



San Bernardino County Fire Department

Victorville Division

14343 Civic Drive
PO Box 5001
Victorville, CA 92393-5001
(760) 955-5227
Fax (760) 269-0020
www.victorvilleca.gov

Application for Temporary Special Event

EVENT INFORMATION

Event Name: _____ Event Address: _____
Event Start Date: _____ Event End Date: _____ Event Hours: _____
Contact Person: _____ Phone No.: _____ Email: _____

APPLICANT INFORMATION

Applicant Name: _____ Phone No.: _____ Email: _____
Applicant Address: _____
Street City State Zip Code

SPONSOR INFORMATION

Business / Organization Name: _____
Address: _____
Street City State Zip Code

Temporary Special Event Submittal Requirements:

- Site and vicinity map to include: fire emergency vehicle access, all structures (permanent or temporary), food booths/concession stands, LPG tanks (specify number and size), public telephones, missing persons contact points, medical services, fire protection devices (fire hydrants, fire extinguishers), and power sources.
- Bonds, insurance certificate and written permission from the property owner.
- Flame proof certificates for temporary structures.
- Pyrotechnic and/or special effects shall submit a copy of the pyro technician's current license, and proof of insurance from the pyro company. The pyro company shall apply for a separate permit, pay fees and meet all current requirements.
- Additional emergency equipment for on-site event may be required upon evaluation of the Fire Prevention Officer, dependent on type of hazard or projected need. Billing for additional equipment must be paid in advance.

Please select all applicable special event types below and complete the required information:

TEMPORARY SPECIAL EVENT			
<input type="checkbox"/> Small Event (up to 199 attendees per day)	\$308.00	<input type="checkbox"/> Model Rocket Launching	\$90.00
<input type="checkbox"/> Class II Minor Event (200-500 attendees per day)	\$402.00	<input type="checkbox"/> Tent / Canopy Permit	\$289.00 first
<input type="checkbox"/> Minor Event (501-1,000 attendees per day)	\$714.00	Number of tents (≥ 400 sq ft): _____	\$50.00 each
<input type="checkbox"/> Major Event (more than 1,000 attendees per day)	\$1,108.00	Number of canopies (≥ 700 sq ft): _____	add'l
<input type="checkbox"/> Seasonal Sales Lot	\$245.00	Sq. ft. of each tent: _____	
<input type="checkbox"/> Haunted House / Fun Zone / Maze	\$210.00	Sq. ft. of each canopy: _____	
<input type="checkbox"/> Fireworks Booth	\$341.00	<input type="checkbox"/> Miscellaneous Permit with Conditions	\$60.00
<input type="checkbox"/> Bonfire	\$209.00	<input type="checkbox"/> Technology Fee	4.8% of the listed fees
<input type="checkbox"/> Production Facilities / Live Audience	\$340.00		

As the sponsor's designated contact person / agent, I have reviewed and completed this application and declare under penalty of perjury under the laws of the State of California, that all statements are accurate, complete, and true.

Applicant Name: _____ Signature: _____ Date: _____