



# San Bernardino County Fire Department

## Victorville Division

### Plan Submittal Requirements

14343 Civic Drive  
PO Box 5001  
Victorville, CA 92393-5001  
(760) 955-5227  
Fax (760) 269-0020  
www.victorvilleca.gov

## Fire Alarm

### Three complete sets of plans to include:

- Fully dimensioned plan
- Assessor's Parcel Number, street address, building number and/or suite number (if applicable)
- Name, address, phone number and license number of contractor ("C10" license classification)
- Point of compass
- Square footage of area(s) to be permitted
- Scope of work
- Occupancy class and use of each room
- Rooms labeled and provide room dimensions
- Equipment symbol legend
- Indicate type of alarm circuit and style
- Number and type of devices installed
- Device locations and mounting heights
- Location of the Fire Alarm Control Panel
- If the building does not has smooth ceilings, provide sectional views of structure, roof and ceiling, and rooms with beam or solid joists and drop ceilings
- Single line and point to point wiring diagrams
- Identification of fire alarm zones
- Monitoring of Knox box

### Additional requirements:

- UL certification
- California State Fire Marshal listing services
- Equipment is listed for intended use. Provide cut sheets and specifications sheets on all devices.

**All plans and documents submitted shall be drawn to scale. These are the minimum general requirements for plan check submittal. Additional documents may be required upon review.**