



City of Victorville

Building Department

Building ♦ Business License ♦ Fire Prevention

14343 Civic Drive
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Fax (760) 269-0073
planreview@victorvilleca.gov

Letter of Authorization

AUTHORIZATION OF AGENT TO ACT ON BEHALF OF THE LICENSED CONTRACTOR

I hereby authorize the following person(s) to act as an agent(s) to apply for, sign, and file the documents necessary to obtain a permit for the below referenced project.

Project Information

Permit Case Number: _____

Project Location or Address: _____

Scope of Construction Project (or Description of Work): _____

Contractor's Information

Licensed Contractor's Name: _____

Contractor's License Number: _____ Phone Number: _____

Address of Licensed Contractor: _____

Agent's Information

Name of Authorized Agent: _____ Phone Number: _____

Address of Authorized Agent: _____

Additional Information Pertaining to Project: _____

I declare under penalty of perjury that I am the licensed contractor of the above referenced license number, and I personally filled out information listed above and I certify its accuracy. *Note: A copy of the licensed contractor's driver's license, form notarization, or other verification acceptable to the Development Services Building Division is required to be presented when the permit is issued to verify the licensed contractor's signature.*

Name: _____ Date: _____