

MAINTENANCE WORKER II - GROUNDS

DEFINITION

Under supervision, performs a variety of semi-skilled and unskilled tasks in the maintenance, repair, construction and service of buildings, grounds, equipment, and other municipal facilities; maintains appearance of parks, golf course, buildings, and/or grounds; and performs related work as required.

DISTINGUISHING CHARACTERISTICS

This position is the operations-level class in the grounds maintenance division of the Parks, Recreation, and Community Services Department, working under general supervision while following established policies, procedures and regulations. This class is distinguished from Maintenance Worker I by both skill level and higher complexity of tasks performed.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Hand weeds flower beds, fence lines and other municipal areas; cleans and picks up litter on municipal grounds and parks; investigates and repairs sprinkler system malfunctions; operates power mowers in park areas, greens, rough, tees and aprons on the golf course; plants, transplants, cultivates, waters, trims, and maintains landscaped areas around public buildings, park sites, and on the golf course; rakes sand traps; hand waters, aerates, fertilizes and seeds parks and golf course grassed areas; washes, cleans, services and makes minor repairs to equipment; provides janitorial maintenance services to City facilities; maintains electrical, heating, cooling and water systems in buildings; clears plumbing stoppages; replaces and installs broken plumbing systems; operates tractors, loaders and pick-up trucks in the course of duties; oversees the work of part-time, seasonal, and community service workers; routinely adheres to and maintains a positive attitude; and performs other duties as required.

Training & Experience - Graduation from high school, or GED equivalent, and two years of experience in parks or grounds maintenance, which would also include sprinkler installation and repair, and operating light trucks, riding mowers, and skiploaders.

Knowledge & Abilities - Knowledge of: the physical needs of plants and of watering, fertilizing, and trimming; sprinkler installation, repair and preventive maintenance; custodial building maintenance, repair and construction; and occupational hazards and safety precautions required in the maintenance field.

Ability to: use all tools of the trade; operate light trucks, mowers, and similar equipment safely and efficiently; perform physically strenuous tasks on a continuing basis in a variety of environmental conditions; understand and carry out oral and written instructions; lift and transport materials and supplies weighing up to 100 pounds on a continuing basis; care for and maintain equipment that is operated in the course of one's duties; and establish and maintain cooperative and effective work relationships with supervisors, fellow employees and the general public.

Licenses & Certificates - Possession of a valid unrestricted California Class "C" driver's license. Must be able to obtain a valid Class "B" license within one year of appointment, if required.

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WORKING CONDITIONS

Work is performed in a variety of environmental conditions, both indoors and out, with exposure to wide temperature variations, noise, vibrations, fumes, irritating chemicals, grease, machinery and its moving parts, odors, dust, pollens and grasses. Physical demands required bending, stooping, and frequently lifting moderately heavy objects. Incumbent must be able to see and hear in the normal range with or without correction, and communicate verbally and in written form with great facility and must be able to be understood. Incumbent will be required to respond to emergencies after regular working hours and on weekends and must be willing to work an irregular schedule, which may include weekends, holidays, evenings, and/or varying hours.

APPROVED:


Diana M. Ram

DIRECTOR OF HUMAN RESOURCES

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FORMERLY TITLED: MAINTENANCE WORKER I - GROUNDS

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position
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