



**CITY OF VICTORVILLE
FIRE PREVENTION DIVISION**

14345 Civic Center Drive
Victorville, CA 92392
(760) 955-5233

Standard Number

R-3

Revision Date:
11-5-25

FIRE SAFETY STANDARD

R-3 RESIDENTIAL ADULT CARE FACILITY

AUTHORITY

California Fire Code Sections 102.9, 103, and section 104.1.1 as amended in section 8.08.04(5) of the City of Victorville Municipal Code provides that the fire code official of the City of Victorville shall have the authority to adopt policies, procedures, rules, and regulations in order to clarify the application of the Fire Code and to specify requirements not specifically provided for by the Fire Code. For further requirements on this subject, see Chapters 9 and 10 et. seq. of the California Fire Code. This standard may be modified with the approval of the Fire Code Official.

PURPOSE

This information bulletin has been developed to assist development applicants, architects, and contractors in determining the minimum requirements for licensed care facilities housing six or more clients. This occupancy may contain more than six non-ambulatory and/or bedridden clients.

SCOPE

This guideline is intended to provide the minimum requirements necessary for review and approval of care facilities, buildings, structures, or parts thereof housing clients, on a 24-hour basis, who because of age, mental disability or other reasons, live in a supervised residential environment that provides personal care services to house six or more clients which may contain more than six non-ambulatory and/or bedridden clients. Plans for residential or commercial care facilities housing more than six clients must be submitted through to the Victorville Fire Prevention Division (VFPD) for approval. This group shall include, but not be limited to, the following:

Assisted Living Facilities such as:

Residential Care Facilities
Residential Care Facilities for the Elderly (RCFE's)
Adult Residential Care
Congregate Living Health Facilities
Group Homes
Residential Care Facilities for the Chronically Ill
Congregate Living Health Facilities for the Terminally Ill.

Social Rehabilitation Facilities such as:

Halfway houses
Community Correctional Centers
Community Correction Re-Entry Centers

Community Treatment Programs



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**FIRE SAFETY STANDARD
RESIDENTIAL CARE FACILITY**

Work Furlough Programs
Alcoholism / Drug Abuse Recovery or Treatment Facilities

For residential care facilities housing only ambulatory occupants of 6 or fewer, see Guideline R1.

DISCLAIMER

These standards may change without notice. Whenever applicable statutes, regulations, and standards are updated and adopted, the latest shall apply. Please contact the Victorville Fire Prevention Division at (760) 955-5227 to determine if these standards have changed. These requirements do not exempt any individual from complying with other applicable state, county, or city codes and standards.

SUBMITTALS

Department of Social Services (DSS) Form STD 850 must be forwarded to VFPD (via email to fireprevention@victorvilleca.gov) from DSS prior to scheduling your fire clearance inspection. The fireprevention@victorvilleca.gov email is for DSS submissions only. The applicant will be required to set up a Customer Service Portal account so that information, including the invoice and finalized 850 form, can be accessed electronically. Upon completion of the inspection, the 850 form will be completed and returned to the applicant by VFPD. Please be aware that a fee will be charged for the fire clearance if a reinspection is necessary. Please review this guideline thoroughly and complete (Attachment 3) before your inspection to facilitate fire clearance sign-off by VFPD.

At least two weeks before your scheduled fire clearance inspection date, you must submit site and floor plans to VFPD for review via the Customer Service Portal. Your fire clearance inspection request cannot be processed, and your 850 form cannot be completed if VFPD has not received the requested information in time or if the plans are incomplete. If you have questions on the submittal requirements or inspection process, please contact VFPD. Please be aware that clearance from the VFPD does not constitute zoning clearance. Contact the community development or planning department for current zoning information.

- 1) Two sets of engineered dimensioned or scaled site and floor plans which must include:
 - a. Building address
 - b. Occupancy and the location of engineered sprinkler systems
 - c. Smoke detectors / alarms,
 - d. Exit doors, landings, ramps, stairways, steps, sidewalks and gates.
- 2) A detailed letter identifying all intended use and operations of the facility. Include room locations for staff, ambulatory, non-ambulatory and bedridden clients.
- 3) Furniture shall be in place for the inspection.



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RESIDENTIAL CARE FACILITY**

4) Addressing:

- a. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Addressing shall be in accordance with VFPD Standard B-1.

5. Key Boxes:

- a. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official.
- b. An approved lock shall be installed on gates or similar barriers when required by the fire code official.
- c. See VFPD Standard A-4 for more key box details.

4) Emergency Information:

- a. Emergency procedures information printed on a floor plan shall be posted at every stairway landing, at every elevator landing and immediately inside all public entrances to the building. The information shall be representative of the floor level and be posted so that the bottom edge of such information is not located more than 4-feet above the floor, where it can be easily identified. Emergency procedures information shall be printed with a minimum of 3/16-inch non-decorative lettering providing a sharp contrast to the background. Title 19 3.09
- d. Emergency procedures information shall include, but not be limited to that described in subsection (a)(2)(A-D) . Title 19 3.09
 - i) Owner(s) and operator(s) of hotels, motels, lodging houses, high rise office buildings and Group R-2.1 occupancies as defined in the State Building Code (except honor farms and conservation camps) shall appoint a Fire Safety Director, who shall: CCR, Report to owner(s) or operator(s):
 - ii) Coordinate fire safety activities of the facility with the authority having jurisdiction:
 - iii) Conduct, or cause to be conducted, all training as described in subsection (e) for all building employees and maintain records of dates, subjects, and attendance of each training session; and, Develop and maintain a written facility emergency plan acceptable to the authority having jurisdiction. Upon request, the facility emergency plan shall be made physically available at the respective facility to the authority having jurisdiction. Facility emergency plans shall include, but not be limited to the following: CCR, Title 19 3.09

- (1) Fire department emergency telephone number 911:



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RESIDENTIAL CARE FACILITY**

- (2) Other emergency response telephone numbers;
 - (3) Evacuation or relocation plan for the building occupants;
 - (4) Duties of the Fire Safety Director and other designated emergency personnel;
 - (5) Building employee responsibilities in case of emergency , including individual assignments and reporting responsibilities : and,
 - (6) Procedures to identify and assist the non-ambulatory and physically disabled.
- d) Assure that the requirements of subsection (d)(4)(F), procedures to identify and assist the nonambulatory and physically disabled are accomplished as follows: CCR, Title 19 3.09
- i) Hotels, motels, and lodging houses shall comply with subsection (b)(3):
 - ii) Owners or operators of high-rise office buildings shall maintain a list of all permanent building tenants who have disabilities. Building owners or operators shall be notified in writing by those who have disabilities. Information provided in the list shall include any special emergency evacuation needs and permanent work location of such physically disabled persons. The list shall be located in the building manager's office;
 - iii) (C)(3) Group R-2.1 occupancies as defined in the California Building Code (except honor farms and conservation camps) shall comply with normal hospital policies of assisting patients and guests during an emergency evacuation.
- e) Group R-2.1 occupancies as defined in the California Building Code (except honor farms and conservation camps) shall conduct quarterly fire emergency training for individuals listed in subsection (d)(3). CCR, Title 19 3.09
- i) Fire safety Directors and their designated emergency personnel shall receive training in the identification and use of facility fire safety equipment, communication procedures, people movement procedures, fire prevention practices and their duties outlined in their respective emergency plan. The training curriculum shall be approved by, and made available to the authority having jurisdiction.
 - ii) Individuals designated in subsection (d)(3) shall receive training covering the identification and use of facility fire safety equipment, fire prevention practices and appropriate procedures to follow in the event of a fire.
 - iii) Actual evacuation or relocation of building occupants, pursuant to procedures contained in the emergency plan shall be conducted at least annually by those individuals designed in subsection (d)(3). Appropriate records, including dates, floor or buildings involved, and persons conducting evacuation or relocation procedures shall be maintained and make immediately available to the authority having jurisdiction upon their request. The authority having jurisdiction shall be notified not less than 48 hours in advance of such planned evacuation or relocation. CCR, Title 19 3.09



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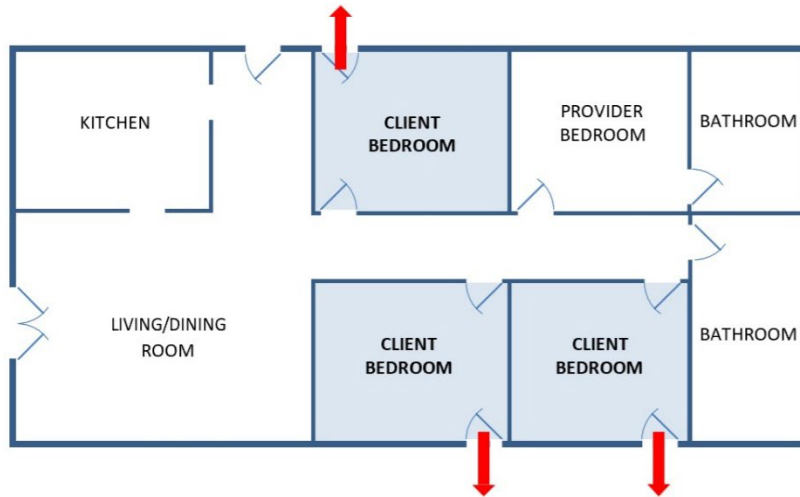
Revision Date:
11-5-25

**FIRE SAFETY STANDARD
RESIDENTIAL CARE FACILITY**

Attachment 1- Exiting Configurations for Client Bedrooms

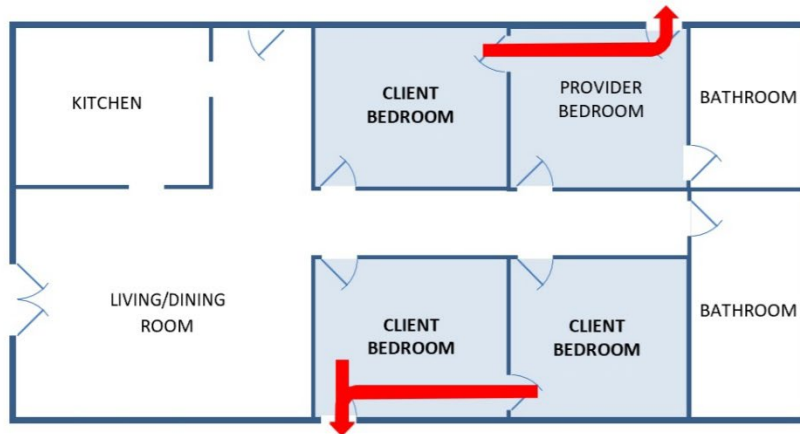
Condition #1

Exit from Bedroom Directly to Exterior



Condition #2

Exit Through Adjacent Bedroom, then to Exterior





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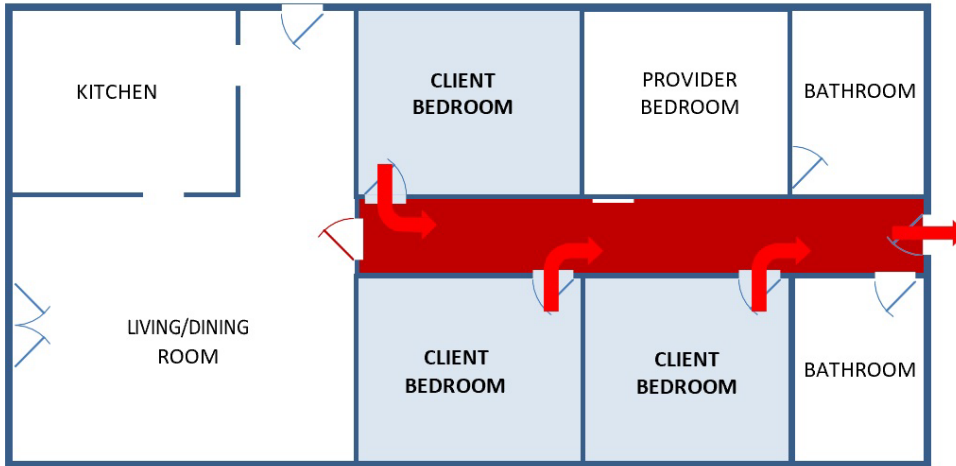
**FIRE SAFETY STANDARD
RESIDENTIAL CARE FACILITY**

Attachment 1- (continued)

Condition #3

Exit from Bedroom into Hallway, then to Exterior

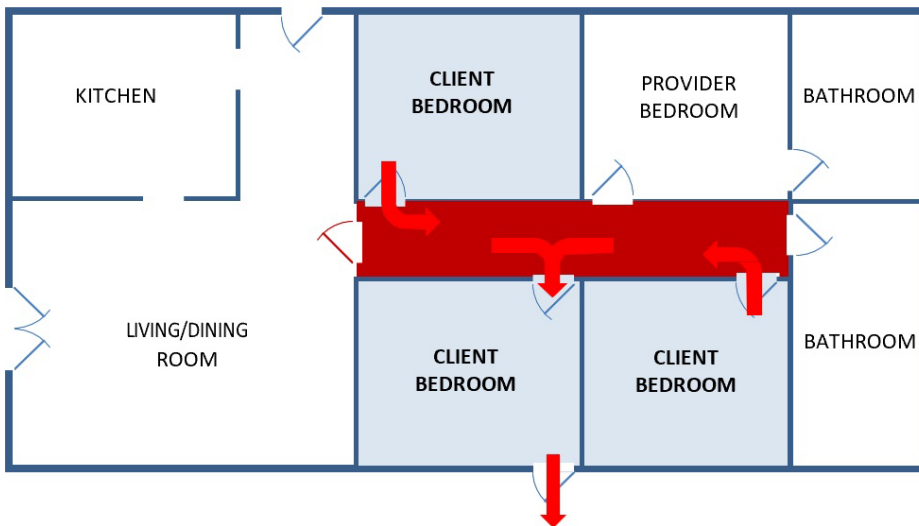
NOTE: When the hallway is part of the exit path, it must be separated from the rest of the home



Condition #4

Exit from Bedroom into Hallway, then to another Bedroom, then to Exterior

NOTE: When the hallway is part of the exit path, it must be separated from the rest of the home





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Attachment 2- Business Owner Pre-inspection Checklist

Use this checklist in conjunction with Guideline R-02 to prepare your home for a fire-clearance inspection by VFPD. As the design and use of individual homes can vary, this checklist is not all-inclusive, and other requirements that are not included herein may apply.

GENERAL

- Building modifications have been approved by the building department.
- Garage is not used for a living space unless approved as one by the building department
- Home has minimum 4" high address numbers clearly visible from the street
- No bedridden client rooms are located above or below the first floor.
- Non-ambulatory clients shall not use spaces above the first floor in homes with 3+ stories or >3,000 unless the building is of 1-hour construction

DETECTORS/ALARMS

- Smoke alarms installed in all habitable spaces
- Smoke alarms are interconnected to each other
- Smoke alarms are hardwired with battery back-up
- Smoke alarms are audible throughout the home
- Carbon monoxide alarms installed and functional

EXITING

- Two exit paths from the home to the street are provided; exit paths are clear of obstructions
- Two exit doors from the interior of the home are remotely located from one another
- Each exit path serving common areas in the home goes through no more than one intervening space before reaching an exterior exit door
- Exit paths do not pass through or storerooms, closets, garages, or similar spaces
- Exit paths do not pass through the kitchen, unless the kitchen is completely open to the adjoining room
- Keys are not required to open exit doors/gates in the direction of exit travel
- If there are more than 10 occupants in the home, single action hardware is installed on all exit doors and gates
- All exit doors have minimum 32" clear opening width
- The exit path from each client room matches one of the four required configurations
- Basements and sleeping rooms have emergency escape/rescue openings
- Emergency escape/rescue openings lead to the public way and are accessible to firefighters



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- Bars/grills over emergency escape/rescue openings are openable from the inside

HALLWAY SEPARATION

- If the hallway is part of the exit path from client rooms, it is separated from the rest of the home
- The hallway separation door is self- or auto-closing
- The hallway separation door is solid-core wood, minimum 1-3/8" thick

FLOOR SEPARATION FOR CLIENTS ON THE 2nd+ FLOOR

- Smoke separation has been provided between stories
- The smoke separation door is solid wood core, minimum 1-3/8" thick
- The smoke separation door is positive latching and has a smoke seal
- The smoke separation door is automatic-closing by activation of a smoke detector
- Door glazing is limited to 1296 square inches and no more than 54 inches in any dimension.
- An exterior exit door is provided on the story with clients; if so, the above requirements do not apply

BEDRIDDEN CLIENT IN UNSPRINKLERED HOME

- The bedroom door is self- or auto-closing and has smoke seals
- The bedridden client's room has a direct exit to the exterior; door is operable from the interior and exterior sides
- Doors to the room shall be 1-3/8 thick solid wood
- Doors from the bedroom to other interior spaces do not have night latches, dead bolts, security chains, or any other similar locking device

FIRE EXTINGUISHERS

- 2A:10B:C fire extinguisher has been provided
- Extinguisher is new or has been serviced in the last year
- Extinguisher is mounted to the wall in a visible and accessible location

GENERAL FIRE SAFETY

- No combustibles are stored near water heaters or other sources of ignition
- Door between the dwelling space and garage is in good condition
- Door between the dwelling space and garage is self-closing and latching
- Door between the dwelling space and garage is of proper type
- There are no dog-doors, windows, or openings other than an approved door and permitted ducting between the garage and dwelling space