City of Victorville

Fall Festival

Celebrating Community

October 1st - 10 am to 4 pm

Civic Center - 14343 Civic Drive

The Victorville Fall Festival, celebrating our high desert community, is a city-wide special event designed for family fun and community involvement. The festival features live entertainment, music, dance, food, vendors, service organizations, kids activities and so much more. Fun for the whole family! **Admission, parking, and kids activities are free!**

2016 VENDORS WANTED

Become a vendor and be a part of this great community event. You can rent a food or merchandise vendor space to showcase your business, organization, artwork, hobby, etc.

Vendor Space Information

- Merchandise Vendor (10' X 10' Space) - $75
- Non-Profit Organization (10' X 10' Space) - $35

Deadline for submitting applications is Sept. 15th, however, spaces may be sold out before then.
No payments accepted until after June 30, 2016.

For more vendor information, call (760) 245-5551.

For applications: www.victorvilleca.gov - Quick Link Fall Festival

Victorville Fall Festival
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VENDOR APPLICATION

Saturday, October 1, 2016 — 10 a.m. to 4 p.m.
Civic Center—14343 Civic Drive, Victorville

Office Use Only:

Date Received: _____

Receipt #: _____

Name: _____

Company or Organization: _____

Mailing Address: _____

_____

_____

Items Selling (All items to be sold must be listed. Attach sheet if needed):

_____

_____

❑ Check box if you are using a generator. Fire extinguisher is required.

Seller's Permit #: _____

Nonprofit ID#: _____

Contact Info:

Cell #: (_____)_____

Email: _____

Best way to send info: ❑ U.S. Mail ❑ Email

FOOD VENDORS - Serving from:

❑ Vehicle : ❑ Driver side ❑ Passenger side

❑ Trailer : ❑ Driver side ❑ Passenger side

❑ Enclosed Canopy per Health Code Requirement

REQUIREMENTS:

1. **Reg. Deadline: 09/15/2016** **(spaces may be sold-out earlier)**
2. Set-up Time: 6:30-8:30 am ~ **Breakdown: 4:00 pm**
3. Food spaces are 10'x 20'
4. Display and nonprofit spaces are 10'x 10'
5. Vendor Space Fees (*Please complete*):

# of Spaces	Fee (per space)	Total
Sold Out	$150 – Food	*Sold Out*
	$75 – Display	
	$35 – Nonprofit	

Mail the completed application to: **Hook Community Center, 14973 Joshua St., Victorville, 92394.** Per fiscal requirements, payments will not be accepted until after June 30, 2016. Make business checks or money orders payable to: ***City of Victorville.*** There are **NO REFUNDS** unless the event is cancelled by the city. *No selling of any kind may be done from nonprofit spaces unless approved by the Director of Community Services. No personal checks accepted.*

FOOD VENDORS shall meet San Bernardino County Health Requirements for event areas. Health Permits can be obtained from the County Environmental Health Services Division located at 15900 Smoke Tree St., Ste. 131, Hesperia (800) 442-2283.

A Health Permit MUST be submitted **2 weeks prior** to the event and be displayed in the vendor areas during the event. Food Vendors must comply with all applicable Fire Department requirements.

DISPLAY VENDORS MUST submit a copy of current Seller's Permit when application is submitted.

ALL VENDORS must supply their own canopies, tents, chairs, tables, signs, and supplies as needed.

Due to the high desert winds; all canopies, tents, & shade umbrellas MUST be properly weighted down at each support.

ELECTRICITY IS NOT AVAILABLE AT THE EVENT.

AGREEMENT AND RELEASE OF LIABILITY

I, the undersigned, understand the following:
* I am aware that recreational activities can be hazardous and I am voluntarily participating in these activities with knowledge of the hazards involved and hereby agree to accept any and all risks of injury or death. The City is not responsible for participants' injuries or damages occurring from "hazardous recreation activities" (CA Government Code 831.7). * The City does not provide participants with medical insurance or treatment for injuries. * I agree to hold harmless and release the City of Victorville, its officers, agents and employees from any and all liability arising from or related to my participation in the City of Victorville program activities. This release includes, but not limited to, all liability for death, personal injury or property damage resulting from the active or passive negligence of the City of Victorville or its agents or any defective or hazardous condition of any property or equipment owned, operated or maintained by the City of Victorville. *I am responsible for any loss, theft or damage or either personal or city equipment, articles and/or facilities while using said equipment, articles and/or facilities.

The Agreement and Release of Liability is signed with the full knowledge of all members representing your party in the event.

In ADDITION, The undersigned certifies that the forgoing application has been read and understood and any statements made in connection with the application are true and accurate. The applicant agrees to comply with all the rules and regulations established by the City of Victorville as stated on this application and our Seller's Market: Vendor Rules and Regulations. I also acknowledge that failure to abide by the Special Event Vendor requirements and rules; I will jeopardize my future participation in events held by the City of Victorville, as well as the possible removal from the event.

VENDOR'S SIGNATURE: _____ **DATE:** _____
(If applies, the vendor signature must match the name on the seller's permit.)