

# City of Victorville



## DRAFT Action Plan Fiscal Year 2019-2020

Prepared by:

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## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Victorville's Community Development Block Grant (CDBG) program is authorized by the Housing and Community Development Act of 1974, which provides eligible entitlement communities with annual grants that can be used to provide decent housing, suitable living environments, and expanded economic opportunities, principally for low and moderate income persons. The City became an entitlement community in 1997.

The City's Home Investment Partnership (HOME) grant is authorized under Title II of the Cranston-Gonzales National Affordable Housing Act of 1990. HOME funds are required to be used for affordable housing activities. In 2003, the City formed a HOME consortium with the Town of Apple Valley (the "HOME Consortium") in order to meet the threshold of obtaining HOME entitlement status with the Department of Housing and Urban Development (HUD), which results in an annual allocation of funds to both communities.

Pursuant to Section 24 CFR Part 91, HUD has established regulations that set forth the Consolidated Plan process. The Consolidated Plan (ConPlan) is designed to help states and local jurisdictions to assess their affordable housing and community development needs, market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan, which may have a duration of between 3 and 5 years, describes the jurisdiction's community development priorities and multiyear goals based on an assessment of housing and community development needs, an analysis of current housing and economic market conditions and available resources. Subpart E of Section 24 CFR Part 91, requires local governments that participate in a consortium to include said consortium in the ConPlan. Pursuant to this regulation, on April 18, 2017, the City of Victorville adopted the 2017-2021 Consolidated Plan, including the required consortium component.

The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. Each year, grantees must submit an updated Action Plan describing the specific planned uses for HUD program funds, including CDBG and HOME. This FY 19-20 Annual Action Plan represents the Third Program Year of the 2017-2021 Consortium Consolidated Plan and is scheduled to be presented to the City of Victorville City Council on May 21, 2019.

## 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

### Summarize the objectives and outcomes identified in the Plan

The Consolidated Plan addresses the needs, priorities, goals, and allocation strategies for CDBG and HOME funding for program years July 1, 2017 to June 30, 2022.

Section 101(c) of the authorizing statute sets forth the primary objective of the program as the development of viable communities by the provision of decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. The statute further states that this is to be achieved in the CDBG program by ensuring that each funded activity meets one of three named national objectives. Those three objectives are identified as: benefiting low- and moderate-income persons; preventing or eliminating slums or blight; and meeting urgent needs. For the City of Victorville's 2017-21 ConPlan, the following national objectives will be met:

- Benefiting low- and moderate-income persons; and
- Preventing or eliminating slums or blight.

Based on the aforementioned objectives, the City will achieve the following outcomes:

- Provide suitable living environments for Victorville's residents;
- Enhance the quality of life for residents by encouraging decent and affordable housing for residents within the consortium; and
- Expand economic opportunities.

### Funding Priorities

Based on an extensive public participation process during the Consolidated Plan process, the needs assessment and housing market analysis, the City of Victorville determined to direct its funding to the following priorities:

- Supportive services for the homeless and at risk homeless;
- Human services;
- Need to increase economic development and employment opportunities;
- Housing programs; and
- Accessibility and Mobility

### 3. Evaluation of past performance

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

The City is responsible for ensuring compliance with all rules and regulations associated with the CDBG and HOME entitlement grant programs. The City's annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER) provide details about the goals, projects and programs completed by the City. The City recognizes that the evaluation of past performance is critical to ensure the City and its subrecipients are implementing activities effectively and that those activities align with the City's overall strategies and goals.

The City evaluates the performance of subrecipients providing public services on a quarterly basis. Subrecipients are required to submit quarterly progress reports, which include participant data, outputs/activities as well as data on outcome measures specific to each project. Prior to the start of the project, outcome measures are developed collaboratively by the subrecipient and the City, ensuring that they are aligned with the City's overall goals and strategies. The City utilizes the quarterly reports to review progress towards annual goals and works with subrecipients to adjust annual goals as needed.

In addition to the quarterly review of progress reports, the City conducts annual monitoring of all subrecipients to ensure compliance with program-specific and crosscutting federal regulations (e.g. non-discrimination, equal access, employment, contracting, environmental review, etc.). Subrecipient monitoring provides another opportunity to review progress towards overall goals and strategies and to ensure that the programs implemented by subrecipients are compliant with both federal regulations and City requirements.

The City's CAPER is presented to City Council for review and approval each year. The plan presents successes and challenges during the year and highlights specific outcomes and achievements. This review process also provides an opportunity for the public to provide feedback on the City's performance.

The City reported the following accomplishments in its FY 17-18 CAPER:

Goal	Indicator	5 Year Goal	Accomplishments for FY 17-18	Percent of Goal Accomplished
Decent and affordable housing for Consortia residents	Homeowner housing rehabilitation	80	30 households	38%
Expand Economic Opportunities	Jobs created/retained	5	0	0%
Fair Housing Services (AFH)	Public service activities for	20	135 people	675%

	Low/Moderate Income Housing Benefit			
Provide suitable living environments for residents	Homeless Person Overnight Shelter	600	422 people	70%
Provide suitable living environments for residents	Public service activities other than Low/Moderate Income Housing Benefit	9,925	7,532 people	76%
Provide suitable living environments for residents	Public service activities other than Low/Moderate Income Housing Benefit	3,000	819 households	27%
R/ECAP housing and access to social services - AFH	Homeowner Housing Rehabilitated	1	0	0%

These accomplishments were reviewed by HUD in their 2017 Program year review, which noted the City's continued capacity to administer grant funds and provide programs consist with the approved ConPlan.

#### 4. Summary of Citizen Participation Process and consultation process

##### Summary from citizen participation section of plan.

As part of the Action Plan preparation and adoption process, citizens of the City of Victorville are afforded an opportunity to provide input on housing and community development needs; issues and problems affecting very-low and low income persons; to learn about various programs available and the expected amount of assistance provided; to assist in the development of local project proposals by giving input to project selections and funding distributions; and to participate in the implementation of funded activities. Through implementation of the Citizen Participation Plan, and pursuant to HUD rules and regulations (Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and further augmented by program regulations under 24 CFR Part 91, Subpart B), a 30-day comment period is provided prior to the adoption of the Action Plan.

The 30-day public comment period, for review of the FY 2019-2020 draft Action Plan, commenced on April 19, 2019 and will end May 18, 2019. A public notice was published in the *Daily Press* on April 19, 2019 announcing the commencement and ending dates of the review period. A copy of the public notice is provided in Appendix A. The Action Plan was made available for public review on the City's website ([www.victorvilleca.gov](http://www.victorvilleca.gov)) and at Victorville City Hall located at 14343 Civic Drive. It was also available for review by requesting copies in person, by telephone, fax, or e-mail.

In an effort to broaden public participation in the development of the Action Plan, including outreach to minorities and non-English speaking persons, a Spanish speaking City Staff member was available at all public meetings for translation services. Additionally, statements regarding the availability of special accommodations for non-English speaking persons and those with disabilities were printed on all written materials pertaining to the Annual Action Plan development.

The City of Victorville encourages citizen participation, with a particular emphasis on participation by persons of very low and low income, as well as residents of target neighborhoods and/or neighborhoods which are eligible by definition under the Housing and Community Development Act of 1974, as amended. In order to reach as many participants as possible, the City notifies community organizations and agencies which advocate for persons of very low and low income, concerning participation and needs assessment opportunities and the availability of funds and programs. The City also contacted its local homeless shelter and other non-profit agencies, and entities representing the disabled population to encourage participation from their clients.

## **5. Summary of public comments**

**This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.**

At the March 5, 2019 public hearing, public service agencies provided testimony to the need of additional programs to assist the increase in the homeless population in Victorville. Additionally agencies spoke of the increase in poverty levels and individuals that are food insecure with the rise in food cost.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The needs mentioned during the formal public hearings and City Council meetings throughout the year were taken into consideration when selecting programs to be funded in 2019/2020. Staff attended community meetings on the subjects of the chronic homeless and homeless warming shelters. All of the public comments and views received were accepted and are adequately addressed in the 2019/2020 funding recommendations.

## **7. Summary**

The City of Victorville recognizes the need for coordination and collaboration between local governments, nonprofits and provider agencies in dealing with the challenges facing low and moderate income families. The City, its elected officials and community stakeholders work diligently to provide Victorville residents the resources in order to live healthy, safe and productive lives. By partnering with agencies that offer a diverse type of services, the City is able to meet the needs of its residents and its overall Consolidated Plan goals.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	VICTORVILLE	Development Department
HOME Administrator – Lead Agency	APPLE VALLEY	Housing and Community Development
HOME Administrator – Participating Jurisdiction	VICTORVILLE	Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The Development Department is responsible for overseeing the administration of the City’s Community Development Block Grant and Home Investment Partnership Program. The City is in a Consortium with the Town of Apple Valley for its HOME funds. The Town of Apple Valley acts as the lead agency and is responsible for the preparation of the five year Consolidated Plan. Each jurisdiction is responsible for preparing its own CDBG Action Plan.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Victorville recognizes that partnerships with public and private entities are vital to the provision of effective assistance to Victorville residents. Each strategy prioritized by the City is only accomplished through effective collaborations with community partners. These partners provide the expertise needed to ensure quality service provision, housing development, and neighborhood revitalization efforts.

Coordination and consultation with public and private agencies is important to the City when developing the Annual Action Plan. The City will continue to work with a number of City departments, the San Bernardino County Housing Authority, major non-profit organizations, and other stakeholders, to ensure that the gaps in services are being fulfilled.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The County of San Bernardino’s Housing Authority is the principle provider of public and assisted housing within the jurisdiction. According to the Housing Authority, the most immediate need of the residents of public housing and Housing Choice Vouchers is the need for additional funding to assist wait list residents, as evidenced by the nearly 49,000 families on the Housing Choice Voucher and Public Housing waiting lists combined for the County.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In June 2018, the Housing Authority announced its partnership with the City of Victorville on the conversion and rehabilitation of a motel to a permanent housing development that is targeted to assist the chronic homeless. The project will renovate a blighted motel on the north side of Victorville to a multi-family housing development that will include 24 one bedroom and seven studio apartments. The County’s Department of Behavioral Health will provide on-site services such as case management services, mental health service, behavioral health education and outreach, and substance abuse services. Additionally, the County is looking to partner with various agencies to provide physical health services, employment training and placement, and life skills classes. The renovation of the motel should be completed later this year.

The City also participates in the coordination of the yearly Homeless Point in Time Count with the San Bernardino County Office of Homeless Services. Staff assisted in the volunteer outreach efforts and affords the County with office space for the deployment center.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City is not a direct recipient of ESG funding.

**2. Agencies, groups, organizations and others who participated in the process and consultation**

Agency/Group/Organization	Type	ConPlan Priority Addressed	How was the group consulted
Abundant Living Family Church High Desert	Public services – Homeless	Supportive services for the homeless and at risk – support the development of “one stop” resource centers to assist homeless persons and support the Homeless Outreach Proactive Enforcement (HOPE) program	Meetings with executive management team to find solutions for the homeless.
St. John of God Health Care Services	Public services – utility assistance for very, low and moderate income households	Supportive services for the homeless and at risk – utility assistance	Assisted with the Point in Time Count for the City. Very active in the community. Attend public hearings and community meetings.
Court Appointed Special Advocates of San Bernardino	Public services – foster youth	Human Services – support programs that encourage the development of responsible, motivated and educated youth	Attend public hearings and community meetings.
Victor Valley Community Services Council	Public services – elderly, disabled and handicapped	Housing Programs – rehabilitation of owner occupied housing	Attend public hearings and community meetings. Very active in senior and disabled activities.

Victor Valley Domestic Violence	Public services – transitional housing and support services for victims of domestic violence and their families	Supportive services for the homeless and at risk, human services and housing programs- support the development of “one stop” resource centers to assist homeless; encourage programs that promote a healthy lifestyle.	Attend public hearings and community meetings. Very active in the community.
San Bernardino Sexual Assault Services	Public services – support services for victims of sexual assault	Human services – encourage programs that promote a healthy lifestyle	Attend public hearings and community meetings. Very active in the community.
Moses House Ministries	Public services – families with young children (under 5 years of age)	Human services – encourage programs that promote a healthy lifestyle	Attend public hearings and community meetings.
St. Joan of Arc	Public services – provide a community meeting building in the Old Town Victorville area	Human services – develop public facility amenities that facilitate community involvement and recreation	Attend public hearings and community meetings. Very active in the Old Town Victorville community.
Inland Fair Housing and Mediation Board	Public services – fair housing provider	Human services – disseminate fair housing information through literature, media, referrals and workshops	Attend public hearings and community meetings. Hold fair housing workshops.
Legal Aid Society	Public services – provide legal advice and document	Human services – Support the development of arts, music and	Attend public hearings and community meetings.

	preparation	culture in the community	
High Desert Transitional Living Connection	Public services – provide emergency services such as food and clothing	Supportive services for the homeless and at risk – food and nutrition services	Attend public hearings and community meetings.
Victor Valley Family Assistance Program	Public services – homeless, youth education	Supportive services for the homeless and at risk and Human Services – transitional housing for special groups	Board member of the San Bernardino County Homeless Provider Network.
Family Assistance Program	Public services – at risk youth services	Human services – support programs that encourage the development of responsible, motivated and educated youth	Attend public hearings and community meetings.
Millionaire Mind Kids	Public services – after school programs	Human services – support programs that encourage the development of responsible, motivated and educated youth	Attend public hearings and community meetings.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

Every effort was made to consult a variety of service providers through various outreach techniques including meetings and emails to solicit input and participation through the planning process. Staff believes that all critical agency types were consulted during the participation and consultation process and has not intentionally failed to consult with any particular agency.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Victorville General Plan 2030 – Housing Element	City of Victorville	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, the Housing Element is the City’s chief policy document for the development of affordable and market rate housing. Consistent with this policy document, the City will maintain and enhance the quality of existing residential neighborhoods and, promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.
Continuum of Care	County of San Bernardino	The County of San Bernardino is a Continuum of Care applicant and conducts homeless counts, surveys of the homeless population, and strategic planning to end homelessness. Consistent with the goals of the CoC, the City of Victorville will provide support to nonprofits that meet the social services needs of the City residents with an emphasis on the homeless.

Consolidated Plan	Apple Valley	The City of Victorville consults with the Town of Apple Valley in order to solicit and approve Community Housing Development Organizations to fund projects that supports affordable and safe housing for its residents.
Accessibility Survey	Disability Access Consultants (DAC)	In 2016 DAC conducted an accessibility survey of the City of Victorville properties to identify accessibility barriers for persons with disabilities.
2018 Annual Report	Housing Authority of the County of San Bernardino	The City of Victorville refers to the Housing Authority's plan to see what the community is lacking in housing for low income families and funding. The Housing Authority additionally administers the Housing Choice Voucher program for the City.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

The City's collaborative and cooperative planning partnerships with governmental, nonprofit and private entities are done to ensure that the City's below moderate income resident's needs and issues are comprehensively evaluated and thoroughly addressed.

## **AP-12 Participation – 91.401, 91.105, 91.200©**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Victorville recognizes that Victorville residents are partners in the development and execution of the Action Plan. The Citizen Participation Plan (CPP) establishes a means by which citizens, public agencies and other interested parties can actively participate in the development of consolidated planning documents, including the Action Plan.

Using the CPP as a guide, Victorville sought community involvement and provided residents with opportunities to become involved in the development of the Annual Action Plan. Opportunities for citizen input were provided during the entire planning process, from the development of the Action Plan to reviewing the draft document, through publications, postings and public hearings. Outreach efforts were developed to reach diverse populations including to persons with disabilities, special needs populations and limited English speaking persons.

**Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of 17 comments not accepted and reasons	URL (if applicable)
Public Hearing notice	Community stakeholders  Community residents, including limited English speaking residents, specifically Spanish speaking residents	A public hearing notice for March 5, 2019 was published in the Daily Press on February 22, 2019 in English and Spanish.  The public hearing notice was posted on the City's website and at the Victorville library.	16 public comments were received which included request to support programs that promote fair housing and landlord/tenant services, youth including foster youth programs, programs that assist residents that are food insecure, legal service programs, domestic violence and sexual assault programs and the increase in the homeless population and need for more services.	All comments were considered. Victorville did not reject any comments received.	<a href="https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs/public-hearings">https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs/public-hearings</a>

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of 17 comments not accepted and reasons	URL (if applicable)
Public Hearing Notice and 30 day comment period	Community stakeholders  Community residents, including limited English speaking residents, specifically Spanish speaking residents	A 30 day comment period for Action Plan and public hearing notice for May 21, 2019, was published in the Daily Press on April 19, 2019 in English and Spanish.  The public hearing notice was posted on the City's website and at the Victorville library.	To date, no comments have been received		<a href="https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs/public-hearings">https://www.victorvilleca.gov/government/city-departments/development/planning/housing-programs/public-hearings</a>

**Table 4 – Citizen Participation Outreach**



Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City does not require that funded projects/programs provide matching funds. However, it is common for CDBG funded construction projects to include the use of non-federal funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The San Bernardino County Housing Authority has invested \$3 million to purchase a dilapidated hotel in Victorville. Plans for the former hotel are to renovate it and convert it into a 31 unit affordable housing development intended directly for the chronically homeless.

#### **Discussion**

While the City of Victorville is responsible for the provisions of assistance to low and moderate income residents using entitlement funds, the City cannot achieve these goals on its own. There are many other organizations that carry out the strategies listed in the Plan using other federal, local and private funding sources. For instance, other City departments provide services to low and moderate income residents by utilizing funding from various sources.

In addition, other local agencies and non-governmental organizations receive other federal and state funding to carry out these activities. In its 2018 annual report, the San Bernardino County Housing Authority estimated that it would have \$133 million to address residents' housing needs in the County, which includes \$88.4 million in Housing Choice Voucher Programs.

## **Annual Goals and Objectives**

### **AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

#### **Goals Summary Information**

The funding amounts represent estimates over a five year period from 2017 - 2021

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide suitable living environments for residents	2017	2021	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Supportive services for the homeless and at risk Human services	CDBG: \$4,010,000	Public service activities for Low/Moderate Income Housing Benefit: 3000 Households Assisted Other: 20 Other
2	Decent and affordable housing for consortia residents	2017	2021	Affordable Housing		Housing programs	CDBG: \$1,250,000	Homeowner Housing Rehabilitated: 50 Household Housing Unit
3	Expand Economic Opportunities	2017	2021	Non-Housing Community Development		Need to increase economic development and employment	CDBG: \$175,000	Jobs created/retained: 5 Jobs
4	Increase Access to Opportunity Areas - AFH	2017	2021			Accessibility and Mobility	CDBG: \$100,000	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
5	Fair Housing Services -AFH	2017	2021	Assessment of Fair Housing		Accessibility and Mobility	CDBG: \$100,000	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
6	R/ECAP housing and access to social services - AFH	2017	2021			Accessibility and Mobility	CDBG: \$15,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit

Table 6 – Goals Summary

## Goal Descriptions

<p><b>1</b></p>	<p><b>Goal Name</b> Provide suitable living environments for residents</p> <p><b>Goal Description</b> Support the development of "one stop" resource centers to assist homeless persons to acquire the necessary documentation and consultation (mental health, physical health and nutrition, job skills training, identification, social security and disability benefits, etc.) to achieve reentry into employment and housing; food and nutrition services; utility assistance; support the Homeless Outreach Proactive Enforcement (HOPE) program; support public safety efforts; provide resource directories for available services; provide community resource directory for all available services; encourage collaboration between agencies, faith based organizations and other stakeholders to unify services; support efforts to increase volunteerism in public service programs.</p>
<p><b>2</b></p>	<p><b>Goal Name</b> Decent and affordable housing for consortia residents</p> <p><b>Goal Description</b> Transitional shelters; affordable housing for multi-family, single family, veterans; rehabilitation- owner occupied and rental; down payment assistance; code enforcement activity to improve neighborhood aesthetics and values; reduce overcrowding in occupied properties; consider establishing rent control for affordability; encourage collaboration between public agencies, developers, investors and other stakeholders to develop a wide-range of housing development.</p>
<p><b>3</b></p>	<p><b>Goal Name</b> Expand economic opportunities</p> <p><b>Goal Description</b> Increase job opportunity through education and job training programs; encourage small business development through business practices and fundamentals education: collaborate with state, county and local agencies that offer trade skills training and basic job search techniques; encourage local education facilities to offer education and training that will lead to employment opportunities in the community; support job creation through business friendly policies and practices.</p>

<p><b>4</b></p>	<p><b>Goal Name</b></p>	<p>Increase Access to Opportunity Areas - AFH</p>
<p><b>Goal Description</b></p>	<p>The goal of increasing access to opportunity areas for low income Hispanics located in the Consortia will address the fair housing issues of significant disparities in access to opportunities and segregation. Based on the AFH analysis, Victorville had significant disparities in access to opportunities compared to Apple Valley. This is particularly the case for low-income Hispanics. When compared to other Race/Ethnic groups, Hispanics appear to be experiencing overarching patterns of access to opportunity and exposure to adverse community factors within the Consortia. Of the opportunities measured, Hispanics were indexed the lowest on average of the seven-categories. Contributing factors to these fair housing issues include, lack of public investments in specific neighborhoods including services or amenities; location and type of affordable housing; and Land Use and Zoning Laws.</p>	
<p><b>5</b></p>	<p><b>Goal Name</b></p>	<p>Fair Housing Services - AFH</p>
<p><b>Goal Description</b></p>	<p>The Consortia provides fair housing information, outreach and enforcement resources through its contractor Inland Fair Housing and Mediation Board (IFHMB). IFHMB provides fair housing, mediation, housing counseling, alternative dispute resolution, senior services program, and many other services.</p> <p>Based on fair housing data, disparities may exist in the Consortia for groups of the disability protected characteristic. During this 5-year plan period, the Consortia will continue to contract for fair housing services with an emphasis of reducing the number of fair housing complaints based on disabilities to determine annual reduction as measured by 2016 levels.</p>	

6	R/ECAP housing and access to social services AFH
<p><b>Goal Name</b></p> <p><b>Goal Description</b></p>	<p><b>R/ECAP housing and access to social services AFH</b></p> <p><b>Lack of Community Revitalization Strategies</b></p> <p>The Consortia has a small R/ECAP area, which is included in a much larger R/ECAP containing unincorporated areas of San Bernardino County. The R/ECAP only includes Census Tracts 99.05 which is within Victorville’s geographical boundaries. The Consortia’s knowledge of the R/ECAP as it relates to the housing and social service needs of the area is limited. The Consortia will perform a community assessment to better understand the needs of the area which will lead to strategic investments using CDBG and HOME funding. The objective is to show an improvement in the housing and social service needs of the area prior to the end of the 5 year ConPlan period.</p> <p><b>Lack of public investments in specific neighborhoods, including services or amenities</b></p> <p>In an attempt to remove the R/ECAP that incorporates Census Tract 99.05, the Consortia will utilize HOME funding and other housing programs to remove barriers that prevent people from accessing affordable housing. For instance, the City of Victorville’s Residential Rehabilitation loan program is meant to assist income qualified property owners to correct code violations and address health and safety issues. A significant number of low income residents have expressed financial hardship that prevents them from correcting code violations, specifically connecting their failing septic system to the City’s sewer system. The newly revamped program will assist property owners with these delayed repairs.</p>

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Action Plan must provide a concise summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the Strategic Plan. In the template, each eligible program/activity is called a project.

#	Project Name	Allocation
1	Abundant Living Family Church High Desert	\$28,050
2	Child Appointed Special Advocates of San Bernardino County	\$7,650
3	Family Assistance Program	\$5,100
4	High Desert Homeless Services, Inc.	\$30,000
5	High Desert Transitional Living Connection	\$5,100
6	Inland Fair Housing and Mediation Board	\$20,400
7	Legal Aid Society of San Bernardino	\$6,150
8	Millionaire Mind Kids	\$3,600
9	Moses House Ministries and Rose of Sharon Pregnancy Resource Center	\$10,400
10	Rolling Start	\$4,100
11	San Bernardino Sexual Assault Services	\$12,200
12	St. John of God Health Care Services	\$7,170
13	St. John of God Health Care Services and ACore Solutions	\$15,300
14	Victor Valley Domestic Violence, Inc.	\$20,000
15	City of Victorville - Community Services – 6 <sup>th</sup> Street After School Program	\$20,400
16	City of Victorville – Community Services – Victorville Library Summer Reading Program	\$6,150
17	High Desert Homeless Services – Parking lot	\$44,251
18	High Desert Homeless Services – Warming Shelter	\$255,000
19	St. Joan of Arc Roman Catholic Church	\$75,000
20	Victor Valley Community Services Council	\$50,000
21	City of Victorville - Community Services – Center Street Park ADA bathrooms	\$63,593
22	City of Victorville - Community Services – Center Street Park Path of travel improvements	\$20,860
23	City of Victorville - Community Services – Victorville Library ADA doors	\$6,985
24	City of Victorville - Development Department – Abatement	\$25,000
25	City of Victorville - Development Department – Code Enforcement	\$175,000
26	City of Victorville - Development Department - Demolition	\$75,000
27	City of Victorville - Development Department – Residential Rehabilitation Program	\$79,210
28	City of Victorville - Public Works	\$5,500
29	City of Victorville – Development Department – Senior Home Repair Program (HOME)	\$346,879
30	Jamboree Housing Corporation	\$30,000
31	National Community Renaissance of California	\$39,376

**Table 7 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The primary obstacle to meeting the needs of the most underserved groups in Victorville, primarily low-income families, seniors, youth, and the homeless, is the general lack of funding resources available to the public and private agencies providing the services to meet those needs. The economic downturn that began in late 2007 has impacted both private foundations and public agencies as donations have declined along with public funding. Unfortunately, this trend remains true to date.

At the federal level, entitlement grants have not kept up with inflation, further decreasing funds available to provide services to meet needs within the City. With inflation, lower incomes, and the growing needs of low-income persons and special needs groups, the limited funding resources is a significant obstacle to meeting the underserved needs of the residents of Victorville.

## AP-38 Project Summary

### Project Summary Information

<b>Project ID</b>	19-01
<b>Project Name</b>	Abundant Living Family Church High Desert
<b>Target Area</b>	City-wide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Supportive services for the homeless and at risk
<b>Funding</b>	CDBG: \$28,050
<b>Description</b>	The program will provide overnight shelter to homeless individuals and connects them with resources and services. Shelter will operate from 8:00 p.m. to 9:00 a.m. daily.
<b>Target Date</b>	07/01/2019 – 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	263 people are estimated to benefit from the activity.
<b>Location Description</b>	14923 7 <sup>th</sup> Street, Victorville, CA 92395
<b>Planned Activities</b>	Referral services for homeless or at risk homeless

<b>Project ID</b>	19-02
<b>Project Name</b>	<b>Court Appointed Special Advocates of San Bernardino County</b>
<b>Target Area</b>	City-wide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$7,650
<b>Description</b>	The C.A.S.A. of San Bernardino County serves children and youth ages five to 21 who reside in Victorville and have an open juvenile case with the San Bernardino County court system. The majorities of the children are referred by the Juvenile Dependency Court and are wards of the State. A typical C.A.S.A. assisted youth is 12 or older, who is particularly at risk for poor long term outcomes due to uncertain family reunification, lack of familial relationships, pregnant or parenting teen, high risk juvenile delinquency, medically fragile, on psychotropic medication, and at or near child welfare emancipation. The program specializes in assisting youth who are academically behind, academically failing and are not on track to graduate high school as a result of the described barriers.
<b>Target Date</b>	07/01/2019 – 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	21 youth are estimated to benefit from the activity.
<b>Location Description</b>	16000 Apple Valley Road, Ste. C3, Apple Valley, CA 92307
<b>Planned Activities</b>	C.A.S.A. will recruit, screen, train and supervise community volunteers to serve as advocates to foster youth.

<b>Project ID</b>	19-03
<b>Project Name</b>	Family Assistance Program
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$5,100
<b>Description</b>	The youth drop in center offers a safe place for young people to congregate and develop meaningful ways of communicating with each other and adults. The drop in center is open from 2:00 p.m. to 8:00 p.m. Tuesday through Saturday. Weekly educational classes include anger management, healthy relationships and art expression.
<b>Target Date</b>	07/01/2019 – 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 people are estimated to benefit from the activity.
<b>Location Description</b>	16857 C Street, Victorville, CA 92395
<b>Planned Activities</b>	Opportunities to volunteer, receive help in writing a resume, participation in online tutoring for math and English and guidance for enrolling for college.

<b>Project ID</b>	19-04
<b>Project Name</b>	High Desert Homeless Services, Inc.
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Supportive services for the homeless and at risk
<b>Funding</b>	CDBG: \$30,000
<b>Description</b>	High Desert Homeless Services, Inc. assist homeless residents of the Victor Valley area and high desert by providing shelter and shelter related services, while they work towards regaining independence and a stable household. Services include but are not limited to shelter, meals, clothing, hygiene items, telephone access, showers, and laundry facilities. Residents can attend life skill classes that include budgeting, parenting, computer classes, job search and resume writing. Child care is provided to the residents while they attend the classes and search for jobs or permanent housing. Additionally, the shelter provides showers including hygiene items to the homeless living on the streets. Showers are available on Mondays, Wednesdays, and Saturdays from 8:00 a.m. to 9:00 a.m. Clothing is provided to those in need on Wednesdays and Thursdays from 1:00 p.m. to 3:00 p.m.
<b>Target Date</b>	07/01/2019 – 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	90 people are estimated to benefit from the activity.
<b>Location Description</b>	14049 Amargosa Road, Victorville, CA 92392

<b>Planned Activities</b>	24 hour shelter with case management and referral services are provided to clients as well as classes on budgeting, life skills, parenting, job readiness and retention.
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<b>Project ID</b>	<b>19-05</b>
<b>Project Name</b>	<b>High Desert Transitional Living Connection</b>
<b>Target Area</b>	City wide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$5,100
<b>Description</b>	High Desert Transitional Living Connection (HDTLC) provides backpacks and school supplies to emancipated youth, at risk youth and low income individuals and families.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 youth are estimated to benefit from the activity.
<b>Location Description</b>	11783 Amethyst Road, Victorville, CA 92392
<b>Planned Activities</b>	Provide backpacks and school supplies before the beginning of the school year.

<b>Project ID</b>	19-06
<b>Project Name</b>	Inland Fair Housing and Mediation Board
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$20,400
<b>Description</b>	Inland Fair Housing and Mediation Board (IFHMB) will provide landlord/tenant mediation and fair housing services. IFHMB will also provide technical assistance, including jurisdictional training in fair housing, to City officials to bring awareness to City staff about the new HUD AFFH proposed rule changes throughout the awarded fiscal year.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 people are estimated to benefit from the activity.
<b>Location Description</b>	1500 S. Haven Ave., Ste. 100, Ontario, CA 91761
<b>Planned Activities</b>	Provide fair housing and tenant/landlord mediation.

<b>Project ID</b>	19-07
<b>Project Name</b>	Legal Aid Society of San Bernardino
<b>Target Area</b>	City wide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$6,150
<b>Description</b>	Legal Aid Society of San Bernardino will provide free legal services, including attorney consultations and advice, assessment of viable case strategy and professional preparation of required legal documents and provision of procedural instructions through each step of their case as clients pursue legal remedy.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	152 people are estimated to benefit from the activity.
<b>Location Description</b>	14874 S. Mojave St., Victorville, CA 92395
<b>Planned Activities</b>	Provide legal aid services to Victorville residents twice a month.

<b>Project ID</b>	19-08
<b>Project Name</b>	Millionaire Mind Kids
<b>Target Area</b>	City wide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$3,600
<b>Description</b>	Millionaire Mind Kids provides free summer academies in subjects of science, technology, engineering, arts and math to Victorville students.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 children are estimated to benefit from the activity.
<b>Location Description</b>	15733 First Street, Victorville, CA 92395
<b>Planned Activities</b>	Provide summer and after school enrichment educational programs to students

<b>Project ID</b>	19-09
<b>Project Name</b>	Moses House Ministries
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$10,200
<b>Description</b>	Moses House Ministries will provide emergency and/or program intake resources to pregnant women in collaboration with Rose of Sharon Pregnancy Resource Center.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	670 people are estimated to benefit from the activity
<b>Location Description</b>	15180 Anacapa Road, Victorville, CA 92392
<b>Planned Activities</b>	Provide referral services and support services to pregnant women and their families.

<b>Project ID</b>	<b>19-10</b>
<b>Project Name</b>	<b>Rolling Start</b>
<b>Target Area</b>	City wide
<b>Goals Supported</b>	Provide suitable living environments for Victorville's residents
<b>Needs Addressed</b>	Human Services
<b>Funding</b>	CDBG: \$4,100
<b>Description</b>	Provide health workshops designed for people with disabilities.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 people are estimated to benefit from the activity
<b>Location Description</b>	15550 Main Street, Ste. C-12, Hesperia, CA 92345
<b>Planned Activities</b>	Offer support through education for people with disabilities

<b>Project ID</b>	<b>19-11</b>
<b>Project Name</b>	<b>San Bernardino Sexual Assault Services</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$12,200
<b>Description</b>	San Bernardino Sexual Assault Services will provide victims of sexual assault access to counseling and a 24 hour crisis hotline. Workshops will be provided on sexual violence, safety and prevention education.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 victims of sexual assault will benefit from the activity
<b>Location Description</b>	15437 Anacapa Road, Ste 6 and 8, Victorville, CA 92392
<b>Planned Activities</b>	Provide support services to victims of sexual assault.

<b>Project ID</b>	19-12
<b>Project Name</b>	St. John of God Health Care Services
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$7,170
<b>Description</b>	The Working Recovery program is designed for participants of St. John of God's treatment program. Participants are prepared for job searches, resume writing, interview and job placement. Staff works in collaboration with local employers to place program graduates.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 people will benefit from the activity
<b>Location Description</b>	13333 Palmdale Road, Victorville, CA 92392
<b>Planned Activities</b>	The program assist individuals obtain gainful employment by preparing them with proper resume, interview skills and presentation.

<b>Project ID</b>	19-13
<b>Project Name</b>	St. John of God Health Care Services and ACore Solutions
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$15,300
<b>Description</b>	The community outreach program provides financial assistance to low and moderate income residents who are facing imminent termination of electric, gas, water or propane services. Additionally, emergency rental assistance will be provided.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	120 will be provided utility assistance to avoid disconnection of services.
<b>Location Description</b>	15527 8th Street, Victorville, CA 92395
<b>Planned Activities</b>	Provide utility assistance to Victorville residents to avoid service interruption.

<b>Project ID</b>	19-14
<b>Project Name</b>	Victor Valley Domestic Violence, Inc.
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Supportive services for the homeless and at risk
<b>Funding</b>	CDBG: \$20,000
<b>Description</b>	Victor Valley Domestic Violence will provide services to victims of domestic violence and their children. Services include emergency shelter, transitional housing, life skill classes, transportation, childcare and counseling.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	225 victims of domestic violence and their families will receive services from this activity
<b>Location Description</b>	14114 Hesperia Road, Victorville, CA 92395
<b>Planned Activities</b>	Provide supportive services and shelter to victims of domestic violence and their children.

<b>Project ID</b>	19-15
<b>Project Name</b>	City of Victorville - Community Services – 6 <sup>th</sup> Street After School Enrichment Program
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$20,400
<b>Description</b>	Provides recreational, educational, and social enrichment activities to children that attend 6 <sup>th</sup> Street Prep who are in need of a safe and affordable after school program.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	65 students will benefit from the activity
<b>Location Description</b>	15476 Sixth Street, Victorville, CA 92395
<b>Planned Activities</b>	Program will provide recreational, educational and social enrichment activities to children that attend 6th Street Prep School.

<b>Project ID</b>	<b>19-16</b>
<b>Project Name</b>	<b>City of Victorville - Community Services – Victorville Library Summer Reading Program</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$6,150
<b>Description</b>	Provides parents and youth resources to continue practicing and developing reading skills prior to entering the next school year.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 elementary children will benefit from the services provided by the program.
<b>Location Description</b>	15011 Circle Drive, Victorville, CA 92395
<b>Planned Activities</b>	The library partners with Victor Valley Elementary School District to distribute information to local parents and students about the availability of the program and the benefits to the students.

<b>Project ID</b>	19-17
<b>Project Name</b>	High Desert Homeless Services Inc.
<b>Target Area</b>	Census tract 99.04
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Supportive services for the homeless and at risk
<b>Funding</b>	CDBG: \$44,251
<b>Description</b>	The project will resurface the shelter parking lot and make the approach to the entrance of the shelter ADA accessible. Additionally, ADA compliant parking stalls will be marked.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 people will benefit from this project
<b>Location Description</b>	14049 Amargosa Road, Victorville, CA 92392
<b>Planned Activities</b>	Make parking lot ADA accessible.

<b>Project ID</b>	19-18
<b>Project Name</b>	High Desert Homeless Services Inc.
<b>Target Area</b>	Census tract 99.13
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Supportive services for the homeless and at risk
<b>Funding</b>	\$255,000
<b>Description</b>	The funds will be used for the purchase of a dorm room modular building for the warming shelter.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 people will benefit from this project
<b>Location Description</b>	14850 Loves Lane, Victorville, CA 92395
<b>Planned Activities</b>	Acquisition of a dorm room modular building.

<b>Project ID</b>	<b>19-19</b>
<b>Project Name</b>	<b>St. Joan of Arc Roman Catholic Church</b>
<b>Target Area</b>	Census tract 98.00
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$75,000
<b>Description</b>	This is phase two of the renovation project of Unity Hall. Project will convert a mop closet into an ADA accessible bathroom. Currently there are no ADA accessible bathrooms in the building and no bathroom facilities on the first floor which is where all the community meetings are held.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG Target area population
<b>Location Description</b>	15500 7 <sup>th</sup> Street, Victorville, CA 92395
<b>Planned Activities</b>	Unity Hall is a community building used by non-profit organizations, support groups and other local groups.

<b>Project ID</b>	<b>19-20</b>
<b>Project Name</b>	<b>Victor Valley Community Services Council</b>
<b>Target Area</b>	Census tract 98.00
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Housing programs Accessibility and Mobility
<b>Funding</b>	CDBG: \$50,000
<b>Description</b>	The project will reroof the 29 year old roof of the administrative building for Victor Valley Community Services Council. The roof has areas that can no longer be patched and are leaking.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 people will benefit from the project. In addition to being the administrative building for the non-profit organization, Victor Valley Community Services Council holds several meeting and activities a month for seniors and disabled individuals.
<b>Location Description</b>	16692 Mojave Drive, Victorville, CA 92395
<b>Planned Activities</b>	In addition to being the administrative building for the non-profit organization, Victor Valley Community Services Council holds several meeting and activities a month for seniors and disabled individuals.

<b>Project ID</b>	19-21
<b>Project Name</b>	City of Victorville – Community Services – Center Street Park ADA Bathrooms
<b>Target Area</b>	Census tract 99.13
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Accessibility and mobility
<b>Funding</b>	CDBG: \$63,593
<b>Description</b>	This project will correct ADA deficiencies in the park's restrooms.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG target area population will benefit from the renovation of the bathrooms.
<b>Location Description</b>	15413 Center Street, Victorville, CA 92395
<b>Planned Activities</b>	Remove barriers that impede accessibility in community facilities.

<b>Project ID</b>	<b>19-22</b>
<b>Project Name</b>	<b>City of Victorville - Community Services – Center Street Park ADA Path of Travel Improvements</b>
<b>Target Area</b>	Census tract 99.13
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Accessibility and mobility
<b>Funding</b>	CDBG: \$20,860
<b>Description</b>	This project will make improvements to the park in order to make it more accessible to those with disabilities. Staff will also install an ADA adaptive swing for small children.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The improvement to the park will benefit the residents within the City's CDBG target area.
<b>Location Description</b>	15413 Center Street, Victorville, CA 92395
<b>Planned Activities</b>	Remove barriers that impede accessibility in community facilities.

<b>Project ID</b>	<b>19-23</b>
<b>Project Name</b>	<b>City of Victorville - Community Services – Victorville Library ADA Doors</b>
<b>Target Area</b>	Census tract 99.13
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Accessibility and mobility
<b>Funding</b>	CDBG: \$6,985
<b>Description</b>	Installation of ADA compliant automatic doors with includes push side automatic door opener with two push bars.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The installation of the ADA doors will benefit Victorville residents that visit the library. The library has approximately 16,000 patrons a month.
<b>Location Description</b>	15011 Circle Drive, Victorville, CA 92395
<b>Planned Activities</b>	Remove barriers that impede accessibility in community facilities.

<b>Project ID</b>	19-24
<b>Project Name</b>	City of Victorville – Development Department – Abatement Program
<b>Target Area</b>	CDBG target area
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Human services
<b>Funding</b>	CDBG: \$25,000
<b>Description</b>	The project would abate and clean-up illegally dumped trash and secure vacant/nuisance properties.
<b>Target Date</b>	07/01/2019 - 6/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program will benefit residents within the CDBG target area.
<b>Location Description</b>	Various
<b>Planned Activities</b>	Abatement and clean-up activities

<b>Project ID</b>	<b>19-25</b>
<b>Project Name</b>	<b>City of Victorville – Development Department – Code Enforcement</b>
<b>Target Area</b>	CDBG target area
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	CDBG: \$175,000
<b>Description</b>	The program is designed to proactively implement municipal and State codes in order to maintain suitable living environments for the residents.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The improvements will benefit the neighborhood residents within the CDBG target areas.
<b>Location Description</b>	Various
<b>Planned Activities</b>	Code enforcement activity.

<b>Project ID</b>	19-26
<b>Project Name</b>	City of Victorville – Development Department – Demolition Program
<b>Target Area</b>	CDBG target areas
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	CDBG: \$75,000
<b>Description</b>	The demolition program removes dangerous, substandard structures and hazardous conditions.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program proposes to remove three dangerous structures.
<b>Location Description</b>	Various
<b>Planned Activities</b>	Demolition activities

<b>Project ID</b>	19-27
<b>Project Name</b>	City of Victorville - Development Department – Residential Rehabilitation Program
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Decent housing
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	CDBG: Total \$79,210.45 (\$77,282 plus \$1,928.45 in reallocation funds); Additionally, any Rehabilitation Curb Appeal Program (RCAP) or Rehabilitation Code Compliance Program (RCCP) payoffs made during the program year will be reallocated to this project, if available.
<b>Description</b>	The program is designed to assist income eligible property owners that have been cited to address existing building or sanitary code violations and address health and safety issues.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Five households will benefit from the program and bring their property up to decent housing quality standards.
<b>Location Description</b>	Various
<b>Planned Activities</b>	Income eligible single family homeowners shall receive a loan in the amount of up to \$15,000 to make eligible repairs.

<b>Project ID</b>	19-28
<b>Project Name</b>	City of Victorville - Public Works – Graffiti Abatement
<b>Target Area</b>	CDBG target area
<b>Goals Supported</b>	Provide suitable living environments for residents
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	CDBG: \$5,500
<b>Description</b>	The program will provide removal graffiti from private and public property within the CDBG target area.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 locations will be addressed for graffiti removal.
<b>Location Description</b>	Various
<b>Planned Activities</b>	Graffiti abatement in CDBG target area.

<b>Project ID</b>	<b>19-29</b>
<b>Project Name</b>	<b>City of Victorville – Development Department – Senior Home Repair Program</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Decent housing
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	HOME: \$346,879; Additionally, any Mortgage Assistance Program (MAP) loans previously funded by HOME funds that are paid off may be reallocated to this program, if available.
<b>Description</b>	The program provides a one-time grant of up to \$15,000 to income qualified senior/disabled/handicapped homeowners to make health and safety repairs and correct code violations.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 households will benefit from this activity
<b>Location Description</b>	Various
<b>Planned Activities</b>	Housing rehabilitation

<b>Project ID</b>	<b>19-30</b>
<b>Project Name</b>	<b>Jamboree Housing Corporation</b>
<b>Target Area</b>	Census tract 98.00
<b>Goals Supported</b>	Decent housing
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	HOME: \$30,000
<b>Description</b>	The project will construct an 80 unit large family rental project.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 household will benefit from low income housing
<b>Location Description</b>	Various addresses in Old Town Victorville
<b>Planned Activities</b>	Construction of an 80 rental project in Old Town Victorville.

<b>Project ID</b>	19-31
<b>Project Name</b>	National Community Renaissance of California
<b>Target Area</b>	Census tract 121.01
<b>Goals Supported</b>	Decent housing
<b>Needs Addressed</b>	Housing programs
<b>Funding</b>	HOME: \$39,376
<b>Description</b>	The project will complete the reroof project of the Northgate Village Apartments.
<b>Target Date</b>	07/01/2019 - 06/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	140 household will benefit from low income housing
<b>Location Description</b>	17251 Dante Street, Victorville, CA 92394
<b>Planned Activities</b>	Rehabilitation project.

## AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Victorville partners with non-profit organizations (subrecipients of CDBG funds) that provide programs that assist low income individuals and households based on their income and therefore may be located anywhere within the city limits of Victorville.

### Geographic Distribution – CDBG Target Area

Census Tract	Block Group	% Low/Moderate Population	Percentage of allocation to be used in target area as determined in ConPlan
91.16	4	85.71%	3
91.17	2	61.73%	3
91.19	3	54.04%	3
98.00	1	93.00%	3
98.00	2	70.91%	3
98.00	3	58.31%	3
98.00	4	62.01%	3
99.04	1	76.14%	3
99.04	2	63.73%	3
99.04	3	75.61%	3
99.05	1	65.76%	3
99.05	3	60.61%	3
99.08	1	53.00%	3
99.12	1	61.45%	3
99.12	2	51.23%	3
99.13	1	74.52%	3
99.13	2	65.61%	3
100.09	1	55.91%	3
100.25	1	54.95%	3
100.25	2	58.31%	3
100.26	2	58.71%	3
117.00	1	58.59%	3
121.01	3	79.21%	3

Table 8 - Geographic Distribution

## **Rationale for the priorities for allocating investments geographically**

The City used a place-based strategy during the planning period. The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund activities in the areas most directly affected by the needs of low-income residents and those with other special needs. The Action Plan directs investment geographically to an area benefit neighborhood. The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51% of the residents are low and moderate income persons. Activities funded to benefit target areas include Unity Hall rehabilitation, Center Street Park improvements, Victorville Library ADA improvements, Victor Valley Community Services Council reroof, Victor Valley Warming Shelter, Code Enforcement and graffiti abatement, to name a few.

## **Discussion**

While there are several constraints to meeting the needs of target income residents, the primary obstacle to meeting the needs of target income residents is that there is lack of funding to fully address all the needs. Even with the limited financial resources, the City attempts to address many of the needs of the community by funding non-profit organizations to address some of the community needs.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Although housing cost have been generally lower in the High Desert, lower incomes and higher poverty rates make housing options simply unaffordable for many residents. The City of Victorville will address some of the following problems by offering programs to preserve the current housing stock or make the homeownership obtainable to lower income households.

### **Deterioration of housing stock**

Victorville's housing stock is aging. Many properties built before 1978 may have environmental hazards such as lead based paint. Due to remediation and other rehabilitation work required to bring units to current code standards, repairs and rehabilitation work may be prohibitively expensive for homeowners.

The City of Victorville will continue to fund its Senior Home Repair Program that will assist homeowners that are 62 years of age or older, permanently disabled or handicapped with a grant of up to \$15,000 to make eligible repairs to correct code violations and make health and safety improvements.

Additionally the City will fund a loan program for low and moderate income homeowners to correct code violations, address health and safety issues and improve the home's curb appeal.

### **Lack of communication between government and residents**

Resident feedback from the development of the 2017-2021 Consolidated Plan noted that the most significant challenge faced by the City to promote fair housing is communication with residents about housing discrimination, fair housing laws and rights, and the City programs available to them. Opening more avenues of communication between residents and the City will help address impediments such as a lack of understanding and promotion of fair housing by contracting with Inland Fair Housing and Mediation Board (IFHMB). In addition to providing landlord tenant mediation and fair housing services, IFHMB provides informational workshops that include topics such as housing rights and responsibilities, disability workshops with an overview of reasonable accommodations or modification request, and first time homebuyer workshops. IFHMB's main office is located in Ontario, with a satellite office in the City of Victorville.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The proposed actions to address barriers in PY 2019-2020 are described below:

- Assist low- and moderate-income families achieve homeownership by providing down-payment and closing cost assistance.
- Expand housing repair activities, using multiple funding sources to lower the cost of home maintenance and improve housing stock.

- Invest in code enforcement activities to abate deterioration of housing stock.
- Reduce lead-based paint hazards in low- and moderate-income housing units by partnering with the County.
- Engage in code enforcement activities to address code violations.
- Continue to refer fair housing complaints to fair housing agencies.
- Educate city officials and staff about fair housing issues to improve the understanding and impact of municipal laws and regulations on affordable housing through presentations and meetings facilitated by Inland Fair Housing and Mediation Board.
- Implementation of the City's accessory dwelling unit (ADU) ordinance, allowing for the ministerial approval of ADU's and the allowance of second ADU units of lots zoned for single-family residences.

### **Discussion**

The City of Victorville will continue to pursue innovative partnerships, locate additional funding sources, and engage in comprehensive planning efforts with regional entities to reduce and remove barriers to affordable housing and fair housing choice.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section will describe the jurisdiction's planned actions to carry out the following strategies outlined in the Consolidated Plan:

- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

In addition, this section will identify obstacles to meeting underserved needs and propose actions to overcome those obstacles.

### **Actions planned to address obstacles to meeting underserved needs**

Based on the public participation process, assessment of fair housing and housing market analysis during the planning of the ConPlan, the Consortia's underserved needs are as follows:

- Supportive services for the homeless and at risk homeless
- Human services
- Need to increase economic development and employment opportunities
- Housing programs
- Accessibility and Mobility

A major obstacle for the City of Victorville in meeting underserved needs is the lack of adequate financial resources to meet the growing needs of low and moderate income persons, including the homeless population. With the formation of the Apple Valley/Victorville Consortium, the City will continue to expand its housing programs to meet the growing need for affordable housing.

In addition, the City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, the potential homeless, the youth, seniors, female-headed families, victims of domestic violence, and the disabled.

### **Actions planned to foster and maintain affordable housing**

The Consolidated Plan identified a variety of barriers to the provision of affordable housing and also provided a strategy to address barriers. Outlined below are steps the City has identified it will undertake during the Consolidated Plan planning period in an effort to overcome barriers:

The City will continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions, accessory dwelling units, mixed-use residential, office and commercial developments. Victorville's Old Town area is marked for possible mixed-use developments.

The City anticipates continued participation in the Apple Valley/Victorville Consortium to expand its housing programs to meet the growing need for affordable housing through the use of HOME funds. Specifically, the City will support the following projects through HOME funding in FY 19-20:

- City of Victorville - Senior Home Repair Program
- Support of CHDO projects such as the reroof of Northgate Village Apartments and the development of mixed use multi-family housing through Jamboree Housing.

### **Actions planned to reduce lead-based paint hazards**

The City of Victorville will continue to maintain policies and procedures to increase access to housing without LBP hazards. Funding is not provided until it is determined properties are free of LBP hazards.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. Below are the goals for reducing the number of poverty-level families within the City of Victorville.

The City of Victorville will continue to:

- Fund job training and educational programs to increase a person's potential income;
- Provide home repair assistance to households that are low and moderate income households;
- Provide direct homeownership assistance to potential homebuyers to help increase a household's assets.

## **Actions planned to develop institutional structure**

Victorville will address gaps and improve institutional structure using the following strategies:

- Reduce any gaps in services and expedite the assistance of housing improvements to eligible residents, dependant on available funding.
- To address housing needs, the City anticipates continuing to partner with the Town of Apple Valley to form a Consortium to receive HOME funds.
- Use a high level of communication and project coordination among City departments and support the City's efforts to stabilize the existing housing stock
- The City will also work with the agencies and internal departments listed in AP-38 to bridge any identified gaps in the service delivery system. The City receives quarterly reports from the agencies and internal departments that receive funding in order to determine the accomplishments they have met.
- The City anticipates holding public meetings to solicit input regarding needs of the community during the annual planning process of the Action Plan.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

- To address housing needs, the City will continue to partner with the Town of Apple Valley to form a Consortium in order to receive HOME funds.
- The City will continue to work with the San Bernardino Office of Homeless Services, as well as Victor Valley Domestic Violence and High Desert Homeless Services to address homeless issues.
- Work with and financially support various Community Housing Development Organizations (CHDOs)

## **Discussion**

The City of Victorville is continuously refining its strategies to foster affordable housing, reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure, and enhance coordination. By enhancing coordination and developing greater collaboration, the City will work to create an environment in which affordable housing, including permanent supportive housing, is sustained and encouraged.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$1,928.45
5. The amount of income from float-funded activities	\$0.00
<b>Total Program Income</b>	<b>\$0.00</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low-and moderate-income	80%
3. Overall Benefit – A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low-and moderate-income. Specify the years that include this Annual Action Plan.	07/01/2019 – 06/30/2020

#### Discussion

During fiscal year 17-18, four activities did not spend their entire allocation making \$1,928.45 available to reallocate to eligible projects. For fiscal year 19-20, said amount will be allocated to the Residential Rehabilitation Program, as well as any additional RCAP and RCCP program income available during the program year.

## Appendix A

# Application for Federal Assistance SF424

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received by State: <input type="text"/>	4. Applicant Identifier: B-19-MC-06-0593	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Victorville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-2235918	* c. Organizational DUNS: 0932406530000	
<b>d. Address:</b>		
* Street1: 14343 Civic Drive	Street2: <input type="text"/>	
* City: Victorville	County/Parish: <input type="text"/>	
* State: CA: California	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 923922303	
<b>e. Organizational Unit:</b>		
Department Name: Development Department	Division Name: Planning	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Mr.	* First Name: Scott	
Middle Name: <input type="text"/>	* Last Name: Webb	
Suffix: <input type="text"/>	Title: City Planner	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 760-243-6364	Fax Number: 760-269-0044	
* Email: swebb@victorvilleca.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government ▼

Type of Applicant 2: Select Applicant Type:

▼

Type of Applicant 3: Select Applicant Type:

▼

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

14-218

\* Title:

Community Development Block Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\* 15. Descriptive Title of Applicant's Project:**

The Annual Action Plan for 2019-2020 for the City of Victorville's Community Development Block Grant (CDBG) program.

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,343,801.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="1,928.45"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,345,729.45"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## Appendix B

# Non-state Grantee Certifications

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

**City Manager**  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification - Not Applicable**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

City Manager  
Title

## **Emergency Solutions Grants Certifications - Not Applicable**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

---

Signature of Authorized Official

---

Date

---

Title

**Housing Opportunities for Persons With AIDS Certifications - Not Applicable**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Appendix C  
Proof of Publication

# Advertising Invoice

Dev

Daily Press

1/1

13891 Park Ave  
Victorville, CA 92392

Phone: 760-241-7744

Fax: 760-951-0681

URL: <http://www.vvdailypress.com>

ROSALINDA RATLIFF  
accountspayable@ci.victorvill  
CITY OF VICTORVILLE  
PO BOX 5001  
VICTORVILLE, CA 923935001

RECEIVED

MAR 28 2019

FINANCE

Acct. #: 00004118  
Phone #: (760)955-5000  
Post Date: 02/22/2019  
Due Date: Due Upon Receipt  
Invoice #: 300180542  
PO #:

Salesperson: Janet Baldwin

Ad #	Text	Start	Stop	Ins.	Amount	Prepaid	Due
00090735	AVISO DE AUDIENCIA	02/22/2019	02/22/2019	2	349.95	0.00	349.95

Payment due upon receipt. We appreciate your business.

**Total Due 349.95**

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE

Remit To:

**Daily Press**

Dept. LA 21702  
Pasadena, CA 91185-1702

Phone: 760-241-7744

**Total Due 349.95**

**Amount Remitted**

\$ \_\_\_\_\_

Acct. #: 00004118  
ROSALINDA RATLIFF  
accountspayable@ci.victorvill  
CITY OF VICTORVILLE  
Phone: (760)955-5000

**AVISO DE  
AUDIENCIA PUBLICA**

**BECAS DE  
DESARROLLO Y  
PLANIFICACIÓN  
COMUNITARIA  
CIUDAD DE  
VICTORVILLE  
PARA EL AÑO FISCAL  
2019-2020**

**MEDIANTE LA PRESENTE SE NOTIFICA** que la Ciudad de Victorville tendrá una audiencia pública el martes 5 de marzo de 2019 a las 6:00 p.m. en la Cámara del Consejo de Victorville ubicadas en 14343 Civic Drive, Victorville, CA 92392 en relación con el Programa de Planificación y Desarrollo Comunitario (CPD) 2019-2020. La audiencia se lleva a cabo de conformidad con la Sección 570.486, Subparte I del Código de Reglamentos Federales y de conformidad con los requisitos de la Ley de Vivienda y Desarrollo Comunitario de 1974, según enmendada.

La Ciudad de Victorville invita y alienta a todos los ciudadanos interesados, agencias, organizaciones sin ánimo de lucro y otras partes interesadas a asistir a la audiencia pública. El propósito de la reunión es brindar al público la oportunidad de participar en la fase de evaluación de necesidades en la planificación de las actividades para el 2019-2020. Las necesidades identificadas en esta audiencia pública se considerarán en la asignación y el uso de los Fondos Federales para los programas de Subvenciones para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y Asociaciones de Inversión para Hogares (HOME).

Si no puede asistir a la audiencia pública, los comentarios por escrito pueden dirigirse al Departamento de Planificación de la Ciudad de Victorville al P.O. Box 5001, Victorville, CA 92393 o contactando a Liliana Collins, Especialista de Desarrollo, al (760) 243-6312 o enviando un correo electrónico a [\*\*lcollins@victorvilleca.gov\*\*](mailto:lcollins@victorvilleca.gov)

En cumplimiento de la Ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, comuníquese con el personal que figura más de 48 horas antes de la reunión para asegurarse que la Ciudad pueda hacer los arreglos razonables.

CPD Grants  
City of Victorville  
P.O. Box 5001  
Victorville, CA 92393-5001

Dated: February 22, 2019



# Advertising Invoice

*Dev*

Daily Press

1/1

13891 Park Ave  
Victorville, CA 92392

Phone: 760-241-7744

Fax: 760-951-0681

URL: <http://www.vvdailypress.com>

ROSALINDA RATLIFF  
accountspayable@ci.victorvill  
CITY OF VICTORVILLE  
PO BOX 5001  
VICTORVILLE, CA 923935001

RECEIVED

MAR 28 2019

FINANCE

Salesperson: Janet Baldwin

Acct. #: 00004118  
Phone #: (760)955-5000  
Post Date: 02/22/2019  
Due Date: Due Upon Receipt  
Invoice #: 300180541  
PO #:

Ad #	Text	Start	Stop	Ins.	Amount	Prepaid	Due
00090728	NOTICE OF PUBLIC HEARING	02/22/2019	02/22/2019	2	318.90	0.00	318.90

Payment due upon receipt. We appreciate your business.

**Total Due 318.90**

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE

**Remit To:**

**Daily Press**

Dept. LA 21702  
Pasadena, CA 91185-1702

Phone: 760-241-7744

**Total Due 318.90**

**Amount Remitted**

\$ \_\_\_\_\_

Acct. #: 00004118  
ROSALINDA RATLIFF  
accountspayable@ci.victorvill  
CITY OF VICTORVILLE  
Phone: (760)955-5000

**NOTICE OF  
PUBLIC HEARING**  
**COMMUNITY  
PLANNING AND  
DEVELOPMENT  
GRANTS**  
**CITY OF VICTORVILLE  
FOR FISCAL YEAR  
2019-2020**

**NOTICE IS HEREBY GIVEN** by the City of Victorville that it will hold a Public Hearing on Tuesday, March 5, 2019 at 6:00 p.m. at the Victorville Council Chambers located at 14343 Civic Drive, Victorville, CA 92392 relative to the 2019-2020 Community Planning and Development (CPD) Program. The hearing is being conducted pursuant to Section 570.486 Subpart I of the Code of Federal Regulations and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The City of Victorville invites and encourages all interested citizens, agencies, non profit organizations and other interested parties to attend the public hearing. The purpose of the meeting is to give the public an opportunity to participate in the needs assessment phase in planning for the 2019-2020 activities. The needs identified at this public hearing will be considered in the allocation and use of Federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds.

If you are unable to attend the public hearing, written comments may be directed to the City of Victorville's Planning Department at P.O. Box 5001, Victorville, CA 92393 or by contacting Liliana Collins, Development Specialist, at (760) 243-6312 or by emailing [lcollins@victorvilleca.gov](mailto:lcollins@victorvilleca.gov)

In compliance with the American with Disabilities Act, if you require special assistance to participate in this meeting, please contact the staff listed above 48 hours prior to the meeting to ensure that the City will be able to make reasonable arrangements.

CPD Grants  
City of Victorville  
P.O. Box 5001  
Victorville, CA 92393-5001

Dated: February 22, 2019



Appendix D  
Citizen Participation Plan



## **CITY OF VICTORVILLE - CITIZEN PARTICIPATION PLAN**

### **I. EXECUTIVE SUMMARY**

Since 1997, the City of Victorville (the “City”) has received an annual allocation of Community Development Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development (HUD). In 2003, the City formed a HOME Investment Partnership Program Consortium with the Town of Apple Valley (the “HOME Consortium”) in order to meet the threshold of obtaining HOME entitlement status with HUD. The City receives both CDBG and HOME funding annually.

As an Entitlement City, the City is required to prepare and adopt a Consolidated Plan (Con Plan) and an Assessment of Fair Housing (AFH). The Con Plan is a plan of three to five years in length, which reviews and considers the housing and community development needs of the City, establishes priorities for CDBG and HOME funds, creates and institutes an Annual Action Plan (AP) for meeting current and future needs, and identifies the City’s performance in meeting its annual goals through the Consolidated Annual Performance Evaluation Report (CAPER).

The AFH replaces the Analysis of Impediments to Fair Housing (AI) to assist the City in identifying fair housing issues and related contributing factors to achieve comprehensive community development goals and affirmatively further fair housing. The Con Plan, AP Plan and AFH are also required to have a strategy for resident and citizen participation in the planning process. According to 24 CFR § 91.105 and as a condition of federal funding, the City must adopt and follow a Citizen Participation Plan (CPP) describing how the City will encourage participation from residents and citizens of all ages, genders, economic levels, races, ethnicities and special needs to provide them with equal access in the development of the Con Plan, AP and AFH, and to ensure their issues and concerns are adequately addressed. Participation shall include community-based and regionally-based organizations that represent and assist protected class members and organizations that enforce fair housing laws.

### **II. PURPOSE OF THE CITIZEN PARTICIPATION PLAN**

The purpose of the CPP is to provide the method and process by which the City’s Con Plan, AP and AFH processes will comply with the citizen participation requirements set forth by HUD pursuant to 24 CFR § 91.105 and the Affirmatively Furthering Fair Housing Final Rule (24 CFR §§ 5.150 through 5.180). This CPP states the process of soliciting the views and recommendations from the public, as well as the process for incorporating public comments and views into the objectives and outcomes developed in the Con Plan, AP, and AFH. This CPP and the participation process shall be implemented and monitored by the City’s Economic Development Department, Housing Division (the “EDDHD”).

### **III. DEVELOPMENT OF AFH, CON PLAN, AP, AND CAPER; SUBSEQUENT REVISIONS AND SUBSTANTIAL AMENDMENTS**

**Introductory Note.** The citizen participation processes and procedures associated with each of the planning documents/reports discussed in this Section are detailed in Section V of this CPP and further described in tabular format on page 5 (the “*Summary Table*”).

**Assessment of Fair Housing (AFH).** The AFH is required every five years prior to the preparation of the Con Plan. When preparing an AFH, the City will make HUD-provided data and other supplemental information available to interested citizens, residents, agencies and organizations in an effort to provide meaningful analyses of local fair housing conditions and issues. The City shall publish a notice announcing the availability of this data/information and requesting the views of the residents at a public hearing at least ten (10) days prior to the date of such hearing. In addition, prior to the City adopting and submitting the final AFH to HUD, at least one thirty (30) day public comment period will be provided (after publication of notice and the draft AFH) and a second public hearing will be noticed and held to obtain further citizen input. The City may choose to conduct this hearing in conjunction with one of the two required public hearings on the Con Plan.

**AFH Revisions.** Pursuant to 24 CFR §5.164, the City shall consider an AFH previously accepted by HUD to require modification (“Revisions”) and re-submission to HUD in the following instances:

- ❖ When the City’s circumstances change in a way that affects the information on which the AFH is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH are no longer applicable or reflect actual circumstances. Examples of changed circumstances include:
  - Presidentially declared disasters affecting the City that significantly impact the steps the City may need to take to affirmatively further fair housing;
  - Significant changes in the City’s demographic;
  - The occurrence of new significant contributing factors in the City’s jurisdiction
  - civil rights findings, determinations, settlements (including Voluntary Compliance Agreements) or court orders
- ❖ Upon HUD’s written notification specifying a material change that requires the Revisions

Revisions may not necessarily require the submission of an entirely new AFH. Revisions need only focus on the material change and appropriate adjustments to the analyses, assessments, priorities, or goals. AFH Revisions will be published and noticed for public comment and hearing (see **Summary Table**).

**Consolidated Plan (Con Plan); Annual Action Plan (AP).** The Con Plan examines housing and community development needs, sets priorities for grant monies and establishes a strategic plan with specific measurable goals to address priority needs. Prior to adopting the Con Plan or AP, the City will make available to citizens, public agencies, and other interested parties:

- ❖ The amount of assistance the City expects to receive;
- ❖ The range of activities that may be undertaken with such funds;
- ❖ The amount of funds proposed to be used for activities and the estimated benefit to low and moderate income persons; and
- ❖ The City’s plans to minimize displacement of persons and what type of assistance will be made available to those persons displaced.

At least one (1) public hearing will be noticed and held during the development of the Con Plan and AP to receive public comment and incorporate citizen participation. In addition, a second public hearing regarding the contents of the Con Plan / AP will be noticed and conducted prior to the City’s adoption of these documents and submission to HUD. Notices of such public hearings will be published at least ten (10) days in advance or as specified in the **Summary Table**. At least thirty (30) days prior to adoption, copies of the proposed Con Plan, AP, and any Substantial Amendments (defined below) will be published by the City (made available for public review) and a thirty (30) day public comment period will be noticed and provided.

**CAPER.** At least fifteen (15) days prior to submission to HUD, copies of the CAPER will published and a like period of public comment will be noticed and provided.

**Substantial Amendments.** The occurrence of any of the following circumstances shall require a modification of the Con Plan or AP (“Substantial Amendment”), which shall be noticed, heard, published for comment and adopted in accordance with the provisions of Section V of this CPP:

- ❖ A significant shift is proposed in allocation priorities, or a substantial change in the method of distributing funds;
- ❖ An activity not included in the AP is proposed for funding;
- ❖ To use funds, including program income, not previously described in the Annual Action Plan;
- ❖ An activity included in the AP is proposed for elimination;
- ❖ The amount allocated to any activity is proposed to be increased or decreased from the amount described in the AP by more than 25%; or
- ❖ Change in the location of the activity, target area, beneficiaries, eligibility criteria, or general scope from that described in the AP.

#### IV. CITIZEN PARTICIPATION PROCESS – OPPORTUNITIES AND PARTICIPATION

**Citizen Participation.** Citizens and residents should be afforded the maximum feasible opportunity to: provide input on housing and community development needs; address issues/problems affecting low- and moderate- income persons; learn about various programs available and the expected amount of assistance provided/allowed by each opportunity; develop local project proposals; give input to project selections and funding distributions; and participate in the implementation of funded activities. The procedures in this Section are designed to encourage persons of low and moderate income, particularly those persons residing in slum and blighted and other City-targeted revitalization areas; minorities; non-English speaking persons; persons with disabilities; persons with HIV/AIDS and their families; and homeless persons to participate in the planning, implementation and assessment of the documents and reports described in this CPP.

**Organizational Participation.** In developing and implementing the Con Plan and AFH, the City shall encourage participation of local and regional institutions and government agencies; public housing authorities, adjoining cities; Continuums of Care; and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations). In conjunction with consultation with public housing authorities, the City shall further encourage the residents of public and assisted housing developments, including their resident advisory boards, councils or management corporations, to participate in the development and implementation of the Con Plan and AFH. In addition to conducting required public hearings and providing public comment periods, the City will encourage citizen and organizational participation by conducting surveys, community outreach meetings, forming focus groups and engaging in other outreach processes.

#### V. CITIZEN PARTICIPATION PROCESS – PROCEDURES AND PROCESSES

**Public Hearings and Comment Periods.** Public hearings provide citizens, residents and organizations with opportunities to make oral and/or written comments on community needs and on the various planning documents described herein. Public hearings and other meetings shall be held at times and in locations convenient to potential and actual program beneficiaries. Providing time periods during which citizens, residents and other members of the public are given the opportunity to submit written and oral comments on draft documents published by the City (“Comment Period(s)”), further facilitates community input and feedback. The requirements for publishing notices of public hearings and Comment Periods, as well as publication of draft documents, are detailed below and further explained in the *Summary Table*.

**Noticing Public Hearings.** To ensure citizens, residents, and organizations are advised in advance of opportunities to attend and participate in public hearings, all public hearing notices shall:

- ❖ Be published at least ten (10) days prior to the hearing date (unless the public hearing notice is combined with a thirty (30) day public comment notice, in which case notice will be published at least thirty (30) days prior to the close of the public comment period and the date of the public hearing as further described in **Noticing Public Comment Periods**, below.
- ❖ Be published in one or more newspapers of general circulation (as legal notices and/or display ads)
- ❖ Be prepared in a language other than English when a significant number of non-English residents can reasonably be expected to participate
- ❖ Include the time, date and place of the hearing, a description of the subject/purpose of the hearing, and where associated documents (if applicable) are posted or may otherwise be obtained
- ❖ Include information on how to request special accommodations
- ❖ Be posted on the City's website (<http://www.victorvilleca.gov/eda.aspx>) on or before the date of publication
- ❖ Be subject to the provision of additional forms of notice, including: posting and/or distributing notices at community locations such as the public library, hospitals, other public agency locations, specified locations at Victorville City Hall and in target neighborhoods; sending electronic mail to the EDDHD's list of interested persons; and creation and distribution of supplemental flyers and/or mailers

**Noticing Public Comment Periods.** Comment Periods may be included in public hearing notices (provided the applicable advance comment period is accounted for). Comment Period notices shall:

- ❖ Be published prior to the commencement date of the applicable Comment Period
- ❖ Be published, prepared and posted in the manner provided for **Noticing Public Hearings**, above
- ❖ In cases where a public hearing is noticed in conjunction with a required Comment Period, provide for a Comment Period that ends prior to the date of the public hearing
- ❖ Include the time, date and place of any associated public hearing and how to request reasonable accommodations
- ❖ Include the beginning and ending dates of the Comment Period; how and where comments may be submitted; a brief description of the subject matter/purpose of the document or item on which comment is being sought; a summary of the item or content of the documents; how/where full copies of any document(s) may be obtained; and the date the City Council will consider the approval of the item or document(s)
- ❖ Be posted on the City's website, various locations in and around City Hall, and in such other places as specified in **Noticing Public Hearings**, above

**Publication of Draft Planning Documents.** Notices of public hearings and Comment Periods shall contain summaries of the contents of any draft documents being provided for public review and comment (e.g., the AFH, Con Plan, AP and Revisions or Substantial Amendments). All such draft documents will be made available to members of the public "published" by the City by providing copies on its website, the EDDHD offices at City Hall, and in such other places as shall be specified in each applicable public hearing or Comment Period notice. Such notices will also contain instructions on how the public may request such documents in alternative formats for persons with disabilities.

**Technical Assistance.** EDDHD staff will meet with groups or individuals representative of persons of low- and moderate-income upon request to provide them with technical assistance in commenting on the AFH, identifying specific needs, and/or developing/preparing project proposal applications for programs covered by the Con Plan.

**Summary Table**  
**Publication of Notices of Public Hearings and Comment Periods**

<b>Document</b>	<b>Publication of Public Hearing (PH) and Comment Period (CP) Notices</b>	<b>Minimum Number of Public Hearings; Timing</b>	<b>Comment Period (CP)</b>
Con Plan /AP	<p><u>PH Notice</u> - At least 10 days<sup>†</sup> prior to PH date</p> <p><u>CP Notice</u> - At least 30 days prior to date set for close of CP and after draft(s) published. If combined with PH Notice, CP Notice publication must occur at least 30 days prior to both the close of the CP and the PH date.</p> <p><u>PH Notice</u> - At least 10 days prior to PH date (if noticed separately after earlier publication of CP Notice)</p>	<p><u>First Hearing</u> Prior to drafting Con Plan/AP</p> <p><u>Second Hearing</u> After publication of Con Plan/AP draft and close of CP</p>	<p>N/A</p> <p>30 days</p>
Substantial Amendments to Con Plan / AP	<p><u>CP Notice</u> - At least 30 days prior to date set for close of CP and after draft(s) published. If combined with PH Notice, CP Notice publication must occur at least 30 days prior to both the close of the CP and the PH date.</p> <p><u>PH Notice</u> - At least 10 days prior to PH date (if noticed separately after earlier publication of CP Notice)</p>	<p><u>One Hearing</u> After publication of Substantial Amendments and close of CP</p>	<p>30 days</p>
AFH	<p><u>PH Notice</u> - At least 10 days prior to PH date</p> <p><u>CP Notice</u> - At least 30 days prior to date set for close of CP and after draft(s) published. If combined with PH Notice, CP Notice publication must occur at least 30 days prior to both the close of the CP and the PH date.</p> <p><u>PH Notice</u> - At least 10 days prior to PH date (if noticed separately after earlier publication of CP Notice)</p>	<p><u>First Hearing</u> After publication of HUD-provided and other data</p> <p><u>Second Hearing</u> After publication of AFH draft and close of CP (may be combined with second Con Plan hearing after initial adoption of AFH)</p>	<p>N/A</p> <p>30 days</p>
AFH Revisions	<p><u>CP Notice</u> - At least 30 days prior to date set for close of CP and after draft(s) published. If combined with PH Notice, CP Notice publication must occur at least 30 days prior to both the close of the CP and the PH date.</p> <p><u>PH Notice</u> - At least 10 days prior to PH date (if noticed separately after earlier publication of CP Notice)</p>	<p><u>One Hearing</u> After publication of draft Revisions and close of CP</p>	<p>30 days</p>
CAPER	<p>CP Notice - At least 15 days prior to CP close</p>	<p>Not required</p>	<p>15 days</p>

<sup>†</sup> All references days in this Summary table refer to calendar days

**Consideration of Public Comments/Views.** Prior to adopting the AFH, Con Plan, AP, CAPER and/or Revisions or Substantial Amendments, the City will consider any comments/view received from citizens and residents (individuals or groups representing their interests) in writing during Comment Periods, or orally during public hearing(s). Such comments/views shall be summarized and attached to the final versions of the AFH, Con Plan, AP, any Revisions or Substantial Amendments, and the CAPER as applicable.

**Questions and Complaints.** EDDHD staff will answer all questions received from residents or their representative groups in the manner in which the questions were posed (*e.g.*, verbal responses to verbal requests, written responses to written requests). Written complaints and grievances received from residents or their representative groups relating to the Con Plan, AP, CAPER, AFH, and/or any Substantial Amendments or Revisions, shall be substantively responded to by EDDHD staff within fifteen (15) working days of receipt, where practicable.

**Access to / Availability of Records.** The City will provide residents of the community, public agencies and other interested parties with reasonable and timely access to the AFH, Con Plan, AP, CAPER, CPP, all Substantial Amendments or Revisions, and information/records related to these documents (including the use of assistance under the CDBG and HOME programs for the preceding five (5) years) by:

- ❖ Maintaining copies in the EDDHD offices for public inspection and making a reasonable number of copies (paper or electronic) of the AFH, Con Plan and CPP available to residents and other groups that request them free of charge
- ❖ Making copies of other documents and records available in accordance with the California Public Records Act (direct costs of duplication may apply)
- ❖ Posting these documents and related information on the City's website
- ❖ Maintaining copies of the final versions of the AFH, Con Plan, AP, CAPER and CPP on the City's website, in the EDDHD offices and at the City's Public Library
- ❖ Providing such documents and records in an accessible format for persons with disabilities, upon forty-eight (48) hours' advance request

**Americans with Disabilities Act (ADA); Accessibility.** In compliance with the ADA, if special assistance to participate in public hearings and/or community or consultation meetings is needed, individuals should contact EDDHD staff forty-eight (48) hours prior to the meeting or public hearing to ensure that the City will be able to make reasonable arrangements. Examples of assistance provided may include the following:

- ❖ Auxiliary aids and services to communicate with people who have communication disabilities, such as providing a qualified reader; providing information on large print; or providing an audio recording of printed information for individuals who are blind, have vision loss, or are deaf-blind. A "qualified" reader means someone who is able to read effectively, accurately, and impartially, using any necessary specialized vocabulary;
- ❖ For people who are deaf, have hearing loss, or are deaf-blind, the City may provide a qualified notetaker; a qualified sign language interpreter; written materials; or a printed script of a stock speech (such as given on a museum or historic house tour). A "qualified" interpreter means someone who is able to interpret effectively, accurately, and impartially, both receptively (*i.e.*, understanding what the person with the disability is saying) and expressively (*i.e.*, having the skill needed to convey information back to that person) using any necessary specialized vocabulary.

In addition, persons with disabilities may bring a "companion" to assist them. The term "companion" includes any family member, friend, or associate of a person who is an appropriate person with whom the City should communicate. Public hearings and other meetings shall be held in areas that are handicap accessible and other accommodations shall be made upon request as noted above.

***Review, Amendment and Availability of Citizen Participation Plan (CPP).*** Prior to its adoption by the City Council, this CCP was made available for public review and comment and at least one public hearing was held. Future Substantial Amendments to the CPP will utilize the public hearing and Comment Period associated with the adoption of Substantial Amendments to the Con Plan.

Amended: August 11, 2016

VVC\0001\DOC\678.18-AMENDMENT TO THE CPP TLT ADDIT CMTS AND REVS + CLEANUP CHANGES COMP TO VER 678.5 REDLINE 08.31.16

## Community & Regionally Based Organizations

CHC California Housing Consortium

National Crime Prevention Council

National Coalition for the Homeless

Shelter Network

Latin-American Association

NAACP National Association for the Advancement of Colored People- California Branch

NARF Native American Rights Fund

NOMAR National Organization for Mexican-American Rights

Big Brothers Big Sisters

California Coalition for Youth

California Youth Advocacy Network

Americans United for Life

California Public Health Association – North

Department of Employment & Human Services

Department of Behavioral Health – San Bernardino County Homeless Partnership

High Desert Homeless Services, Inc.

Victor Valley Domestic Violence, Inc.

Moses House Ministries

Legal Aid Society of San Bernardino

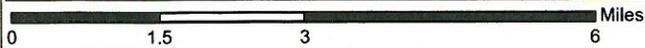
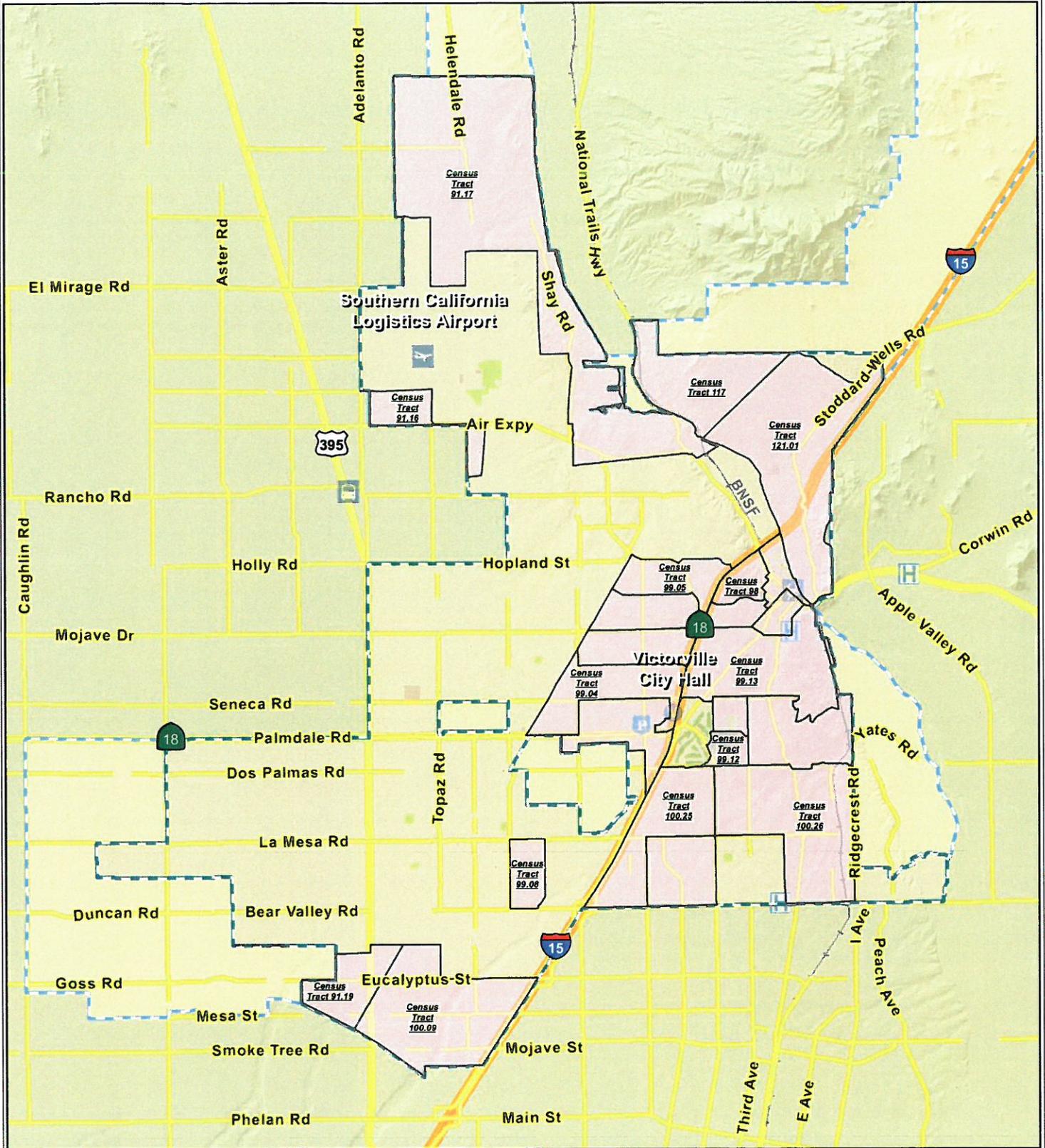
San Bernardino Sexual Assault Services

Victor Valley Community Services Council

Appendix E  
CDBG Target Area Map

# CDBG Area

## Victorville, CA



CDGB Area  
 City of Victorville  
 Coordinate System: State Plane NAD1983 CA Zone V  
 Printed: February 4, 2015  
 Contact: Matthew Pugh - Technology Div.



- CDBG
- City Boundary Line
- Sphere of Influence Line
- Major Street
- Freeway
- US Highway
- Railroad

Disclaimer: This map is to be used for visual reference only. Sources are available upon request.