responsibility for overall program monitoring and compliance for the City of Victorville. To ensure that CDBG and HOME funds were used efficiently and in compliance with applicable regulations, the City provided technical assistance to all subrecipients and monitored the subrecipients throughout the program year. As of 18-19 staff began monitoring each agency or department during the program year by conducting on-site monitoring visits.

Technical Assistance

To enhance compliance with federal program regulations, the Development Department made technical assistance available to prospective applicants for any CDBG or HOME Notice of Funding Availability (NOFA) by conducting technical workshops. Two mandatory workshops were conducted in order to assist with application preparation and answer any questions the potential applicants may have had. Additionally, a technical assistance workshop was provided to the 2018-2019 funded subrecipients to ensure compliance with the program regulations and well as understanding their contract. Emphasis was placed on request for reimbursement and the required documents needed for each reimbursement in order to expedite payment.

Activity Monitoring

All activities were monitored, beginning with a detailed review upon receipt of the application to determine eligibility, conformance with a National Objective and conformance with a ConPlan goal. This review also examined the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements such as the National Environmental Policy Act (construction projects), the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable. Subrecipients submitted an audit and other documentation to establish their capacity, and any findings noted in the audit were reviewed.

For CDBG public service activities, an on-site monitoring was conducted by Housing staff to ensure compliance. The reviews included both a fiscal and programmatic review of the subrecipient's activities. The reviews determined that subrecipients are in compliance with the program regulations and City contract. Areas of review included overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and progress toward achieving contractual goals. Following the monitoring visit, a written report was provided delineating the results of the review and any findings of non-compliance and the required corrective action. No findings were identified during 2018-2019 subrecipient monitoring.

For CDBG capital projects, monitoring of Davis-Bacon, Minority and Women's Business Enterprise (MBE/WBE) and Section 3 requirements was conducted to determine the adequacy of implementation by the contractors as required in the bid packages and contracts.

In addition, the Development Department ensures compliance with the US Office of Management and Budget (OMB) requirements for conducting single audits as well as complies with the US Department of Housing and Urban Development (HUD) reporting requirements for accomplishments in the Integrated Disbursement and Information System (IDIS).

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the City's adopted Citizen Participation Plan, a public notice was published in the Daily Press in English and in Spanish on September 6, 2019 notifying the public of the availability of the Consolidated Annual Performance and Evaluation Report for a 15-day public review and comment period. A copy of the public notices is included.

The draft CAPER was available on the City website and at the following location:

City Hall: Development Department
14343 Civic Drive
Victorville, CA 92392

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There have been no changes in the City's program objectives since the ConPlan was approved in 2017. CDBG funds are making a significant impact on strategies to address the high priority needs identified in the ConPlan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No, the City does not receive Brownfields Economic Development Initiative grant funds.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

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