

MEMORANDUM

DATE: MARCH 17, 2025

TO: COMMUNITY PLANNING AND DEVELOPMENT (CPD)
GRANTS SUBCOMMITTEE

FROM: ALEX JAUREGUI
CITY PLANNER



SUBJECT: UPDATED STAFF RECOMMENDATIONS AND FUNDING APPLICATIONS TABLE FOR UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) - OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT (CPD) FY 2025-2026 ANNUAL ACTION PLAN

AGENDA ITEM NO. 2

Staff Recommendation:

That the CPD Grants Subcommittee review all applications received for FY 2025-2026 HUD funding, including Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds and make the following recommendations to the City Council:

- A. Recommend the allocation of CDBG/HOME funds as proposed in the attached revised 2025-2026 Community Planning and Development Grant Applications table;
- B. Recommend the continued inclusion of operating restrictions for food distributors/providers, as discussed herein, be incorporated within the associated subrecipient contracts;
- C. Recommend the proposed funding Contingency Measures outlined herein within the 2025-2026 Annual Action Plan; and
- D. Recommend the reallocation of available Community Development Block Grant - Coronavirus (CDBG-CV) funds as proposed in the attached revised 2025-2026 Community Planning and Development Grant Applications table.

CDBG and HOME Funding Recommendations:

After the preparation of the Staff Report for the subject item, City staff prepared a revised 2025-2026 Community Planning and Development Grant Applications table (Attachment A) for use by the CPD Grants Subcommittee in determining recommended allocations of available Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds. Included in the revised table are recommendations prepared by City staff for possible CDBG/HOME funding allocations as well as reallocations of available funding from previous fiscal years. Additionally, anticipated fiscal year 2025-2026 CDBG/HOME grant allocations are included (Attachment B), which outline the expected new funding available as the final allocations have yet to be released by the U.S. Department of Housing and Urban Development (HUD). Historically, final allocations include slight increases or decreases to both the CDBG & HOME allocations compared to previous years. Recommended funding allocations in the updated table include:

- A minimum grant amount of \$10,000 to recommended CDBG public service grantees (unless lower amounts requested by applicant);
- Funding for at-risk youth and transitional aged youth as well as programs designed to provided resources for families with small children and expectant mothers;
- Funding for families and individuals with special needs and disabilities;
- Funding to fair housing services and other services provided to prevent homelessness;
- Funding to housing programs for senior, veteran, and income qualified populations;

- Funding to food providers with a focus on regional distributors and services directed toward homebound seniors and veterans (feeding agencies that engage with the homeless population can generally be served in coordination with the regional distributor recommended for funding);
- Funding for utility assistance programs with available \$15,000 in reallocated CDBG-CV funding; and
- Funding to construction projects that: address an unmet need (e.g. housing rehabilitation & accessibility programs, façade improvement, code enforcement activities & LMAD Landscaping), and address ongoing previously funded projects (e.g. senior citizen center rehabilitations).

Food Distributor Operating Restrictions:

While CDBG/HOME grant funds are typically allocated without specific operating restrictions, allocations in previous years have been awarded in some instances with contract language to ensure funds are spent to serve the City of Victorville residents or are provided in accordance with the City's Zoning Ordinances. Beginning with fiscal year 2023-2024 CPD Grants Subcommittee recommendations and continuing annually since that time, operating restrictions related to food distribution have been included in subrecipient contracts and City staff plans to continue that practice and include the following contract language relating to food distribution activities being funded.

The City of Victorville's Homelessness Strategic Action Plan prioritizes the establishment of strategic partnerships with service providers to proactively house the unsheltered homeless population. With this in mind, it is imperative to establish rules of engagement for partnering food service providers that give direct or indirect aid to the unsheltered homeless in Victorville. This is necessary to achieve the desired outcome of housing the unsheltered and reducing associated environmental impacts.

Subrecipients of CDBG funds and their partnering feeding agencies shall ensure their employees and/or volunteers adhere to the following operating standards when providing direct assistance to unsheltered homeless:

- *Service providers shall coordinate mobile food distribution with the Victorville Homeless Engagement Outreach Division of the Code Compliance Department to ensure additional resources are provided to the unsheltered individuals;*
- *Service providers shall not distribute daily meals from a fixed location unless the food is served and consumed on the premises and all necessary land use, building permits and any applicable permits issued by the San Bernardino County Department of Environment Health have been obtained; and*
- *Service providers shall monitor areas where food has been distributed to collect and dispose of debris associated with the food distribution (e.g. bags, cartons, utensils, food waste).*

Subrecipients that distribute food to feeding agencies that serve the Victorville unsheltered homeless population are required to list those agencies in their required CDBG reporting and reimbursement requests. Prior to distributing food to these feeding agencies, subrecipients shall obtain a signed acknowledgment from the feeding agencies to abide by the food distribution requirements listed above. Said acknowledgment(s) shall be provided to the City of Victorville with the CDBG reporting or reimbursement request.

Contingency Recommendations:

Inasmuch as the final annual allocations for CDBG and HOME funds have not been released by HUD and previous years funding has been subject to increases and/or decreases based upon the final allocations, contingency measures should in place to address adjustments that may be needed should final HUD awards differ from the anticipated allocations being considered. In order to ensure a contingency plan is included in the 2025-2026 Annual Action Plan and reduce the need for unnecessary CPD Grant Subcommittee meetings, City staff proposes the following contingency measures should CDBG/HOME annual allocations be adjusted in the future by HUD.

CDBG Contingency Measures	
Funding Increase	<ul style="list-style-type: none">• Fund Administration to the Maximum 20% of total allocation.• Fund Public Service to the Maximum 15% of total allocation.<ul style="list-style-type: none">○ Disperse evenly between subrecipients that were not recommended for allocations over \$10,000, not to exceed total requested amount.• Fund Construction to the Minimum 65% of total allocation.<ul style="list-style-type: none">○ Disperse evenly between Home Safe (Rolling Start, Inc.), Senior and Disabled Home Repair (Victor Valley Community Services Council), and Residential Rehabilitation (City of Victorville) programs, not to exceed total requested amount.
Funding Decrease	<ul style="list-style-type: none">• Fund Administration to the Maximum 20% of total allocation.• Fund Public Service to the Maximum 15% of total allocation.<ul style="list-style-type: none">○ Reduce evenly among awarded projects.• Fund Construction to the Minimum 65% of total allocation.<ul style="list-style-type: none">○ Reduce evenly among awarded projects.• Review all funding recommendations via an Annual Action Plan Substantial Amendment should actual allocations be reduced by more than 25% as compared to anticipated funding.

HOME Contingency Measures	
Funding Increase	<ul style="list-style-type: none">• Fund Administration to the Maximum 10% of total allocation.• Fund CHDO to the required 15% of total allocation.• Fund Housing Activities to the Minimum 75% of total allocation.<ul style="list-style-type: none">○ Disperse in full to Senior Home Repair Program.
Funding Decrease	<ul style="list-style-type: none">• Fund Administration to the Maximum 10% of total allocation.• Fund CHDO to the required 15% of total allocation.• Fund Housing Activities to the Minimum 75% of total allocation.<ul style="list-style-type: none">○ Reduce evenly among awarded projects.• Review all funding recommendations via an Annual Action Plan Substantial Amendment should actual allocations be reduced by more than 25% as compared to anticipated funding.

Attachments:

Attachment A – 2025-2026 CPD Grant Applications Table w/recommendations

Attachment B – 2025-2026 CDBG/HOME Anticipated Funding

CITY COUNCIL ATTACHMENT A

2025-2026

CPD Grant Applications Table
w/Recommendations

2025-2026 Community Planning and Development Grant Applications

ALLOCATIONS

Community Development Block Grant	\$1,388,412.00
Public Service (15%)	\$206,012.00
Construction(65%)	\$892,718.00
Administration (20%)	\$274,682.00
Reallocation (CDBG-CV)	\$15,000.00

HOME Investment Partnerships Program	\$509,649.00
Housing	\$382,237.00
CHDO	\$76,447.00
Administration (VV Portion only)	\$25,482.00
Administration (VV Portion to Apple Valley)	\$25,483.00

REALLOCATION	\$15,000.00
Community Development Block Grant - CV	\$15,000.00

PUBLIC SERVICE

Organization Name	Project Name	Brief Description	Number of People to be Served	Amount Requested	Funding Recommendations	Funding Source
1 A Core Solution	Basic Life Skills Workshops	Provide 3 day workshops that include self awareness, empathy, problem solving and money management	300	\$ 60,600.00	\$ -	
2 Assistance League of Victor Valley	Operation School Bell	Provide new clothing to underprivileged students K-12	300	\$ 35,000.00	\$ 15,000.00	CDBG
3 Child Advocates of San Bernardino County	Foster Youth Advocacy	Provide recruitment, screening, training and supervision of new community advocates	10	\$ 10,000.00	\$ 10,000.00	CDBG
4 Christ the Solid Rock LMEC	Lighthouse Learning Center	Job training and emplyment services program	20-30	\$ 50,000.00	\$ 10,000.00	CDBG
5 Community Health Action Network	Emergency Assistance Program	Provide utility assistance for qualified low-income residents	87	\$ 40,000.00	\$ 15,000.00	CDBG-CV
6 Feed My Sheep in the High Desert	Feeding Victorville	Provide a Special Holiday Meal Program	800	\$ 20,000.00	\$ -	
7 God's Hand Extended	God's Hand Extended	Provide weekly food boxes, free clothing, hygiene bags, home goods and hotel vouchers	250	\$ 41,597.00	\$ -	
8 Goodwill Industries of Southern California	Goodwill Southern California's Victorville Youth Opportunity Program	Provide job training and supportive services to youth participants ages 18 - 24	30	\$ 205,000.00	\$ -	
9 High Desert Second Chance	High Desert Food Collaborative	Food bank providing food to individuals and feeding agencies	33,000	\$ 75,000.00	\$ 40,000.00	CDBG
10 High Desert Second Chance	High Desert Second Chance Senior and Veterans Program	Provide dedicated pantry service for seniors and veterans	6,000	\$ 18,000.00	\$ 10,000.00	CDBG
11 Inland Fair Housing and Mediation Board	Fair Housing Services	Provide fair housing and landlord-tenant mediation to Victorville residents	185	\$ 24,000.00	\$ 24,000.00	CDBG
12 Legal Aid Society of San Bernardino	Empowering Communities through Legal Access	Provide critical legal services to low income Victorville residents	60-250	\$ 68,500.00		
13 Major Change Youth and Adult Support Services of California	The Creative Careers Project	Workforce Development with hands-on training, mentorship, business development	120-180	\$ 42,200.00	\$ -	
14 Moses House Ministries	Resources and Referrals for Families	Provide emergency and program resources and referrals to families with young children	1,250	\$ 45,194.00	\$ 20,000.00	CDBG
15 Orenda Veterans Project, Inc.	Orenda House	Rent payment for veterans in transitional housing	6	\$ 7,000.00	\$ 7,000.00	CDBG
16 Partners Against Violence	Victims of Violence Program	Provide emergency and crisis intervention to victims of sexual violence	1,400	\$ 27,000.00	\$ 10,000.00	CDBG
17 Rock'n Our Disabilities Foundation	Arts/Recreation Program for Families and Individuals with Special Needs and Disabilities	Provide recreational activities and community events for special needs individuals and their families	75	\$ 17,980.00	\$ 10,000.00	CDBG
18 Rock'n Our Disabilities Foundation	Food Relief Program for Individuals and Families with Special Needs and Disabilities	Provide food to families in need	175	\$ 14,333.00	\$ -	
19 Sunrise Church of California	Victorville Peace Center Food Distribution Program	Provide food distribution Tuesday through Friday to low income individuals and families	450	\$ 10,000.00	\$ -	
20 Symba Center	Medical and Behavioral Health Services in the Homeless Population	Provide the homeless population with physical exams, laboratory testing, and medication prescriptions	2,500	\$ 30,000.00	\$ -	
21 Upwards Care, Inc.	Boost Program	Provide microenterprise in-home childcare providers with coaching and digital tools	16	\$ 96,000.00	\$ -	
22 US Elite Non-profit Mathematics Tutoring	After school Tutoring Program in Math, Science subjects and English	Provide free tutoring to Victor Valley High Students	55	\$ 122,500.00	\$ -	
23 Victor Valley Domestic Violence	A Better Way	Provide mental health services to victims of domestic violence and their families	1,400	\$ 20,000.00	\$ 20,000.00	CDBG
24 Women of Noble Character	A Meal a Day	Provide food for the homeless and food insecure individuals.	400	\$ 12,000.00	\$ -	
25 COV - Planning Department	Motel Voucher Program	Provide temporary housing to individuals and families experiencing homelessness	50	\$ 45,000.00	\$ 10,012.00	CDBG
26 COV - Planning Department	Victorville Wellness Center Vehicle Grant Program	Provide funds for vehicle repair, vehicle registration license renewal, gas, towing for clients from the Wellness Center	50	\$ 40,000.00	\$ 20,000.00	CDBG
	Total:			\$ 1,176,904.00	\$ 221,012.00	

CONSTRUCTION

Organization Name	Project Name	Brief Description	Number of People to be Served	Amount Requested	Funding Recommendations	Funding Source
27 Family Assistance Program	Homeless Shelter ADA Compliance Rehab	The project would repave the parking lot, around the playground and on the back side of the shelter		\$ 60,000.00	\$ -	
28 Rolling Start, Inc.	Home Safe	Provide minor home repairs for people with disabilities for accessibility, safety and independence		\$ 50,000.00	\$ 20,000.00	CDBG
29 Victor Valley Community Services Council	Senior and Disabled Home Repairs	Minor repairs to address health and safety issues		\$ 36,000.00	\$ 20,000.00	CDBG
30 Victorville Senior Citizens Club	Bathroom renovation Phase II	Additional funding is needed to complete renovation of bathrooms to make ADA compliant		\$ 100,000.00	\$ 100,000.00	CDBG
31 Victorville Senior Citizens Club	Solar Project	Installation of additional solar panels		\$ 150,000.00	\$ -	
32 COV - Code Compliance	Abatement	Eliminate illegal dumping, secure vacnt buildings, sewer/lateral hook-up, encampment clean-ups		\$ 70,000.00	\$ -	
33 COV - Code Compliance	Code Enforcement	Implementation of municipal and state housing codes		\$ 350,000.00	\$ 250,000.00	CDBG
34 COV - Code Compliance	Demolition	Demolition of unsafe structures		\$ 370,000.00	\$ -	
35 COV - Economic Development	Façade Improvement Program	Financial assistance in form of a loan to commercial property owners to make façade improvements.		\$ 300,000.00	\$ 300,000.00	CDBG
36 COV - Planning	Residential Rehabilitation Program	Forgivable loan to rehabilitate residential units to address health and safety issues and curb appeal		\$ 300,000.00	\$ 127,730.00	CDBG
37 COV - Public Works	Graffiti Abatement	Removal of graffiti within CDBG target areas		\$ 10,000.00	\$ -	
38 COV - Public Works	LMAD 1 - Beautification and revitalization Project	Installation of zeroscape to replace dead vegetation		\$ 74,988.00	\$ 74,988.00	CDBG
	Request Total:			\$ 1,870,988.00	\$ 892,718.00	

HOUSING

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	Funding Source
39 Burning Bush Community Housing	Burning Bush Community Housing	Construction plans for a 100 unit development for very low to moderate affordable housing	\$800,000.00	\$ -	
40 Victor Valley Domestic Violence	Renovation of Safe House	Redesign of common living area and expansion of shelter to include classroom and office space	\$438,768.44	\$ 300,000.00	HOME
41 COV - Planning	Senior Home Rehabilitation Program	Grant program to rehabilitate homes to address health and safety issues	\$400,000.00	\$ 82,237.00	HOME
Request Total:			\$1,638,768.44	\$ 382,237.00	

CHDO

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	Funding Source
Request Total:			\$0.00		

INELIGIBLE

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	Funding Source
42 Ruth and Naomi Project	Advancing Accessibility for at Risk Seniors	Purchase of a van to provide deliver service for homebound seniors	12,000 \$	\$ 18,500.00	\$ -
Request Total:				\$18,500.00	

CITY COUNCIL ATTACHMENT B

2025-2026

CDBG/HOME Anticipated Funding

City of Victorville 2025-2026 Anticipated HUD Allocations

CDBG Allocation (City of Victorville)

NAME	CDBG
Victorville	\$1,373,412

Funding Categories

Public Service (15%) - \$206,012

Construction (65%) - \$892,718

Administration (20%) - \$274,682

HOME Allocation (Consortium)

NAME	ST.	Share (\$)	Approx. Share (%)
VV & AV Consortium	CA	\$766,503	100.0%
Victorville	CA	\$509,649	66.49%
Apple Valley	CA	\$256,854	33.51%

Consortium Total Allocation - \$766,503

Funding Categories

Housing Activities (75%) - \$574,877

CHDO (15%) - \$114,976

Administration (10%) - \$76,650

Victorville Share (66.49%) = \$509,649	Apple Valley Share (33.51%) = \$256,854
Housing Activities - \$382,237	Housing Activities - \$192,641
CHDO - \$76,447	CHDO - \$38,528
Administration - \$50,965*	Administration - \$25,685
(* \$25,482 – ½ of Consortium Funds Available)	Administration – Victorville share - \$25,482

CDBG-CV Reallocation for 2025-2026

Activity Name	Reason	Grant Balance for Reallocation
High Desert Homeless Services	Shelter closed	\$15,000