



**NEW COPIERS AND MAINTENANCE SERVICE, CC15-046  
May 6, 2015**

**ADDENDUM #2**

The attached constitutes additional information and serves to clarify issues considered to be part of the City of Victorville “New Copier and Maintenance Service” project.

**QUESTIONS AND ANSWERS:**

**Q.** On page 19 sect. 12 it states, ”Copier pricing will include (...) cartridges and consumable supplies excluding paper and staples.” So to clarify, the City does not want the pricing to include the cost of paper or staples?

**A.** *No cost of paper nor staples unless otherwise included.*

**Q.** On page 16, sect. 3 entitled “Copier Requirements” states that, “...all copiers supplied (...) shall be current models of modern technology...” Machines that have been out of production for 1-3 years do not seem to match the City’s implied request. So to clarify, the City only wants proposals for Brand-new, Current-Production equipment; NOT Newly Remanufactured, Remanufactured, New/Old Stock (NOS), or Refurbished equipment?

**A.** *Yes, current production equipment and no refurbished.*

**Q.** We need further clarification on page 19, sect. 11 entitled “Miscellaneous” concerning the statement, “...provided that their replacements are kept for 1 3-year lease period.” Are we to understand a “1 to 3 year lease period”, or “One 3-year lease period”?

**A.** *Please review the “Sample Service Contract”, page 33, Section 6., TERM OF AGREEMENT. The contract term is for one (1) year with the option to extend additional one-year period (s). We are looking for a thirty six (36) month lease on all copiers, see page 16, Section 4 - Technical Provisions, Introductions, first paragraph. Replacement copiers are considered as a new order, same brand, same supplier, new start date of service for that new equipment for a : one (1) year contract that will be renewed each year with the option of two (2) additional 12 months of service which equals 36 months.*

**Q.** When is the City’s projected award date?

**A.** *As soon as possible – all machines have to be in place and operational by July 1, 2015*

**Q.** Segment 3 – Medium Capacity (page-14 in RFP). Under Description, you have Black and White-Color, Speed 45-55 PPM. Do you want a Black and White machine or a Color

machine? The reason I am asking this is because for Segment 1–Color Copier (page 12 in RFP). Under Description, you have Color Copier, Speed 45-55 PPM. It is clear that for Segment 1 you want a Color Copier. It is not clear for Segment 3 if you want a Black and White or a Color Copier. This is a little confusing because you are asking for equipment that is 45 – 55 PPM for both segments.

A. *See Attachment (s)*

Q. Please clarify your PDL requirement.

A. *Page Description Language. This is not a requirement.*

Q. Could we get some clarification on the risk of loss regarding Insurance?

A. *See page 4, Section 2, B. Insurance, 1a., 1b., 1c., 1d.*

Q. Could we get written clarification to Section 4, Item 15 concerning the City's requirements to upgrading units midterm without penalty. Will it be on a new complete 36 month term or the balance of the term from upgraded unit?

A. *Upgrade equipment will be leased as a new order with the same proposer with a new 36 month agreement.*

Q. I do not see on Segments 1–4 that “Faxing” is a requirement. Is a mistake? Do you want “Faxing” on any of these Segments?

A. *No, this is not a mistake. Faxing is not a requirement for this solicitation.*

**ATTACHMENT(S):**

REVISED SEGMENT 3-MEDIUM CAPACITY, PAGE 14

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Any questions, please call Celeste Calderon at (760) 955-5082 or Bianca Rubin at (760) 955-2270.

Please confirm receipt of this Addendum #2 by either faxing the acknowledgment to the City of Victorville, Purchasing Division at (760) 245-6646, or by attaching the signed acknowledgment to your bid proposal. Failure to acknowledge receipt of this addendum may result in the disqualification of your proposal. The undersigned acknowledges receipt of ADDENDUM #2:

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**SEGMENT 3 – MEDIUM CAPACITY**

DESCRIPTION	MINIMUM REQUIREMENTS	
	MEET	EXCEPTION
Black and White		
Speed 45-55 PPM		
Standard Memory		
Original Paper Size – Min / Max		
Output Paper Size – Min / Max		
Duplex		
Auto Document Feed (ADF)		
Sorter		
Stapling		
Message Display		
Help Key		
Paper Sources #		
Paper Capacity		
Network card		
Print Drivers		
* Auditron		
Reduction/Enlargement		
Staples		
2-Sided		
3 hole-punched		
Scanning capability		
Scan to Email		
Network Connectivity		
Other Standard Feature(s) not mentioned above		