

PROCEDURES

VALVE OPERATION

4.0 PURPOSE

It is the purpose of this section to provide the minimum requirements for the operation of main and service valves.

4.1 VALVE OPERATION

- A. Valves are used to control the flow of gas in the system.
- B. Check the maps and Valve Location Record(s) to ensure the proper valve is being prepared to be operated.
- C. Verify normal operating position.
- D. Verify what will be affected downstream of valve when changing normal operating position.
- E. Verify number of turns required for on / off (Refer to manufacturer's operating procedures).
- F. Supervisors approval shall be gained prior to the operation of any valve other than during normal annual maintenance.
- G. Place gauge downstream of valve to verify pressure before operating valve.
- H. Operate valve in accordance with manufacturer's operating procedure and monitor system.