"GETTING STARTED"

Thank you for your interest in our "Adopt-A-Street" Program! This is a great opportunity to play an active role in the betterment of your community. We invite you to show your pride in the City of Victorville, and join "Adopt-A-Street"!

Program Checklist

1. Review enclosed information and decide if you wish to participate.
2. Call the Adopt-A-Street Coordinator to determine which streets may be available.
3. Complete the Adopt-A-Street Application and the Statement of Commitment.
4. Turn in Release and Waiver Forms, for all participants; prior to your first clean up day.
5. Notify the City of Victorville Adopt-A-Street Coordinator at least five days prior to any clean up day to arrange:
    - Necessary removal of filled bags.
    - Pick up of litter removal supplies (trash bags, litter sticks, gloves, vests, etc.).
6. Review safety requirements with your group each time you go on the street.
7. Keep your commitment to clean up at least four times a year.
8. Spread the word and encourage others to adopt a street and together we can maintain "Victorville, the Key to the High Desert, Clean and Green."

Mail forms to: City of Victorville, Adopt-A-Street Program

Enclosed Information:

Frequently Asked Questions
Litter Clean-Up and Safety Guidelines for Volunteers
Litter Pick-Up Volunteer Release and Waiver
Statement of Commitment
Litter Clean-Up Application

City of Victorville, Public Works Department
Adopt-A-Street Program, Attn: John Garcia
P.O. Box 5001
Victorville, CA 92393-5001

Phone: (760) 955-5095
Fax: (760) 269-0024
Email: jgarcia@ci.victorville.ca.us

FREQUENTLY ASKED QUESTIONS

The Adopt –A-Street Program

The City of Victorville Adopt-A-Street Program provides an avenue for individuals or volunteer groups to keep their neighborhoods litter-free one street at a time. It is a partnership between the City of Victorville and the citizens of the City. In addition to the aesthetic benefits of cleaner roads and neighborhoods, participants help to prevent potential pollutants from entering our waterways and save taxpayers money.

What is the Adopt-A-Street Program?

Adopt-A-Street Program is a collaboration between the City of Victorville and its residents. Residents can participate by choosing to adopt one block or up to a mile of a City street, within the City limits, and agree to remove litter at least four times per year for two years. The City will also work with groups or individuals who want to do a one-time cleanup project. The City provides trash bags, gloves, litters sticks, and vests and collects the debris your group picks up, or you can dispose of it yourself. Participants of the Adopt-A-Street Program are encouraged to redeem any recyclable bottles and cans they pick up.

What are the advantages of Adopting-A-Street?

- Encourages neighborhood pride and increased property values.
- Reduces litter removal costs.
- Discourages littering because people litter less in clean neighborhoods.
- Allows maintenance crews to perform other tasks.

Who can participate?

- Individuals
- Family members
- Non-profit organizations
- Government organizations
- Businesses
- Civic Groups
- A group of neighbors
- Any person(s) or group(s) who want to promote civic pride

Can minors participate?

- Minors younger than 7 years old are not allowed to participate.
- Minors between the ages of 7 and 12 years old must be accompanied by a parent.
- Minors between the ages of 13 and 18 years old must be supervised by a parent or guardian.
- All minors under the age of 18 years must have the special liability waiver signed by a parent or legal guardian.

Which streets are adoptable?

- Most streets in Victorville are adoptable; however, due to safety concerns not all streets are adoptable.

How long are the street segments?

- Streets are adoptable in length of one block to one mile.

Can more than one group or individual adopt the same street?

- If two or more groups wish to adopt the same section of street, they can. The groups can work as a larger group to meet their four cleanups. Or each group can do one of the required four cleanups.

If our group adopts a street, do we have to clean it?

- No, a contractor can be used to complete the clean up.
- Please contact the Adopt-A-Street Program for further information.

What are the volunteer's responsibilities?

- Participate in annual spring and fall cleanup events. This will count as meeting two of the yearly obligations.
- Participants obtain required supplies and materials from the City of Victorville during regular business hours.
- Participants must return safety equipment and any unused supplies to the City of Victorville.
- Participants shall NOT remove items that might be hazardous or cause injury. This includes: syringes, needles, broken glass, animal bodies, and heavy objects such as tires or appliances, or any unidentifiable substances. If any of these items are found, please report these to Solid Waste Code Enforcement at (760) 955-5095.

What are the City of Victorville's responsibilities?

- Provide trash bags, safety literature, litter sticks, gloves, and grabbing tools.
- Remove the filled bags when necessary.
- Assist the participants in cleaning up litter in unusual circumstance, i.e. when large, heavy or hazardous items are found.

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LITTER CLEAN UP AND SAFETY GUIDELINES FOR VOLUNTEERS

THANK YOU for your interest in helping make Victorville "Clean and Green." Your help with picking up litter is greatly appreciated. Following are some guidelines to help keep you and your fellow volunteers safe. Please make sure to read these guidelines and go over them with everyone else who will be helping out during your litter pick up project before starting the clean up. Our primary concern is the health and safety of volunteers.

- Evaluate weather conditions. Discontinue working, if weather (or other adverse circumstance) causes a public hazard.
- Work must be performed during daylight hours.
- All volunteers must wear closed-toe, flat-heeled shoes. No sandals, no flip-flops, no clogs. Volunteers without closed-toe shoes cannot participate in the clean up.
- All volunteers must wear gloves when picking up litter.
- Light-colored clothing and long-sleeved shirts are recommended. Put on your safety gear before traveling to your site and do not take it off on until you have left the roadside. It is recommended that you and other volunteers wear long pants.
- Vehicles must park completely off of paved areas and be at least six feet from any traffic lane. If this is not possible and your site has a shoulder, then use a drop-off and pick-up arrangement instead. Or, enter and exit your site on foot from locations that allow you to face oncoming traffic.
- If you are injured while picking up litter, you should take appropriate steps to arrange for your own medical care as a private individual. The City of Victorville is not responsible or liable for providing, arranging, or paying for medical services or attention.
- Never risk injury. Stay completely off of paved areas and always remain at least six feet from any traffic lane. Use extreme caution when crossing conventional, two-lane highways; plan to use crosswalks and signals where available. Do not work on unstable or slippery ground, on bridges, in tunnels, or in drainage facilities. Avoid behaviors that will distract motorists; this includes working in groups of more than three or four persons. Drink plenty of water.
- Material targeted for clean up is litter. Volunteers should NOT pick up any large, bulky items.

- You should limit your litter clean up activities to the areas adjacent to the road. Do not go onto private property/lots. Respect private property. Do not go onto any properties posted with "Private Property" or "No Trespassing" signs. Do not go onto property behind fences or gates. If you are asked to leave an area by someone claiming to be a property owner, please leave the area.

- If volunteers find appliances, televisions, furniture, or other large items, please make a note of the location and items. Notify the City of Victorville Solid Waste Division, Code Enforcement at (760) 955-5095. These items can be flagged for follow up at a later date by the City or the property owner, if possible.

- **BE AWARE OF SPIDERS AND SNAKES. Do not put hands or feet into bushes, under debris, into tires, or any other places that may harbor snakes or spiders. Use litter sticks to pull litter out of bushes**.

- **If you find a snake, DO NOT poke at it or aggravate it. Slowly back away from the area, and discontinue your clean up in that area.**

- Be careful to avoid stepping on nails or broken glass.

- Do NOT handle any hazardous wastes or potentially hazardous materials—including motor oil, gasoline, batteries, syringes, plastic containers that smell or appear to contain noxious materials, etc. If you do not know what something is, do not touch or handle it. The location of any hazardous materials should be noted for later follow up by the City's Hazardous Materials Specialist.

- As volunteers, you need to apply reasonable precaution and care when picking up litter. Use common sense if you encounter something that may seem out of the ordinary. Do not handle the item and contact the Adopt-A-Street Program Coordinator.

- Litter sticks and grabbing tools are provided. Litter sticks should NEVER be pointed at anyone. They should be held with point down. They should not be used as toys, or swords. Young children should not be given litter sticks – only the plastic grabbing tools.

AFTER THE CLEAN UP:

All litter items should be placed in plastic bags, if possible, and bags must be tied securely shut. Please stack all bags at the designated location for pick up by the City.

After collection, please contact the City of Victorville Solid Waste Division, Code Enforcement at (760) 955-5095, to arrange for bags to be collected and to return any and all supplies (extra bags, litter sticks, etc.).

Thank you for volunteering in this beneficial community project. Your efforts do make a difference.

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LITTER PICK-UP VOLUNTEER
RELEASE AND WAIVER

I hereby acknowledge and assume all risk of injury that I may sustain either directly or indirectly as a result of my volunteer participation in the litter clean-up activity. This acknowledgment and assumption serves to release the City of Victorville, its officers, departments, employees and agents (hereinafter collectively referred to as "City of Victorville") from any and all rights, claims, injuries, damages and costs, including but not limited to those arising out of or related to my participation as a litter clean-up volunteer.

I agree to indemnify and hold harmless the City of Victorville from and against any and all claims, injuries, damages and costs, causes of action and expenses arising out of or on account of my voluntary participation in the litter clean-up activity.

I have read and understand this release and waiver and agree to be bound by its terms and conditions.

Name (Please Print): _____

Signature: _____

Date: _____

If Volunteer is a Minor (Under 18 Years of Age):

Minor Name (Please Print): _____

Parent/Guardian Name: (Please Print): _____

Parent/Guardian Signature: _____

Date: _____

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STATEMENT OF COMMITMENT

The Adopt-a-Street Program is a partnership between the City of Victorville and citizens of Victorville to care for a block, or more, of City streets and participate in making the City of Victorville a better place to live. Both the City and the individuals or groups adopting the street(s) make a commitment to each other to perform certain activities for keeping the neighborhoods Clean and Green.

The Adopter agrees to:

- Remove litter and weeds along the designated section of a City street a minimum of four times a year for a minimum of two years.
- Discuss safety precautions with project participants, request that participants sign in for each cleanup, and assure that all borrowed equipment and unused supplies are returned to the Adopt-a-Street Program following the completion of each project.
- Assume that all participants are responsible individuals, and that participating minors under the age of 18 are supervised by a parent or legal guardian, and accepts responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or legal guardian.
- Notify the City prior to each clean up activity, unless other arrangements have been made.
- Adhere to all safety guidelines provided, including to avoid potentially hazardous items such as heavy objects, syringes, needles, animal bodies, questionable items or substances, etc.

The City of Victorville agrees to:

- Furnish operating supplies: e.g. litter bags, litter sticks, gloves, and safety vests; and make arrangements for free removal and disposal of litter from the project site area, if necessary.

I have read and reviewed this agreement and understand the terms of our participation. The undersigned agrees that the work will be done in accordance with the City of Victorville Safety Guidelines and participation is subject to inspection and approval.

By:

_____ Date _____

Adopter

By:

_____ Date _____

City of Victorville

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ADOPT-A-STREET
LITTER CLEAN-UP APPLICATION

Complete all items, NA if not applicable. Application is not complete until required attachment(s) are included

APPLICANT _____ DATE OF APPLICATION _____

ORGANIZATION (IF APPLICABLE) _____

ADDRESS _____

CITY, STATE & ZIP CODE _____

PHONE NUMBER _____ EMAIL _____

Road or neighborhood group is interested in adopting:

First Choice:

PROPOSED STREET: _____

FROM: _____ TO: _____

Second Choice:

PROPOSED STREET: _____

FROM: _____ TO: _____

WORK TO BE PERFORMED BY ☐ Volunteers ☐ Own Forces ☐ Contract Forces

Anyone performing work must sign and return the enclosed Volunteer Release and Waiver.

Are any volunteers below 18 years of age? Yes ☐ No ☐

Approximate number of people participating in litter cleanup effort: _____

Return this form to:

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First Choice:

PROPOSED STREET: _____

FROM: ___ TO: _____

SINGLE FORM NEEDS UP DATING

Second Choice:

PROPOSED STREET: ___ _____

FROM: _____ _____ TO: _____

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