Conference Room D
14343 Civic Drive
Victorville, CA
www.victorvilleca.gov

Community Services Advisory Committee

Regular Meeting Minutes
Monday, August 18, 2025

4:00 p.m. Regular Meeting

Call to Order: The regular meeting of the Community Services Advisory Committee was called to order by Chair Smith at 4:02 p.m.

Roll Call
Present: Chair Smith, Vice Chair McDonald, Member Mehrhof
Absent: Member Temple, Member Amaral

Public Comments
No Public Comment

NEW BUSINESS

1. Approve Minutes of May 19, 2025, Regular Meeting

Motion to approve Minutes of May 19, 2025, Regular Meeting
Motion: Member Mehrhof
Second: Chair Smith
Motion passed 3-0
Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof
Absent: Member Temple, Member Amaral

2. Approve the Cancellation of Regular Meeting of October 20, 2025

Motion to approve the Cancellation of Regular Meeting of October 20, 2025
Motion: Member Mehrhof
Second: Vice Chair McDonald
Motion passed 3-0
Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof
Absent: Member Temple, Member Amaral

3. Approve a Special Meeting for November 17, 2025

Motion to approve Special Meeting for November 17, 2025
Motion: Vice Chair McDonald
Second: Chair Smith

Motion passed 3-0
Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof
Absent: Member Temple, Member Amaral

4. Approve Annual Meeting Dates of February, May, August, November of 2026

Motion to approve Annual Meeting Dates of February, May, August, November of 2026, and continue to be the third Monday of the month.

Motion: Member Mehrhof
Second: Vice Chair McDonald
Motion passed 3-0
Ayes: Chair Smith, Vice Chair McDonald, Member Mehrhof
Absent: Member Temple, Member Amaral

5. Community Services Fiscal Year 2025-26 Budget Highlights

Community Services Director, Donna Meester, reported on the budget; personnel staff and total expenses of $17,304,668, divided in four categories: personnel, operations and maintenance, non-operation, and capital. The support from measure P is $3.5 million. Budget is available on city website.

6. Community Services Fiscal Year 2025-26 Projects & Program Reports

Community Services Staff oral reports as follows.
Arnold Castro, City Librarian: Reported Summer Reading Program Highlights including monetary support from the Friends of the Library, Grand Opening for New Library, personnel update, moving dates, new evening programming.

Ed Sohm, Park's Supervisor: Reported personnel updates, completed park's projects including donated materials, park incidents and maintenance, parking lot resurfacing, and supported Measure P projects.

Liset Lagunas, Recreation Manager: Reported registration statistics for summer kids camp, concerts in the park, free lunch program, Outdoor Adventure Program, personnel updates, upcoming expansion of preschool, fall/winter special events.

Eddie Gleason Facilities Manager: provided a written handout.

Donna Meester, Community Services Director: Reported on marketing of special events, and coordination of efforts with the schools.

7. Committee Member Park Adoption Reports:
Chair Smith: Commended the improvements at Center Street and Hook Park lighting.

Member Mehrhof: Nothing to report everything looks good and will turn in report soon.

Adjournment
Chair Smith adjourned the meeting at 4:53 p.m.